Town of West Yellowstone

Tuesday, July 21, 2026

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

WORK SESSION – 5:00 PM

Forest Service Access Easement, 80 Acres Addition	Discussion
FY 2027 Municipal Budget, Enterprise Funds (Water & Sewer)	Discussion

TOWN COUNCIL MEETING – 7:00 PM

Pledge of Allegiance

Comment Period

- Public Comment
- Council Comments

Treasurer's & Securities Reports

Purchase Orders: #7124 – Central Square, Pro Records Standard Interface, $8120.00

Claims

Minutes: **July 7, 2026 Town Council Meeting**

Town Manager & Staff Reports

Advisory Board Reports

NEW BUSINESS

RRGL Planning Grant Application	Discussion/Action
Montana State University Standard Research Agreement, traffic calming	Discussion/Action
Application to Maintain an Encroachment, Townplace Suites Project	Discussion/Action
Application to Maintain an Encroachment, Golden Stone Inn Parking	Discussion/Action
Marketing and Promotions Fund Document Revisions	Discussion/Action
Advisory Board Appointment	Discussion/Action

- Business Improvement Advisory Board, Jerry Johnson

Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

- A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision-making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

- It is the Council's goal that citizens resolve their complaints about service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, the Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.
- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command. Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to regular Tuesday meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at (406) 646-7795 or eroos@townofwestyellowstone.com.
- Official minutes of the Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of the approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.

Dan Walker

From:	Urie, Wendi - FS, MT <wendi.urie@usda.gov>
Sent:	Tuesday, June 30, 2026 4:01 PM
To:	Dan Walker
Cc:	Ball, Anna - FS, MT
Subject:	80 Acres Easements
Attachments:	Town of WY response to reservation letter.pdf; Signed West Yellowstone Reservation Letter.pdf

Hi Dan,

Thank you for meeting recently to discuss the alternatives to the alignment of the Old Railroad Grade Road #6973 easement (also known as Old Airport Road) with Madison Avenue or other potential alignments. Anna and I met with forest staff to further discuss the current routes, our vehicle use maps, travel plan and discuss management strategies. It appears there is an opportunity to consider alternative alignments. We would like to request that the Town submit a proposal for an updated alignment of the Old Railroad Grade easement that meets the development needs for the 80 acres and public access needs and includes:

- A single access route for summer and winter use with equivalent road standards to the existing Old Airport Road #6973
- Aligns with parking for winter use/trailers
- Located to reduce conflicts between residential and recreational users

I have also attached correspondence from 2015 when the Town of West Yellowstone and the Forest Service previously discussed realigning the Old Railroad Grade easement. The Town acknowledges that any realignment would be at the Town's expense. Moving the easement to align with Yellowstone St would require improvements to approximately 0.5 miles of road (on Town and USFS lands) and the decommissioning of the re-routed portion of Old Airport Road in order to provide an equivalent standard of access for the public as the current alignment. Thus the alternative to move the Old Railroad Grade easement would be more costly but may have numerous other benefits.

The Forest Service is supportive of finding a long term solution to access that benefits both the development of the 80 acres and the general public. We look forward to receiving a proposal.

Wendi

Wendi Urie
District Ranger
Forest Service
Custer Gallatin National Forest, Hebgen Lake Ranger District
c: 406-404-5126
wendi.urie@usda.gov
330 Gallatin Road, PO Box 520
West Yellowstone, MT 59758
www.fs.usda.gov

Caring for the land and serving people

TOWN OF WEST YELLOWSTONE
MONTANA
naturally inviting!

July 7, 2015

Mary C. Erickson, Forest Supervisor
Custer Gallatin National Forest
PO Box 130
Bozeman, MT 59715

RE: Road and Trail Reservations

Dear Ms. Erickson,

On behalf of the Town of West Yellowstone, this letter shall serve as a response to your letter dated June 19, 2015. The Town appreciates the opportunity to comment on this subject.

The Town desires the minor adjustment to relocate the Old Rail Road Grade Road No. 6973B (Snowmobile Trail No. 920) to align with Madison Avenue extended. The Town understands that this new road will not be constructed until it is needed at a future date, but construction will be at the Town's expense.

The Town agrees with all other road and trail reservations as described in your letter dated June 19, 2015. If you need any more information, please don't hesitate to contact me.

Sincerely,

Brad Schmier
Mayor

P.O. Box 1570 West Yellowstone, Montana 59758 (406) 646-7795 Fax (406) 646-7511

USDA United States Department of Agriculture | Forest Service | Custer Gallatin National Forest | 10 East Babcock Avenue
P.O. Box 130
Bozeman, MT 59715

File Code: 5570
Date: June 19, 2015

Brad Schmier
Mayor, Town of West Yellowstone
P.O. Box 1570
West Yellowstone, MT 59758

Dear Mr. Schmier:

This letter serves to clarify the Forest Service's position on the road and trail reservations as discussed and documented in correspondence and the Appraisal Assignment Package provided to Andrew Cornish and Rebecca Guay. The Forest Service will reserve the following roads and trails to ensure that public and administrative access is provided to National Forest System lands in perpetuity:

- South Plateau Road No. 1700
- Madison Arm K Road No. 6780 (Snowmobile Trail No. 919)
- Old Rail Road Grade Road No. 6973
- Old Rail Road Grade Road No. 6973B (Snowmobile Trail No. 920)
- Frontier Trail No. 630

Representatives of the Town were involved in the Appraisal Pre-Work meeting in December 2014 where the reservations were discussed and the access analysis and maps were provided. The reservations, as outlined above, and included in the Appraisal Assignment Package and Supplement Instructions, were considered in the appraised value of the 80 acres. The appraisal considered the size, location and conditions of each of the reservations.

At the meeting on May 26, 2015, the Town expressed concern and questions regarding the locations and alignments of Old Rail Road Grade Road No. 6973B (Snowmobile Trail No. 920) and South Plateau Road No. 1700. Subsequent to this meeting, Todd Stiles organized a multi party meeting with West Yellowstone Snowmobile Grooming Committee, John Costello of the Town Council and James Patterson of Town staff in an effort to add clarity to the conversation.

This meeting reinforced the original assessment and position that it is necessary to maintain the Old Rail Road Grade Road No. 6973B (Snowmobile Trail No. 920) as a public and administrative access route. However, after considering input from our partners, the Forest Service is amenable to the concept of a minor adjustment of the road/trail to be in alignment with Madison Avenue. To be clear, changes made to the alignment does effect the reservation as previously described and will require further consideration and review by the appraiser. The additional time and costs of this review and the realignment construction would be the responsibility of the Town.

Forest Service staff also inspected the alignment of South Plateau Road No. 1700. From the assessment, there is little flexibility and benefit in realigning the South Plateau Road given its location, use and the conditions of the surrounding National Forest System lands. Furthermore, it appears that aligning the South Plateau Road with Iris Street's current alignment would require crossing a small portion of private property along Obsidian Street. In this instance the Forest Service is not amenable to making changes on the South Plateau No. 1700 and the reservation as described is necessary.

In summary, I will consider a minor adjustment to the Old Rail Road Grade Road No. 6973B (Snowmobile Trail No. 920) based upon the condition that the Town absorbs the cost of construction and the requisite appraisal review expenditures. I do not see advantage in modifying the remaining four reservations as detailed in the appraisal. It is our position that these routes are necessary to provide public and administrative access in perpetuity. If the Town desires this minor change I would ask that you submit your specific request to the Forest Service in writing by July 6, 2015. The survey work is scheduled for August and any appraisal work and review must be completed prior to that time.

As discussed with Town Council, there are tools available for the Town to manage roads and trails that the Forest Service will reserve. Management of roads can be granted through road use permits or Forest Roads and Trails Act of October 13, 1964 (FRTA) easements; examples of these documents are attached for reference. The correct tool for each situation will need to be determined at a later date.

If you have additional questions or concerns, please contact Anna Callahan, Project Manager, at 406.587.6737 or Jason Brey, District Ranger, at 406.823.6963.

Sincerely,

Mary C Erickson

MARY C. ERICKSON
Forest Supervisor

Enclosures: Example FRTA Easement
Example Road Use Permit Application
Example Road Use Permit

cc: Jason Brey, Hebgen Lake, District Ranger Guy Adams, RO, Lands

TOWN OF WEST YELLOWSTONE · CUSTER GALLATIN NATIONAL FOREST

USFS Easement Realignment

80-Acre Parcel — West Side of Town

Relocation of Old Railroad Grade Road No. 6973B (Snowmobile Trail No. 920)

Town Council Work Session
July 21, 2026

Prepared by
TD&H Engineering

WORK SESSION

Purpose of Today's Discussion

Understand the request

Review what the Forest Service is asking the Town to provide.

Compare the two alignments

Weigh the Madison Ave. and Yellowstone Ave. options side by side.

Discuss cost & next steps

Talk through cost implications and the direction needed to move forward.

BACKGROUND

80 Acres & USFS Easements

Several USFS road and trail easements cross the Town's 80-acre parcel. The easements are reserved to guarantee public and administrative access to National Forest lands.

Easement No. 6973B is the easement being relocated

A motorized easement (Snowmobile Trail No. 920). Currently cuts diagonally across a northern portion of the parcel and does not align with any platted street (its path constrains development).

Easements No. 6973, 6958, and 1700 stay in place

The remaining existing easements are not part of this relocation and will be maintained on their current alignments.

USFS Easements

2015 HISTORY

How We Got Here

1 — 2 — 3 — 4

Dec 2014

Reservations appraised

Five USFS road/trail reservations were included in the appraised value of the 80 acres.

Jun 19, 2015

USFS agrees to adjust

Forest Supervisor Erickson agrees to a minor adjustment of 6973B to align with Madison Ave. — at Town expense.

Jul 7, 2015

Town accepts

Mayor Schmier formally accepts the Madison Ave. realignment, to be built when needed, at Town expense.

Jun 2026

Discussion reopened

District Ranger Wendi Urie requests a fresh proposal — opening the door to alternatives beyond Madison Ave.

The 2015 record establishes that any realignment is at the Town's expense — that condition still applies today.

USFS REQUEST

What the Forest Service Is Asking For (2026)

The USFS requests a Town proposal for an updated 6973B alignment that meets the following:

Single, equivalent route

One access route serving both summer and winter use, at road standards equivalent to existing Old Airport Road.

Aligns with parking

Positioned to serve parking for winter use and trailers.

Reduces user conflict

Located to reduce conflicts between residential and recreational users.

Note: Motorized (6973B) and non-motorized (6973) easements should not be stacked or placed too close together.

THE ALIGNMENTS

Site Exhibit

Existing Old Airport Road (current 6973B)

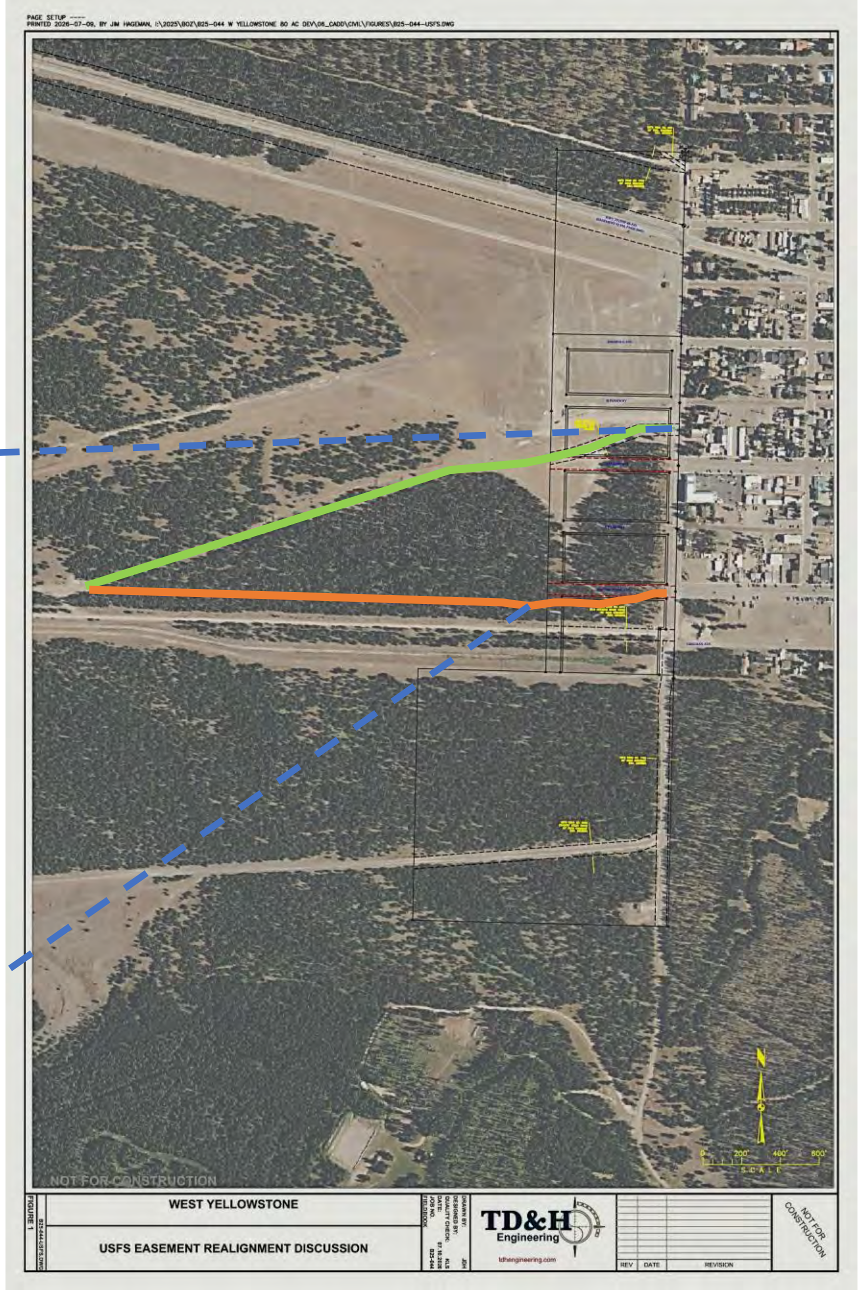
The developed road used today by the snowmobile community. Jogs diagonally through the parcel.

Note parking area.

Existing Jeep Trail

Unimproved route (~0.50 miles) that ties the improved Old Airport Road to Yellowstone Avenue.

Needs widened and structural improvements.



OPTION A

Madison Avenue Alignment

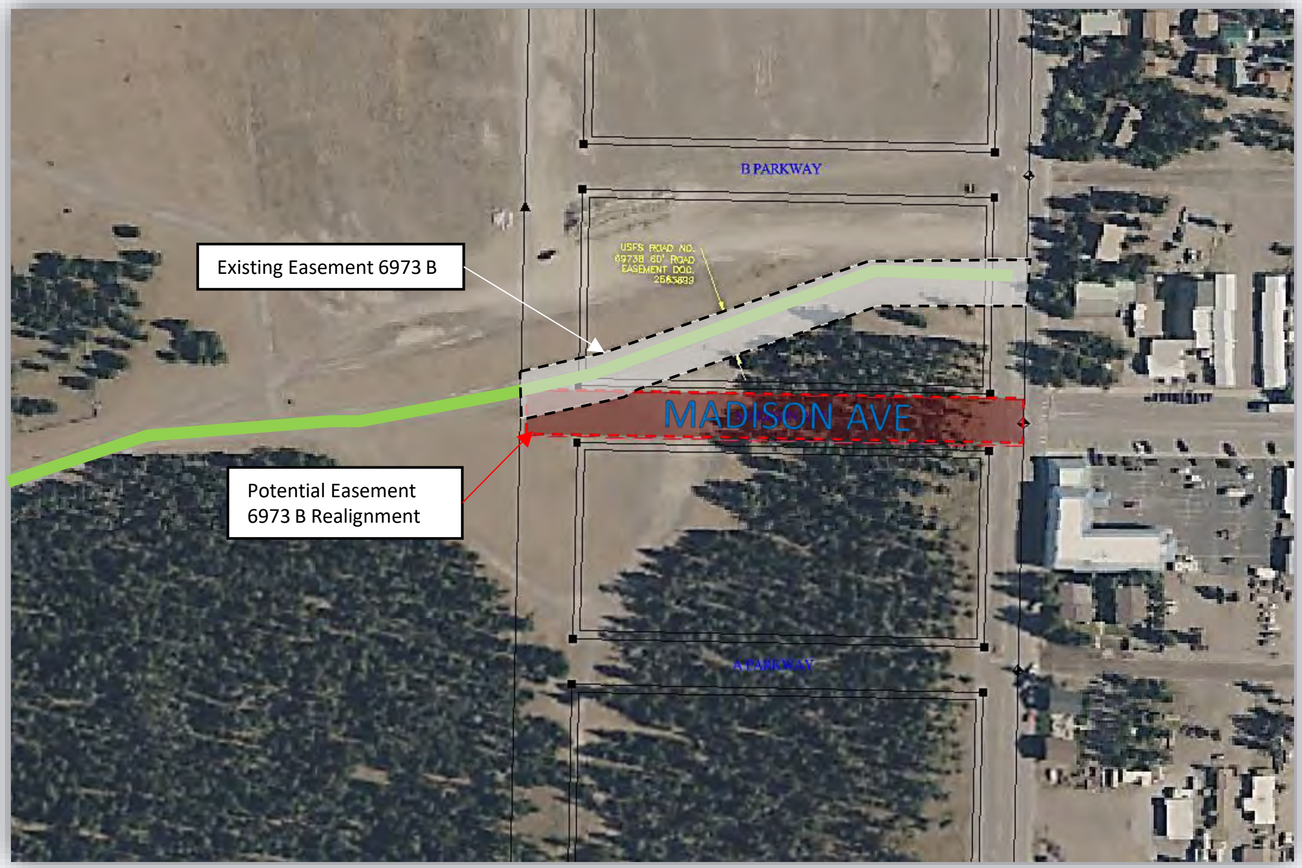
Realign 6973B to follow the Madison Ave. extension — with tree removal and new road development — then tie back into the existing Old Airport Road.

Advantages

- Lower cost of the two options. ties directly back into existing, developed road (Old Airport Road).
- Aligns with a platted street (Madison Ave. extended).

Trade-offs

- No meaningful parking for winter use or trailers (a key shortfall against the USFS criteria).
- Likely residential development on both sides of the extension.
- Noise nuisance for future homeowners and residential/recreational conflict.



OPTION B

Yellowstone Avenue + Jeep Trail Improvements

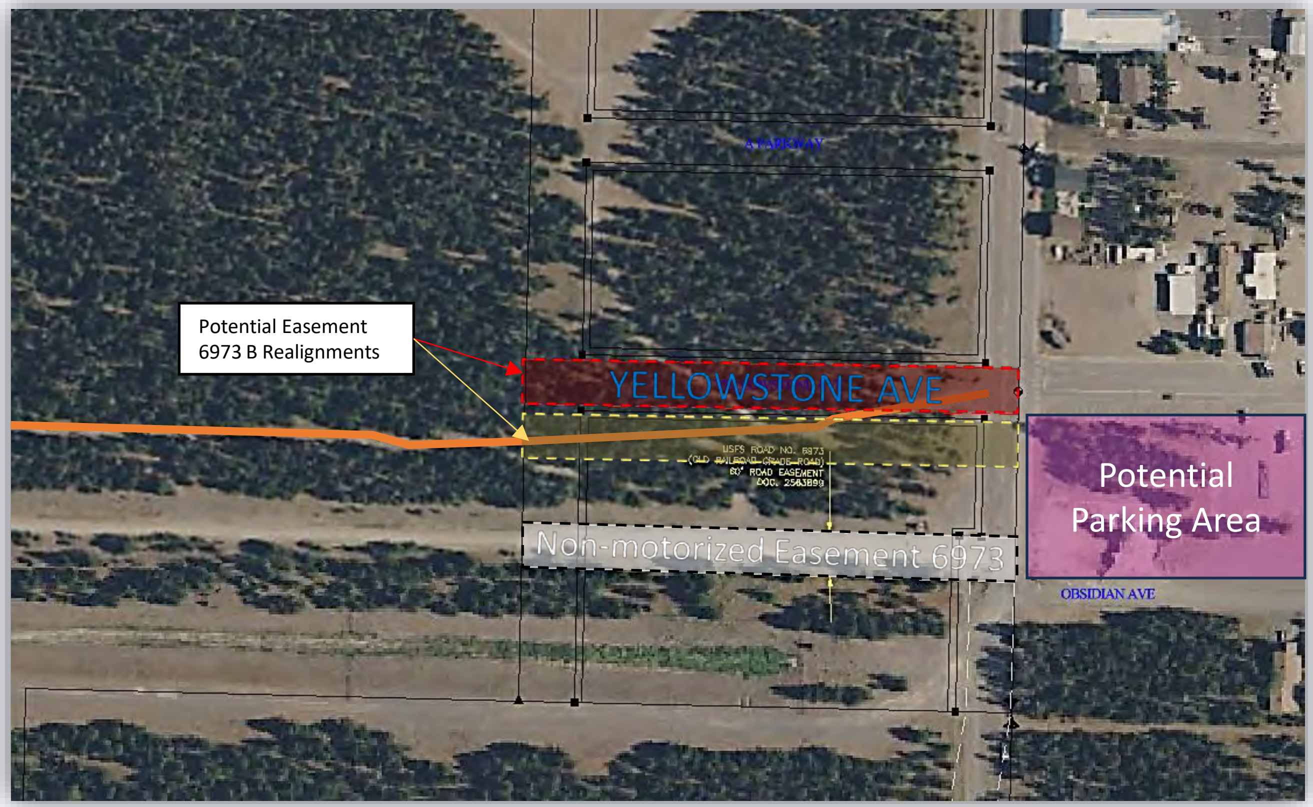
Align the easement with Yellowstone Avenue, or just south of Yellowstone Avenue, connect to the existing Jeep Trail, extend out to existing Old Airport Road. Improve ~0.5 – 0.6 mi of unimproved road to USFS expectations and decommission the re-routed portion of the old road.

Advantages

- Moves trail traffic away from neighborhoods and toward the planned Open Space.
- Potential to redevelop the city lot east of Iris Street, between Yellowstone & Obsidian Ave. for parking.
- Better satisfies the USFS criteria (parking + reduced conflict).

Trade-offs

- Significant cost increase. Requires bringing an unimproved Jeep Trail (~0.5 - 0.6 miles) up to Old Airport Road standards.



COMPARISON

Options vs. USFS Criteria

USFS Criterion	Option A — Madison Ave.	Option B — Yellowstone Ave.
Single summer/winter route at equivalent standard	Yes — ties into existing road	Yes — via ~0.5 – 0.6 miles of improved Jeep Trail
Aligns with parking (winter / trailers)	No parking available	Yes — potential adjacent city-lot redevelopment
Reduces residential–recreational conflict	Residential on both sides	Residential one side, Open Space other side
Keeps 6973B separated from non-motorized 6973	Yes	Yes, but closer. Would need appropriate signage
Relative cost	Lower	Higher

Rough Engineer's Estimate based on 2026 Dollars

Cost Comparison

Option A — Madison Ave.

Mobilization / Controls / Closeout	$ 5,000
Roadbed Preparation	$ 5,000
New Gravel Road Section	$ 20,000
Drainage, Finish Grading, Contingency	$ 10,000
Estimated total	**$ 40,000**

Option B — Yellowstone Ave.

Mobilization / Controls / Closeout	$ 15,000
Clearing / Grubbing / Roadway Excavation	$ 100,000
Gravel Road (80-acre west edge to Old Airport Road)	$ 100,000
Drainage, Finish Grading, Contingency	$ 70,000
Estimated total	**$ 285,000**

Note: *Madison Ave and Yellowstone Ave extension costs are not included, they will need completed regardless of the USFS easement extension. Parking lot creation is also not included.*

DIRECTION REQUESTED

Next Steps

1

Council feedback

2

Direction to TD&H

Indicate which option(s) to carry into a formal proposal to the Forest Service.

3

Keep it moving

The USFS supports a long-term solution and awaits the Town's proposal.

P.O. BOX 1570

PHONE: 406-646-7795
FAX: 406-646-7511

info@townofwestyellowstone.com

TOWN OF WEST YELLOWSTONE
MONTANA

PURCHASE ORDER

Date 07/17/2020

Ship Via

Order No. **7124**

Department Dispatch + Police.

TO: Central Square

ADDRESS:

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
1	Pro Records Additional Standard interface
	annual Subscription fee - Full court Interface

Estimated Cost $ 8120.00

Requested By: 580

Accounting Code 1000-420750-945 [illegible]

Authorized By:

VENDOR COPY - White OFFICE COPY - Canary

Approved By:

WEST YELLOWSTONE POLICE DEPARTMENT

124 Yellowstone Ave • West Yellowstone, Montana 59758
(406) 646-7600 • police@townofwestyellowstone.com

Mayor and Council Members,

I am requesting approval of a purchase order in the amount of $8,120.00 for the implementation of the FullCourt interface between the West Yellowstone Police Department's CentralSquare Records Management System (RMS) and the Town's FullCourt case management system.

The implementation of this interface will allow citations issued by officers to automatically transfer from CentralSquare into FullCourt, eliminating multiple manual processes currently required by Police Department staff, Town Administration, and the Municipal Court.

At the present time, every citation issued by an officer must be manually processed through several steps before it reaches the court. Officers and dispatch personnel must ensure each citation is printed, after which administrative staff must verify that all citations have been printed and physically placed into a designated folder. Each morning, the Court Clerk must retrieve that folder from the Police Department, transport the citations to the Municipal Court, and manually enter every citation into the FullCourt system.

This process is time-consuming, creates unnecessary duplication of work, and increases the potential for misplaced documents and data entry errors. Information that has already been entered electronically by the officer is being manually re-entered into another system, resulting in an inefficient use of staff time across multiple departments.

The FullCourt interface would streamline this process by electronically transferring citation information directly from CentralSquare into FullCourt. This would eliminate the need for printing, transporting, and manually entering citations while providing immediate access to citation information within the court system.

The benefits of implementing the interface include:

- Eliminating duplicate data entry between the Police Department and Municipal Court.
- Reducing the administrative workload for Police Department staff and the Court Clerk.
- Eliminating the daily process of printing, organizing, transporting, and manually entering citations.
- Improving the accuracy of court records by reducing the potential for human error.

- Providing faster access to citations for court staff, allowing cases to be processed more efficiently.
- Improving overall workflow and communication between the Police Department and the Municipal Court.
- Supporting the Town's continued efforts to modernize operations through technology and improve efficiency.

As the Police Department continues transitioning to digital records management and paperless workflows, this interface is a logical next step in improving operational efficiency. The one-time investment of $8,120.00 will provide long-term benefits by reducing redundant administrative tasks, improving accuracy, and allowing staff across multiple departments to spend more time on essential public service functions rather than repetitive data entry.

I respectfully request the Town Council approve the purchase order in the amount of $8,120.00 for the implementation of the FullCourt interface. This investment will improve efficiency for the Police Department, Town Administration, and the Municipal Court while providing a faster, more accurate, and streamlined citation process.

Thank you for your consideration. I would be happy to answer any questions regarding this request.

Respectfully,

Chief Corey White
Chief of Police
West Yellowstone Police Department

CENTRALSQUARE®

Quote prepared on:
July 08, 2026
Quote prepared by:
Brenda Schmitt-Taylor
brenda.taylor@centralsquare.com

Quote #: Q-267571
Primary Quoted Solution: PSJ Pro
Quote Name: West Yellowstone Police, MT - FullCourt Interface
Quote expires on: January 04, 2027

Quote prepared for:
Corey White
West Yellowstone Police Department
PO Box 1570
West Yellowstone, Montana 59758

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

	PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
1.	Pro Records Additional Standard Interface Annual Subscription Fee - Fullcourt Interface - includes up to 1 Standard Integrations	1	5,000.00	5,000.00
			Software Total	5,000.00 USD

WHAT SERVICES ARE INCLUDED?

	DESCRIPTION		TOTAL
1.	Pro Interface Implementation Services - Fixed Fee		3,120.00
		Services Total	3,120.00 USD

CENTRALSQUARE®

Quote prepared on:
July 08, 2026
Quote prepared by:
Brenda Schmitt-Taylor
brenda.taylor@centralsquare.com

QUOTE SUMMARY

Software Subtotal	5,000.00 USD
Services Subtotal	3,120.00 USD
Quote Subtotal	8,120.00 USD
Quote Total	**8,120.00 USD**

WHAT ARE THE RECURRING FEES?

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	0.00
FIRST YEAR SUBSCRIPTION TOTAL	5,000.00
FIRST YEAR RECURRING SERVICES TOTAL	0.00

The amount totals for Maintenance and/or Subscriptions on this quote include only the first year of software use and maintenance.

Annual Maintenance and Subscriptions renewals shall be due annually on the anniversary of the Delivery Date*. Annual Maintenance and Subscription Fees are subject to increase as outlined in the Master Agreement.

*Delivery: For on-premise software, Delivery shall be when CentralSquare delivers to Customer the initial copies of the software outlined above by whichever the following applies and occurs first (a) electronic delivery, by posting it on CentralSquare's network for downloading, or similar suitable electronic file transfer method, or (b) physical shipment, such as on a disc or other suitable media transfer method, or (c) installation, or (d) delivery of managed services server. Physical shipment is on FOB - CentralSquare's shipping point, and electronic delivery is at the time CentralSquare provides Customer with access to download the software. For cloud-based software Delivery shall be whichever the following applies and occurs first when Authorized Users have (a) received log-in access to the software or any module of the software or (b) received access to the software via a URL.

Subscription Access. If Customer is purchasing subscription software under this Quote, so long as Customer has paid the annual subscription fees and is current at all times with the subscription fees as stated herein, CentralSquare grants to Client a limited non-exclusive, non-transferable access to use the subscription software granted in this Quote. Customer understands and acknowledges no ownership or any form of intellectual property rights transfer under the terms of this Quote. Upon termination of this Quote or any subscriptions, (i) all rights granted herein shall terminate immediately and automatically upon the effective date of such termination; (ii) Customer's right to the accessed software granted herein shall terminate; and (iii) Customer will cease using such software and at CentralSquare's direction return or destroy the software and any supplemental confidential information or documentation. Customer shall maintain for a reasonable period, but in no event less than three (3) years after expiration or termination of this Quote, the systems, books and records necessary to accurately reflect compliance with software access and the use thereof. Upon request, and no more than once per year, Customer shall permit CentralSquare to audit Customer's use of the software to monitor compliance. If an audit reveals that Customer has exceeded the restrictions on use or non-compliance with this Quote, Customer shall be responsible for the prompt payment by Customer to CentralSquare of any underpayment.

BILLING INFORMATION

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of $21.37656 will be shown as a Unit Price of $21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

PAYMENT TERMS

License Fees & Annual Subscriptions
- 100% Due Upon Execution

Contract Startup
- 100% Due Upon Execution

Hardware & Third-Party Software
- 100% Due Upon Execution

Quote prepared on:
July 08, 2026
Quote prepared by:
Brenda Schmitt-Taylor
brenda.taylor@centralsquare.com

Services
- Fixed Fee: 100% Due Upon Completion of Services
- Time & Material: Due as Incurred

Third-Party Services
- Fixed Fee: 50% Due Upon Execution; 50% Due Upon Completion
- Time & Material: Due As Incurred

Travel & Living Expenses
- Due as Incurred

Quote prepared on:
July 08, 2026
Quote prepared by:
Brenda Schmitt-Taylor
brenda.taylor@centralsquare.com

PURCHASE ORDER INFORMATION

Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [ ] No [ ]

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number: ______________________

Initials: ______________________

West Yellowstone Police Department

Signature: ______________________

Name: ______________________

Title: ______________________

Date: ______________________

Applicable Additional terms will be added to the next page.

For the Accounting Period: 7/26

For dates posted from 07/08/26 to 07/17/26, FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
53710		2375 OCLC Inc.	788.98								
		1000504833 07/01/26 GroupContract7/1/26-6/30/2	788.98		LIBRY	2220		460100	398		101000
53711		3236 Nubia Allen	300.00								
		07/14/26 Spanish Interpreter	300.00		COURT	1000		410360	350		101000
		*** Claim from another period (6/26) ****									
53712		3437 T-Mobile	27.19								
		3459434-33 06/30/26 FinalBillConnectedservices	27.19		TWNHLL	1000		411250	345		101000
		*** Claim from another period (6/26) ****									
53713		40 Jerry's Enterprises	137.20								
		06/06/26 Gas Voucher	67.20		HELP	7010		450135	231		101000
		06/06/26 Gas Voucher	70.00		HELP	7010		450135	231		101000
		*** Claim from another period (6/26) ****									
53715	E	2673 First Bankcard	4,173.66								
		06/08/26 BestBuy/Speakers PovahCtr	844.40		POVAH	1000		411255	212		101000
		06/08/26 Lockers	106.99		STREET	1000		430200	212		101000
		06/09/26 StorageCabinetBuildInspec	291.98		BULDIN	1000		420531	212		101000
		06/09/26 EntranceFeeSumRcAdventure	80.00		SUMREC	1000		460449	871		101000
		06/10/26 Supplies	44.59		BULDIN	1000		420531	220		101000
		06/10/26 Supplies	21.84		STREET	1000		430200	220		101000
		06/11/26 Supplies	157.47		SUMREC	1000		460449	220		101000
		06/13/26 PrintersuppliesBuldInspec	118.62		BLDINS	1000		420531	220		101000
		06/16/26 CampShirts	516.76		SUMREC	1000		460449	220		101000
		06/16/26 UniformSHirts	385.29		SUMREC	1000		460449	226		101000
		06/18/26 Postage	183.00		COURT	1000		410360	311		101000
		06/23/26 MonitorCable	5.98		FINADM	1000		410510	220		101000
		06/24/26 Supplies	21.37		FINADM	1000		410510	220		101000
		06/25/26 Supplies	6.74		FINADM	1000		410510	220		101000
		06/25/26 Sum Rec Supplies	119.70		SUMREC	1000		460449	220		101000
		06/26/26 Sum Rec Supplies	52.56		SUMREC	1000		460449	220		101000
		06/27/26 Supplies	15.39		FINADM	1000		410510	220		101000
		06/27/26 Supplies	81.33		FINADM	1000		410510	220		101000
		06/27/26 Supplies	47.64		FINADM	1000		410510	220		101000
		06/28/26 EntranceFeeSumRcAdventure	100.00		SUMREC	1000		460449	871		101000
		06/30/26 SmItemEquipment	74.00		FINADM	1000		410510	212		101000
		06/30/26 Supplies	28.05		FINADM	1000		410510	220		101000
		06/30/26 Training	105.00		FINADM	1000		410510	380		101000
		06/30/26 Training	275.00		FINADM	1000		410510	380		101000
		07/02/26 Supplies	21.96		FINADM	1000		410510	220		101000
		07/02/26 EntranceFeeSumRcAdventure	468.00		SUMREC	1000		460449	871		101000

For dates posted from 07/08/26 to 07/17/26, FSB - Operating account
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
		*** Claim from another period (6/26) ****									
53716	E	2673 First Bankcard	963.11								
		06/04/26 Books	17.68		LIBRY	2220		460100	215		101000
		06/04/26 Furniture	159.99		LIBRY	2220		460100	364		101000
		06/04/26 Supplies	25.73		LIBRY	2220		460100	220		101000
		06/04/26 Supplies	58.42		LIBRY	2220		460100	220		101000
		06/05/26 Books	5.78		LIBRY	2220		460100	215		101000
		06/12/26 Books	19.95		LIBRY	2220		460100	215		101000
		06/15/26 Supplies	21.53		LIBRY	2220		460100	220		101000
		06/15/26 Membershp	14.99		LIBRY	2220		460100	398		101000
		06/15/26 Books	173.35		LIBRY	2220		460100	215		101000
		06/18/26 Books	9.99		LIBRY	2220		460100	215		101000
		06/22/26 Supplies	18.49		LIBRY	2220		460100	220		101000
		06/22/26 Books	201.60		LIBRY	2220		460100	215		101000
		06/22/26 Supplies	116.30		LIBRY	2220		460100	220		101000
		06/29/26 Books	43.73		LIBRY	2220		460100	215		101000
		06/30/26 Books	39.33		LIBRY	2220		460100	215		101000
		06/30/26 Books	36.25		LIBRY	2220		460100	215		101000
53718		999999 MARIA JINETE	25.00								
		07/08/26 RefundPavilionCancellation	25.00		PAVILI	1000		361000			101000
53719		2952 DIS Technologies	908.50								
		19206 07/05/26 Monthly Managed IT	908.50		IT	1000		410580	355		101000
53720		2932 OverDrive, Inc.	1,391.04								
		1526262258 07/01/26 DepositforContentPurchases	1,391.04		LIBRY	2220		460100	398		101000
		*** Claim from another period (6/26) ****									
53721	E	2673 First Bankcard	1,543.94								
		06/02/26 ComfortSuitesTraining	257.18		POLICE	1000		420100	370		101000
		06/02/26 ComfortSuitesTraining	242.87		POLICE	1000		420100	370		101000
		06/10/26 Monitor	384.00		POLICE	1000		420100	216		101000
		06/10/26 Sm Item Equipment	134.99		POLICE	1000		420100	212		101000
		06/12/26 Postage	8.05		POLICE	1000		420100	311		101000
		06/12/26 SmItemEquipment	96.50		POLICE	1000		420100	212		101000
		06/17/26 SmItemEquipment	43.36		POLICE	1000		420100	212		101000
		06/17/26 SmItemEquipment	208.01		POLICE	1000		420100	212		101000
		06/22/26 Postage	8.05		POLICE	1000		420100	311		101000
		06/23/26 PocketMountAxonCamera	136.00		POLICE	1000		420100	212		101000
		06/25/26 Postage	8.05		POLICE	1000		420100	311		101000
		06/30/26 Postage	8.05		POLICE	1000		420100	311		101000
		07/02/26 Postage	8.83		POLICE	1000		420100	311		101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object Proj	Cash Account
53722		333 Montana State Library	2,183.01						
		MSCFY2027 07/01/26 FY27LibraryMembership	2,183.01		LIBRY	2220	460100	398	101000
		*** Claim from another period (6/26) ****							
53723	E	2673 First Bankcard	2,475.01						
		06/03/26 Help Fund Supplies	340.21		HELP	7010	450135	220	101000
		06/05/26 Social Supplies	16.99		SOCSER	1000	450135	212	101000
		06/11/26 4thofJuly Supplies	47.94		LEGIS	1000	410100	220	101000
		06/12/26 Help fund supplies	29.09		HELP	7010	450135	220	101000
		06/12/26 Help fund supplies	34.99		HELP	7010	450135	220	101000
		06/12/26 Help fund supplies	89.91		HELP	7010	450135	220	101000
		06/12/26 4thofJuly Supplies	75.89		LEGIS	1000	410100	220	101000
		06/13/26 Canva	24.00		HELP	7010	450135	220	101000
		06/14/26 Social Supplies	68.29		SOCSER	1000	450135	220	101000
		06/15/26 4thofJuly Supplies	33.31		HELP	7010	450135	220	101000
		06/15/26 4thofJuly Supplies	44.83		HELP	7010	450135	220	101000
		06/16/26 4thofJuly Supplies	34.43		HELP	7010	450135	220	101000
		06/17/26 4thofJuly Supplies	421.52		HELP	7010	450135	220	101000
		06/18/26 Bus Voucher	281.04		HELP	7010	450135	370	101000
		06/19/26 HelpFund Suppies	19.07		HELP	7010	450135	220	101000
		06/19/26 HelpFund Suppies	59.21		HELP	7010	450135	220	101000
		06/19/26 HelpFund Suppies	310.68		HELP	7010	450135	220	101000
		06/19/26 HelpFund Suppies	110.04		HELP	7010	450135	220	101000
		09/20/26 4thofJuly Supplies	51.98		HELP	7010	450135	220	101000
		06/20/26 4thofJuly Supplies	66.92		HELP	7010	450135	220	101000
		06/22/26 4thofJuly Supplies	44.99		HELP	7010	450135	220	101000
		06/27/26 Social Services Supplies	23.90		SOCSER	1000	450135	220	101000
		06/27/26 HelpFund Suppies	59.34		HELP	7010	450135	220	101000
		06/29/26 HelpFund Suppies	58.57		HELP	7010	450135	220	101000
		06/29/26 Training	12.99		SOCSER	1000	450135	380	101000
		06/30/26 HelpFund Suppies	3.00		HELP	7010	450135	220	101000
		07/01/26 HelpFund Suppies	111.88		HELP	7010	450135	220	101000
53724		2952 DIS Technologies	771.00						
		19209 07/05/26 Monthly IT	740.00		IT	1000	420160	398	101000
		19255 06/19/26 Monthly IT Supplies	31.00		IT	1000	420100	216	101000
		*** Claim from another period (6/26) ****							
53725	E	2673 First Bankcard	1,647.41						
		06/08/26 Postage	16.10		POLICE	1000	420100	311	101000
		06/08/26 Costco Supplies	39.36		DSPTCH	1000	420160	220	101000
		06/12/26 APCOInternationalTraining	860.00		DSPTCH	1000	420160	380	101000
		06/12/26 Supplies	151.50		POLICE	1000	420100	220	101000
		06/15/26 Supplies	36.28		DSPTCH	1000	420160	220	101000
		06/18/26 Postage	8.05		POLICE	1000	420100	311	101000
		06/24/26 Postage	8.05		POLICE	1000	420100	311	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
		06/29/26 Postage	8.05		POLICE	1000	420100	311		101000
		06/30/26 Supplies	261.00		POLICE	1000	420160	220		101000
		07/01/26 Supplies	50.97		POLICE	1000	420160	220		101000
		07/01/26 Postage	8.05		POLICE	1000	420100	311		101000
		07/02/26 TransUnionBackround	200.00		POLICE	1000	420100	398		101000
53726		674 Karst Stage	1,973.48							
		5679 07/06/26 TransportationSumRec Adventure	986.74		SUMREC	1000	460449	319		101000
		5640 07/13/26 TransportationSumRec Adventure	986.74		SUMREC	1000	460449	319		101000
53727		3280 Fall River Propane	1,479.57							
		12791 07/08/26 WastewaterPlantnewtank	1,479.57		SEWER	5310	430600	231		101000
		*** Claim from another period (6/26) ****								
53728	E	2964 CITI CARDS	657.59							
		06/04/26 BuldInspecSupplies	45.99		BLDINS	1000	420531	220		101000
		06/09/26 Supplies	148.18		ADMIN	1000	410210	220		101000
		06/11/26 MadisonFoods	12.76		LEGIS	1000	410100	220		101000
		06/11/26 MadisonFoods	132.99		LEGIS	1000	410100	220		101000
		06/11/26 Supplies	23.38		ADMIN	1000	410210	220		101000
		06/16/26 MarketPLace TCMeet	16.85		LEGIS	1000	410100	220		101000
		06/16/26 MarketPLace TCMeet	109.97		LEGIS	1000	410100	220		101000
		06/24/26 RunningBearLegis	115.23		LEGIS	1000	410100	220		101000
		06/29/26 Supplies	52.24		ADMIN	1000	410210	220		101000
53729		171 Montana Food Bank Network	1,790.20							
		39906-1 07/09/26 Food Bank Supplies	1,493.20		HELP	7010	450135	220		101000
		40116-1 07/08/26 Food Bank Supplies	297.00		HELP	7010	450135	220		101000
53730		2997 The New Yorker	179.99							
		07/01/26 1 year subscription	179.99		LIBRY	2220	460100	330		101000
		*** Claim from another period (6/26) ****								
53731		3581 MT Dept of Justice Criminal	150.00							
		06334 06/17/26 BackgroundChecks	150.00		ADMIN	1000	410210	356		101000
		*** Claim from another period (6/26) ****								
53732		3245 4 Corners Recycling LLC	1,488.80							
		6082 06/28/26 JunePullFees	1,488.80		PARKS	1000	460430	534		101000
53733		709 TD&H Engineering	6,916.00							
		48246 06/30/26 Professional fee	4,869.00		PLNNG	1000	411000	354		101000
		48247 06/30/26 Professional fee80 Acres	2,047.00		80ACRE	4030	430630	354		101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org Acct	Object	Proj	Cash Account
		*** Claim from another period (6/26) ****								
53734		2845 Kasting, Kauffman & Mersen, PC	14,653.62							
		07/01/26 Legal Fees	14,530.00		LEGAL	1000	411100	352		101000
		07/01/26 Travel	123.62		LEGAL	1000	411100	373		101000
		*** Claim from another period (6/26) ****								
53735		3492 Triple S Cleaning and Remodeling	1,010.00							
		063026 06/30/26 6.2026 Park Bathroom Cleanin	950.00		PARKS	1000	411253	357		101000
		063026 06/30/26 6.2026 Bathroom Cleaning Sup	60.00		PARKS	1000	460430	220		101000
53736		3576 Bad Toro Pro Rodeo	2,614.14							
23 Smartphones										
		17.26 07/06/26 WYWildHorseStampede17.26	2,614.14		MAP	2101	410130	398		101000
		*** Claim from another period (6/26) ****								
53737		2546 Century Link QCC	417.95							
		792279821 07/01/26 Voice/Text2-911158435022	417.95		911	2850	420750	398		101000
		*** Claim from another period (6/26) ****								
53738		95 NorthWestern Energy	501.05							
		06/29/26 nat gas 4295437-0 UPDL	119.05		UPDH	1000	411252	344		101000
		06/29/26 nat gas 4295438-8 Police	25.19		POLBLD	1000	411258	344		101000
		06/29/26 nat gas 425439-6 WY BuldDept	0.00		STREET	1000	430200	344		101000
		06/29/26 nat gas 4295447-9 Povah	64.11		POVAH	1000	411255	344		101000
		06/29/26 nat gas 4295466-9 Library	0.00		LBRY	1000	411259	344		101000
		06/29/26 nat gas 4295628-4 OldFirehall	0.00		PARK	1000	460430	344		101000
		06/29/26 nat gas 4295822-3 Iris Lift St	138.51		SEWER	5310	430600	344		101000
		06/29/26 nat gas 4295935-3 Mad Add Sew	120.35		SEWER	5310	430600	344		101000
		06/29/26 nat gas 4295947-8 PW Shop	0.00		STREET	1000	430200	344		101000
		06/29/26 nat gas 4295675-5 TwnHll	33.84		TWNHLL	1000	411250	344		101000
53739		2537 Balco Uniform Co., Inc.	3,426.70							
		88596-1 07/09/26 Unifomrs - Loomis	2,224.70		POLICE	1000	420100	226		101000
		88565 07/09/26 SmItemEquipment- all cops	1,120.00		POLICE	1000	420100	212		101000
		88579 07/09/26 Uniform-Wegener	82.00		POLICE	1000	420100	212		101000
		*** Claim from another period (6/26) ****								
53740	E	2673 First Bankcard	1,470.91							
		06/17/26 Flowers	130.00		STREET	1000	430200	221		101000
		06/17/26 Equipment repair	262.80		STREET	1000	430200	369		101000
		06/20/26 StarlinkWastewaterInternet	80.00		SEWER	5310	430600	345		101000
		06/22/26 Adobe/Annual Subscription	239.88		SEWER	5310	430600	212		101000
		06/22/26 GroundsSupplies	118.69		PARKS	1000	460430	365		101000
		06/26/26 Grounds Supplies	419.74		PARKS	1000	460430	365		101000
		07/01/26 Straw bales	219.80		STREET	1000	430200	870		101000

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		*** Claim from another period (6/26) ****									
53741		3543 James P. Murphey, Ph.D.	1,020.00								
		060826 06/08/26 Screening	1,020.00		POLICE	1000		420100	351		101000
		*** Claim from another period (6/26) ****									
53742		3582 ED. Jones Badges	343.00								
7 laptops											
5 pd cams											
		61458 06/27/26 Sm Item of Equipment	343.00		POLICE	1000		420100	212		101000
		*** Claim from another period (6/26) ****									
53743		547 WY Chamber of Commerce	2,084.09								
		Towy062026 07/04/26 5.2026ReimburseCleaning/su	2,084.09		CHMBER	1000		411257	357		101000
53744		2264 MORNING GLORY COFFEE & TEA	46.25								
		341014 07/03/26 Dispatch coffee	46.25		DISP	1000		420160	220		101000
53745		2214 MMCT & FOA	50.00								
		07/01/26 MembershipDue Russell	50.00		FINADM	1000		410510	335		101000
		*** Claim from another period (6/26) ****									
53746	E	2789 WEX Bank	6,928.53								
		06/30/26 10 JD Backhoe 310SJ	0.00		STREET	1000		430200	231		101000
		06/30/26 91 Ford 6-582	286.22		STREET	1000		430200	231		101000
		06/30/26 Larue D55 SnowBlower	0.00		STREET	1000		430200	231		101000
		06/30/26 Case 821GS Loader 18337	511.44		STREET	1000		430200	231		101000
		06/30/26 14 Water Truck	0.00		STREET	1000		430200	231		101000
		06/30/26 2010 JD 772 Grader	0.00		STREET	1000		430200	231		101000
		06/30/26 92 SS Blower-Yellow	0.00		STREET	1000		430200	231		101000
		06/30/26 02 Freightliner Dump 6-54564A	0.00		STREET	1000		430200	231		101000
		06/30/26 08 GMC Pickup 6-1484	303.05		STREET	1000		430200	231		101000
		06/30/26 JD Loader 624P	0.00		STREET	1000		430200	231		101000
		06/30/26 08 CAT 938H Loader	0.00		STREET	1000		430200	231		101000
		06/30/26 08 904B MiniLoader	0.00		STREET	1000		430200	231		101000
		06/30/26 15 Ford F-250	192.70		STREET	1000		430200	231		101000
		06/30/26 18 2018 Dodge Ram-PW	0.00		STREET	1000		430200	231		101000
		06/30/26 18 Dodge Ram-Police	0.00		POLICE	1000		420100	231		101000
		06/30/26 19 Dodge Durango PD	475.73		POLICE	1000		420100	231		101000
		06/30/26 Multi-Use Vehicle - Sienna	106.94		WATER	5210		430500	231		101000
		06/30/26 06 Dodge Durango 6-2010	168.28		STREET	1000		430200	231		101000
		06/30/26 Dumptruck	0.00		STREET	1000		430200	231		101000
		06/30/26 15 Sweeper 6-1151	330.48		STREET	1000		430200	231		101000
		06/30/26 '00 FL Dumptrk 6-60700A	0.00		STREET	1000		430200	231		101000
		06/30/26 '14 Ford Intercep	100.94		STREET	1000		430200	231		101000
		06/30/26 PD Dodge Ram#1	0.00		POLICE	1000		420100	231		101000
		06/30/26 PD Dodge Ram#2	0.00		POLICE	1000		420100	231		101000
		06/30/26 01 Frht truck #140138	0.00		STREET	1000		430200	231		101000
		06/30/26 01 Frht truck #240144	0.00		STREET	1000		430200	231		101000

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		06/30/26 19 Dodge 5500	0.00		STREET	1000	430200	231	101000
		06/30/26 '17 Chevy 3/4 ton white	266.72		STREET	1000	430200	231	101000
		06/30/26 '13 Chevy 3500	70.38		STREET	1000	430200	231	101000
		06/30/26 21 FrghtlinerSD122-4396	0.00		STREET	1000	430200	231	101000
		06/30/26 77 Int'l Dump 6-1368	0.00		STREET	1000	430200	231	101000
		06/30/26 Pickup 6-1450	245.75		STREET	1000	430200	231	101000
		06/30/26 2022 Ford F-150 Police82453	381.67		POLICE	1000	420100	231	101000
		06/30/26 Tractor	63.10		STREET	1000	430200	231	101000
		06/30/26 2010 Ford Exped6-000046	0.00		HELP	7010	450135	231	101000
		06/30/26 SS Blower Green	503.24		STREET	1000	430200	231	101000
		06/30/26 24 Police F-150 #1 PD23502	370.87		POLICE	1000	420100	231	101000
		06/30/26 24 Police F-150 #2 PD63144	823.27		POLICE	1000	420100	231	101000
		06/30/26 Police F-150 Blue 64373	596.61		POLICE	1000	420100	231	101000
		06/30/26 25 Chevy 3500 Pickup 3835	584.22		STREET	1000	430200	231	101000
		06/30/26 17 Chevy 2500 5578	141.28		STREET	1000	430200	231	101000
		06/30/26 26 Chevy Tahoe PD 75626	405.64		POLICE	1000	420100	231	101000
53747		3242 Fisher's Technology	66.68						
		1694856 07/06/26 Copier Maintenance fee	66.68		LIBRY	2220	460100	398	101000
		*** Claim from another period (6/26) ****							
53748		2922 Woody Smith Ford, Inc.	98.00						
		6118216-2 05/31/26 VehicleRepairs	98.00		STREET	1000	430200	361	101000
53785		999999 HEIDI CANNON	600.00						
		07/13/26 RefundSumRecParticwithdrawal	600.00*		SUMREC	1000	460449	870	101000
53786		2913 Mountain Valley Construction	21,600.00						
		11532 06/16/26 DustControlMagChloride	21,600.00		STREET	2820	430200	451	101000
		*** Claim from another period (6/26) ****							
53787		135 Food Roundup	1,022.95						
		06/04/26 FoodBank Supplies	175.38		HELP	7010	450135	220	101000
		06/10/26 WaterSupplies	8.22		WATER	5210	430500	220	101000
		06/16/26 FoodBank Supplies	739.20		HELP	7010	450135	220	101000
		06/15/26 SumRec Supplies	29.68		SUMREC	1000	460449	220	101000
		06/16/26 SumRec Supplies	30.53		SUMREC	1000	460449	220	101000
		06/22/26 SumRec Supplies	7.64		SUMREC	1000	460449	220	101000
		06/24/26 BuildInspecSupplies	17.94		BULDIN	1000	420531	220	101000
		06/29/26 CareofPrisonersSupplies	14.36		POLICE	1000	420230	220	101000
		*** Claim from another period (6/26) ****							
53788		533 Market Place	2,414.22						
		06/04/26 FoodBAnk Supplies	1,205.29		HELP	7010	450135	220	101000
		06/23/26 FoodBAnk Supplies	344.02		HELP	7010	450135	220	101000
		06/23/26 FoodBAnk Supplies	285.33		HELP	7010	450135	220	101000
		06/30/26 FoodBAnk Supplies	579.58		HELP	7010	450135	220	101000

For the Accounting Period: 7/26

For dates posted from 07/08/26 to 07/17/26, FSB - Operating account
* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document $/ Line $	Disc $	PO #	Fund	Org	Acct	Object	Proj	Cash Account
53789		2822 Montana Drains LLC/Clear Blu	1,780.00								
		4764 07/09/26 ManholeCleaningHydrojet	1,780.00			SEWER	5310	430600	357		101000
		*** Claim from another period (6/26) ****									
53790		379 Energy Laboratories, Inc	131.00								
		790022 06/12/26 WaterTesting Fees	131.00			WATER	5210	430500	348		101000
53791		65 Tractor & Equipment	242.16								
		3260022 07/09/26 EquipmentRepair	242.16			STREET	1000	430200	369		101000
53792		3241 Bridger Analytical Lab	409.00								
		2607057 07/10/26 SewerTesting Fees	24.00			SEWER	5310	430600	348		101000
		2607368 07/16/26 Water Testing Fees	350.00			WATER	5210	430500	348		101000
		2607369 07/16/26 Water Testing Fees	35.00			WATER	5210	430500	348		101000
53793		3525 Hillyard Inc.	873.00								
		5410753 07/14/26 Cleaning Supplies	698.40			PARKS	1000	460430	220		101000
		90213357 07/16/26 Cleaning Supplies	174.60			PARKS	1000	460430	220		101000
		*** Claim from another period (6/26) ****									
53794		60 Westgate Station	58.22								
		06/12/26 Oil or Fuel Sweeper	58.22			STREET	1000	430200	231		101000
		*** Claim from another period (6/26) ****									
53795		3448 Billings Clinic Occupational	75.00								
		307EM968 06/01/26 Vaccine-Morin	75.00			STREET	1000	430200	351		101000
53796		2214 MMCT & FOA	50.00								
		07/01/26 Membership Dues Thompson	50.00			FINADM	1000	410510	335		101000
53797		2558 Hebgen Basin Fire District	564.95								
		070626 07/06/26 Pads for Defibulators inBuildi	564.95			TWNHLL	1000	411250	220		101000
		*** Claim from another period (6/26) ****									
53798		999999 KEVIN KANG	15.00								
		06/17/26 ExoneratedBond-Kang	15.00			COURT	7469	212401			101000
		*** Claim from another period (6/26) ****									
53799		2078 MJC&MCCA	50.00								
		05/28/26 CourtClerkAssocDues-Parker	50.00			COURT	1000	410360	335		101000
53800		3324 Dan Walker	35.70								
		07/17/26 ReimburseTravelBigSky	35.70			ADMIN	1000	410210	370		101000

# of Claims 53 Total: 96,622.80

Total Electronic Claims 19,860.16 Total Non-Electronic Claims 76762.64

Fund/Account	Amount
1000 General Fund	
101000 CASH	52,377.22
2101 Marketing & Promotions (MAP)	
101000 CASH	2,614.14
2220 Library	
101000 CASH	5,572.81
2820 Gas Tax Apportionment	
101000 CASH	21,600.00
2850 911 Emergency	
101000 CASH	417.95
4030 80-acre Development	
101000 CASH	2,047.00
5210 Water Operating Fund	
101000 CASH	631.16
5310 Sewer Operating Fund	
101000 CASH	3,862.31
7010 Social Services/Help Fund	
101000 CASH	7,485.21
7469 City Court - Judge Jent	
101000 CASH	15.00
Total:	96,622.80

Town of West Yellowstone
Town Council Meeting
July 7, 2026

TOWN COUNCIL MEMBERS PRESENT: Mayor Travis Watt, Brian Benike, Brock Wilson, Greg Forsythe, Julia Wittmer

OTHERS PRESENT: Town Manager Dan Walker, Town Clerk Liz Roos, Public Services Director Jon Brown, Finance Director Katie Thompson, Doug Schmier, Janna Turner, Christine Couch, Nancy Meyer, Becky Goltz, Bob Everest, Fire Chief Shane Grube.

The meeting is called to order by 2026 Mayor Travis Watt at 6:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being broadcast over the internet using a program called Zoom.

WORK SESSION

Mayor Travis Watt calls the meeting to order. The purpose of the work session is to listen to an update from the Hospital District. Watt invites Doug Schmier to address the meeting. Schmier explains he is here to represent the Yellowstone West Medical Center, a 501c3, as well as the Hebgen Basin Hospital District Board. Schmier refers to a letter that was distributed from the West Yellowstone Medical Center, Inc. and requests that the Town consider providing 4 acres of land in the 80 acres addition for a medical center. Schmier supports the request with information about the need for better medical services in the area, growth, and the increase in tourism. He says that the current clinic building has reached its limit and cannot be expanded. Schmier states that they need to protect the community and the opportunity is now to provide healthcare in the future. Schmier contends that in order to pursue funding and grant opportunities, they need land. He explains that the two boards have been working together to plan for the future, they recently met with USDA to discuss funding and met with Billings Clinic to expand healthcare services. He says the first step is to expand the clinic and then work towards a Critical Access Hospital. He reiterates that they are present tonight to request the allocation of 4 acres in the 80 acres development for the purpose of an expanded medical facility and healthcare workforce housing. Schmier also references the 2025 Community Needs Assessment that was conducted by the West Yellowstone Medical Center in cooperation with the Montana Office of Rural Health. Wilson notes that Billings Clinic is operating at a loss, so how will that work for a hospital. Becky Goltz responds that rural hospitals rarely make money, but the feasibility study will help them determine what models work in a rural setting. Wittmer asks if the project could be accomplished through phases. Schmier answers that they are not sure how much can be done at once, but ultimately the goal is to have a facility to stay in overnight, like if they need an IV or antibiotics in a 24-hour setting. Forsythe says that they are not asking for money, they are asking for land so they can work towards building. He says a critical access hospital is in the future, but expanding the clinic can happen first. He asks for land and points out that the land would be returned to the city if the project doesn’t succeed. Watt asks for clarification between the two groups. Schmier explains that WYMC has been in existence for some time, but by creating the hospital district, it showed support for the project and the opportunity to establish a tax base. However, the hospital district doesn’t have any funding yet. He says that the WYMC can go after funding and grants. Watt also asks why they are seeking 4 acres and in which location. Bob Everest responds that 4 acres seem to be the minimum size they need for the medical center, parking, and helipad plus some basic workforce housing. Schmier adds that they cannot buy land, but they are open to other locations than the 80 acres-although there are not many. Becky Goltz adds that 4 acres really is the minimum for a critical access hospital and they would need to have a helipad. Watt asks if they have a timeframe for the project. Schmier responds that there are multiple phases and variables, so they don’t really know. Goltz says they need to create the finalized concept, which is dependent on space and will be determined through a feasibility study. Bob Everest comments that he has watched the congregation in his church turnover again and again because they need better healthcare. He says that they know the steps they need to take to move forward and it starts with land. He says everything is an obstacle: climate, location, building costs but they need to start. Goltz says that she has worked in the existing clinic for 14 years. She says it is hard to find a model they can support year-round. She summarizes the limitations they face in the current building. Schmier emphasizes that they are requesting a land allocation with a timeframe, maybe ten years, and they will get to work to accomplish this project. Watt encourages the Council to review the information. He notes that this was not identified as a priority for this year, so they need to determine that and how to direct the staff. He asks the Council to consider it and share their feedback. Schmier emphasizes that time is of the essence, he says that if they wait until January, nothing will happen until January.

The next topic for the work session is a discussion of pending litigation regarding the Moonrise Meadows lawsuit. The meeting is closed to the public at 6:20 PM. The work session reconvenes at 6:35 PM and adjourns until the regular meeting at 7:00 PM

Public Comment Period
No comments are received.

Council Comments
Forsythe congratulates the staff for a great 4th of July weekend. He says his business handed out 5500 flags, and they estimate there were about 9000 people in town for the festivities. The rest of the Council agrees and expresses appreciation.

ACTION TAKEN

1) Motion carried to approve Purchase Order #7140 to Sweet Electric to purchase a Siemens hydro ranger and battery backup for $5143.76 for the Sewer Department. (Wittmer, Benike)

2) Motion carried to approve Purchase Order #7141 to Sweet Electric to purchase an ABB Water Mark Flow Meter for $10,109.30 for the Water Department. (Forsythe, Benike)

3) Motion carried to approve Purchase Order #7145 to T Dub’s Custom Spraying to apply weed spraying throughout town for $8790.00. (Wilson, Wittmer)

4) Motion carried to approve the claims, which total $1,150,190.40. (Wittmer, Benike) Forsythe abstains from claim #53781 for $3088.41 to Westmart Building Center.

5) Motion carried to approve the minutes of the June 16, 2026, Town Council Meeting and June 23, 2026 Town Council Work Session. (Wittmer, Forsythe)

6) Motion carried to approve the Interlocal Agreement between the Town of West Yellowstone and the Hebgen Basin Rural Fire District. (Benike, Wittmer) Wilson abstains, motion passes.

7) Motion carried to approve the Recycling Interlocal Agreement between the Town of West Yellowstone and the Hebgen Basin Solid Waste District for a term of three years. (Benike, Wilson)

8) Motion carried to approve the one-year clearing contract for the Pioneer Park bathrooms with Triple S Cleaning and Remodeling for July 1, 2026 through June 30, 2027. (Benike, Wilson)

9) Motion carried to approve the one-year cleaning contract for cleaning the Town buildings with Greater Yellowstone Cleaning Services for July 1, 2026 through June 30, 2027. (Wilson, Benike)

10) Motion carried to accept the NRMEDD proposal for professional grant writing services for the FY 2026 HUD PRO Housing grant application in an amount not to exceed $8000 and authorize the staff to work with NRMEDD to complete the grant application. (Wittmer, Wilson)

DISCUSSION

A) **Town Manager and Staff Reports:** Town Manager Dan Walker congratulates their newest police officer, Blake Loomis. He echoes the earlier comments on the success of the 4th of July weekend. He reports that they signed the substantial completion document for the wastewater treatment plant last week. The next steps include growing all the bacteria to work in the plant and bringing all the new equipment online. He says they have discussed a public open house for the plant later in the fall. He mentions that Montana Department of Transportation has paving projects planned in town and the area over the next month. He says representatives from MDT will be in Town tomorrow and they hope to get more information. He reports that they have been in discussion with the US Forest Service about maintaining access to the recreation trails on the west side of the 80 acres. He reports that the Development Review Group has been busy reviewing project proposals and site plans. They are scheduling a Planning Board meeting for later in July. The Parks Master Plan has been completed and printed; copies are available. They have completed the background investigation for a police officer and will be reviewing that this week. He reports that Rick Simpkins sent out a survey regarding the 80 acres planning and he encourages the Council members to respond.

Mayor Watt administers the Oath of Office for Police Officer Blake Loomis.

6) Mayor Watt explains that they have negotiated a new Interlocal Agreement between the Town and the Hebgen Basin Rural Fire District. He explains that the crux of the agreement is that the Town will reserve 14.5% of the 3% resort tax to fund the Fire District. Wilson announces that due to his wife's employment, he will abstain. Town Attorney Jane Mersen points out that in Section 3 of the agreement before them allows either party asking to amend the agreement by submitting a written proposal. She says it was discussed that it had to be approved by both boards before opening the agreement. Benike says that he is comfortable with how the section is written now so that either the District or the Town can bring forward issues. Forsythe clarifies that means the Council, not just the Town Manager and Mayor.

7) Town Manager Dan Walker reports that the new Recycling Interlocal Agreement between the Town and the Hebgen Basin Solid Waste District now also includes paper recycling. The new agreement is for three years.

10) Walker reports that this is a highly competitive but possibly lucrative grant opportunity, the Town could be awarded up to $5 million dollars for housing initiatives and planning efforts. Benike asks what the deadline is to submit. Sarah Thomson of NRMEDD responds that the deadline is within a month, Thompson says the funds may be used for infrastructure. Thompson explains that she believes their application would be competitive. She says that she does not think the $8000 would be wasted even if they are unsuccessful because they would be prepared to apply for upcoming grant opportunities. Sarah Thomson says if the funds are awarded, they must be expended by September of 2034. Watt asks if NRMEDD would consider a smaller amount up front and additional funding if the grant application is successful. Thompson responds that they did explore that option but ultimately decided it would not work.

The meeting is adjourned at 7:50 PM

Mayor

ATTEST:

Town Clerk

Public Works Report

07/13/26 thru 07/16/26

RSCI is working on the following:

Replacing damaged roof panels and installation

Final grading

Hanging additional lighting throughout the basins

Continuing to work on punch list items

Public Works staff have been working to address an overgrowth of **Nocardia** bacteria at the wastewater treatment plant. This bacteria thrives in systems with a high concentration of young microorganisms and grease, resulting in excessive foaming in the aeration basins. Once established, it can be difficult to eliminate.

To correct the issue, we are introducing a specialized beneficial bacteria that will help reduce the Nocardia population and stabilize the biological treatment process. This is a gradual process and is expected to take approximately 12 to 18 weeks before the system is fully stabilized.

These challenges are a normal part of the startup and optimization process when bringing a new mechanical wastewater treatment plant online. Public Works staff will continue to closely monitor the system and make operational adjustments as needed to ensure long-term performance and reliability.

Great news… The pickle ball court is complete and ready for use.

Public works crews are working on the following:

Removing the overgrow and brush around the lagoon and wastewater plant to get ready for an airport inspection

Garbage removal

Manhole repair

Pothole repair

Lawncare

Building maintenance

Street sweeping

Preparing the streets for the chip sealing that will be taking place around the first of August in the Madison Addition

Due to the low snowpack this past winter, Whiskey Springs is unable to keep up with the current water demand. To help meet customer needs, we have had to bring Well #3 back online. This well has not been needed for the past four years but is now being used to supplement our water supply.

We ask all customers to do their part to conserve water whenever possible. Simple measures such as limiting outdoor irrigation, repairing leaks, and reducing unnecessary water use can make a significant difference in helping ensure an adequate water supply for everyone.

All bacteria water samples collected in July had non-detect results.

Working on the DMR's (Discharge monitoring report) for the EPA which is an ongoing project.

Working on the 2026-2027 budget.

Working on encroachment permits.

If you have any questions, please contact me.

Thank you,

Jon Brown

Week of 07.13.2026

Met with Kyle, Town Engineer, to go over CIP items along with updates on all engineering projects at this time.

I attended a class with GFOA (Government Finance Officers Association) called “The Art of Budget Communication”. It was 2 hours on Tuesday, Wednesday and Thursday. It was cool to see how other municipalities throughout the country present their budgets to their communities and Councils/Commissions. I got a lot of great ideas and hope to keep improving my skill set in this area to help others truly understand municipal finances and budgets.

Sarah with NRMEDD and I met for awhile on Tuesday. I was impressed with the amount of work and headway they were able to make on our HUD grant in just the first week. They are very organized, so I was able to quickly answer their questions. We will meet with Scott, our Town planner, and Rick with HRDC early next week to dig a little deeper. They have Exhibit A just about completed and a great start on Exhibit B. I have begun working on the budget portion of this grant.

Prepared for the Work Session and the Town Council meeting.

Leo with Montana Rural Water stopped by this week to do a check-in. He also has been collecting old maps and delivering them around the towns/cities/special districts in Montana. We appreciate his diligence and have a great short visit with him.

Business license delinquency letters were sent this week. Penalty late fees are now applied and hopefully we will have this project wrapped up soon.

From:	Dan Walker
To:	Elizabeth Roos
Subject:	FW: Weekly Report
Date:	Thursday, July 16, 2026 2:44:43 PM

From: Corey White <cwhite@westyellowstone.gov>
Sent: Thursday, July 16, 2026 1:53 PM
To: Dan Walker <dwalker@westyellowstone.gov>
Subject: Weekly Report

West Yellowstone Police Department

Weekly Report to the Town Council

This week the Police Department continued to focus on staffing, training, operational readiness, and public safety in preparation for the busy summer event season.

Administration

- Completed the background investigation on our police officer candidate. She has accepted the position and is scheduled to begin employment on **July 27, 2026**. With this addition, the Police Department will be **fully staffed on the sworn officer side**, which is a significant milestone for the department.
- Reviewed and approved case files to ensure reports continue to meet departmental and prosecutorial standards.
- Continued scheduling and staffing preparations for the numerous community events taking place over the coming weeks to ensure adequate police coverage and public safety.
- Worked through several computer system issues to improve operational efficiency.
- Completed an inventory of department ammunition.

Training

- Officer Blake Loomis continues to progress well through the Field Training Officer (FTO) program and is meeting expectations.
- Officers have now been issued their new duty handguns, and the weapons are officially in service.

From Dispatch Supervisor Brenda

- Attended the weekly call review meeting.

- Held the monthly Dispatch staff meeting.
- Received the signed conditional offer from our dispatch applicant. We are currently awaiting additional paperwork before beginning the background investigation and psychological evaluation.
- Continued working through various operational issues within the Communications Center.
- Reprogrammed the weekly generator testing schedule.

Weekly Activity Statistics

- **Calls for Service:** 274
- **Traffic Stops:** 142
- **Citations Issued:** 37
- **Warnings Issued:** 143
- **Cases Generated:** 4
- **Arrests:** 1
- **Vehicle Crashes:** 5
- **Fire/EMS Calls:** 22

As we move into one of the busiest periods of the summer, the department remains focused on maintaining strong staffing levels, completing training, and ensuring we are prepared to provide a high level of service during the upcoming community events.

Respectfully,

<image001.png>
Chief Corey White
Badge#: 580
West Yellowstone Police Department
124 Yellowstone Ave
West Yellowstone, MT 59758
(406) 646-7600 fax (406) 646-7650

JULY 17, 2026

TO: Town Manager Dan Walker, Town Council

FROM: Liz Roos, Town Clerk

SUBJECT: Town Clerks Report

- Website Update: We are gradually updating the website this summer. The domain has been changed to 'westyellowstone.gov' and we are updating pictures of employees, council members, and equipment. Check it out!

- Fir Ridge Cemetery: TD&H has completed the field work and prepared the certificate of survey to add 12 full-size lots to the center of the cemetery and 24 cremains-only lots at the east end inside the loop. As soon as the survey is filed and the property pins are installed, we will be able to sell the new lots. We currently have 17 individual lots available in the existing cemetery.

- Upcoming Special Events:
  - Music in the Park, July 18
  - Bike Rodeo & Touch-A-Truck, Gallatin County Sheriff, July 22
  - WY Wild Stampede Rodeo, July 30-August 1
  - West Yellowstone Festival, July 31-August 1
  - Yellowstone Rod Run, August 7-8
  - Music in the Park, August 7 & August 15

- Prepared payroll for 7/10. The Town has switched our workers comp provider from MMIA to Montana State Fund. MMIA discontinued offering workers comp and most cities in the state have switched to Montana State Fund. So far, everything is going well and our rates are slightly lower. Payroll this week will include pay increases. The MFPE employees unit (hourly employees other than police officers) are receiving a 3% increase, Department Heads and other salaried employees will Prepared the Town Council agenda and packet for 7/21

Highlights

Week of July 9th through July 16th, 2026
Job and Social Services

Overview

# of Clients Served: 98

Last Week Clients Served:

Highlights

Donations
We had 2 visiting families donate nonperishables after their travels. Marketplace and Food Roundup donated a large amount of milk. We picked up our TEFAP donation on July 14th. We also picked up our MFBN order on July 9th. Lots of great items for the food pantry were acquired through these pick-ups. Clothing and household donations closed July 2nd and will open back up on July 20th.

Clothing Bank
This week, we had four volunteers. We were able to reorganize, rearrange, and add donations to the floor of the clothing bank.

Public Assistance

This week we had over 90 check-ins this week for lobby food.

We had over 15 check-ins for the clothing bank this week.

We put together monthly food boxes for two families.

We provided one gas voucher.

Two clients used the computers, here in the lobby.

This week, we had 2 community members use the shower.

We provided diapers for three families.

Upcoming Events:

We have set a date for our Self-Care Fair for August 20th!

Notes

- The office staff has been hard at work on preparing for the Self-Care Fair. We already have several booths, our live music, and the venue confirmed.
- Dianna had several meetings this week with community members discussing a possible leadership program for local students. Great ideas, and points to ponder, were brought up in these meetings.

Health Services Advisory Board

Update for July 16th, 2026

Billings Clinic
West Yellowstone

Q2 Overview

- Q2 started with low patient volumes through April and ended with strong patient numbers in June.
- Critical equipment has been upgraded in the clinic. The vaccine/medication refrigerator and freezer have been replaced with equipment that will better support long-term compliance with temperature stability for pharmaceutical storage. Thank you to the Town for responding to the clinic as we received the refrigerator.
- The West Yellowstone Clinic team performed 56 physicals during the May school district sports physicals clinic.

Upcoming :

- Billings Clinic/Logan Health is working with 3rd-party partners to create a consolidated brand, to be launched this year. This will eventually include signage changes to the WY Clinic, and we will share timing when more information becomes available.

- Billings Clinic/Logan Health has announced a partnership agreement with St. Peter's Health (Helena, MT). Please see the attached release regarding the partnership.

- Billings Clinic West Yellowstone will support the Bike Rodeo.

- The team is working on contingency plans to ensure adequate coverage in September, should seasonal volumes require summer hours be extended through September.

Staffing:

Current staffing levels are as follows:

1-0.9 FTE RN/Limited permit Xray tech/Clinical Coordinator
1-0.8 FTE Medical Assistant/Limited permit Xray tech
1-0.9 FTE Patient Access Staff Member (Registration)
1-Per diem Patient Access Staff Member

Provider coverage:

1-1.0 FTE PA-C Kalen Gunter providing full-time medical services
1-Medical Director/Physician oversight and medical services 1 day per month (Billings Clinic Bozeman)
1-Physician providing 2 days per month (Billings Clinic Bozeman)
1-Physician providing 2 days per month (collaboration with Bozeman Health)
1-Behavioral Health provider (LCPC) seeing patients 1 day/month (Billings Clinic Bozeman)

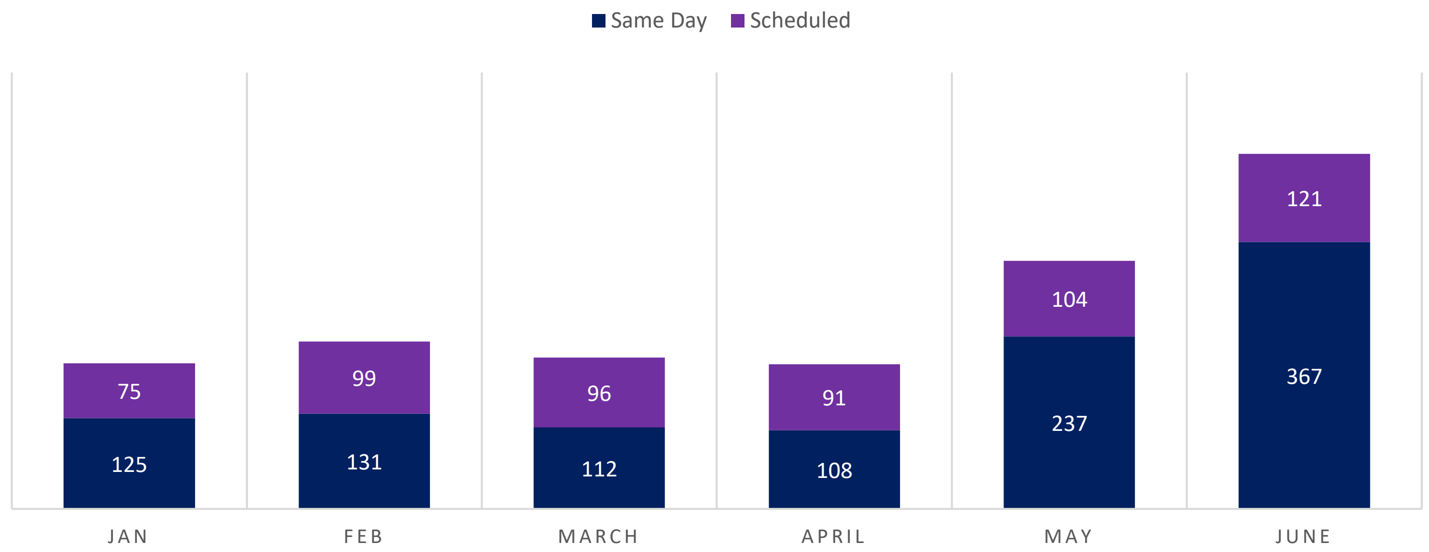
Summer Staffing:

1- 0.9 FTE locum RN
1- 0.75 FTE locum NP

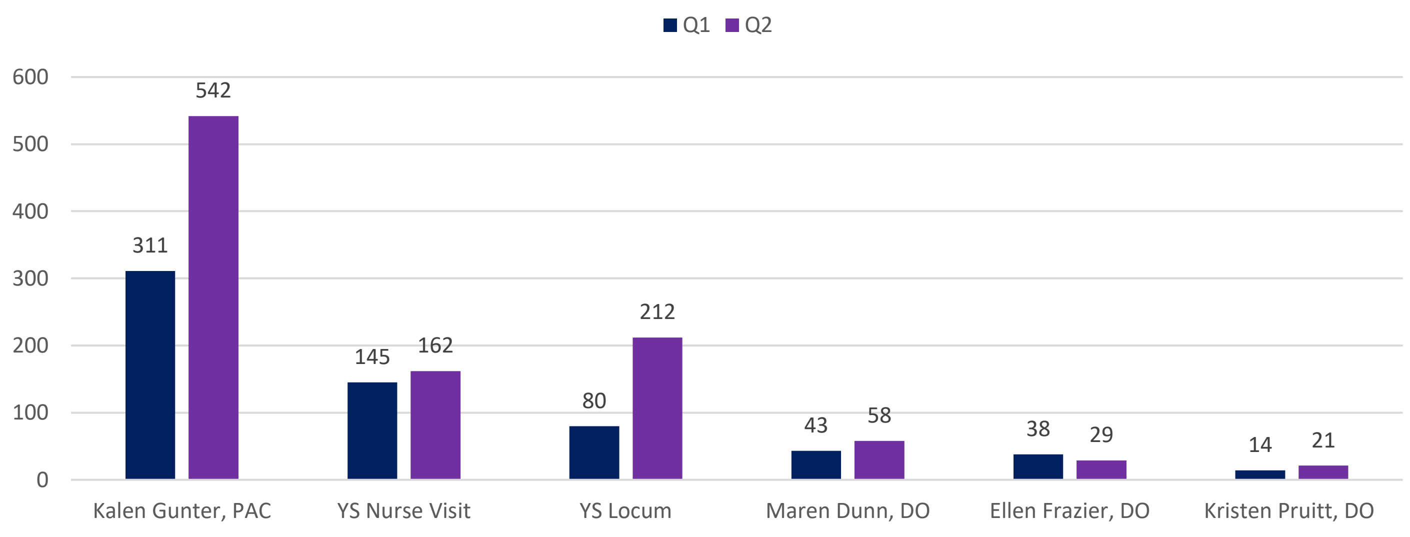
Q2 Volume Review:

- Total visits Q2: 1,028
- Total Unique Patients: 768
- Q2 volume up 60% over Q1
- 69.3% same-day/walk-in appointments

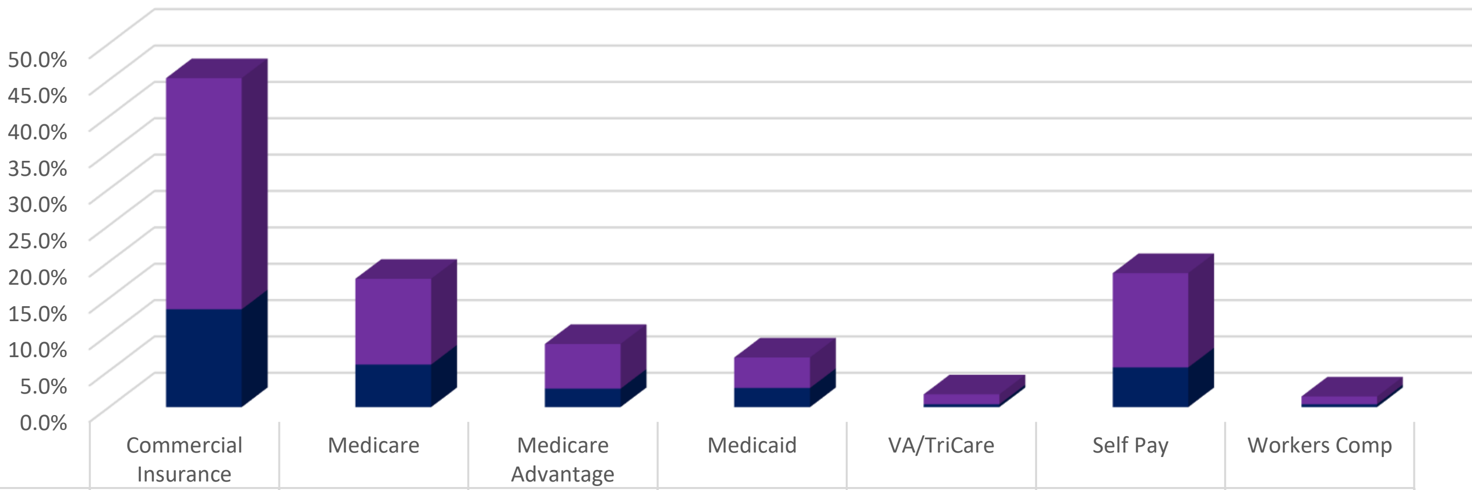
2026 VISIT VOLUMES



YTD Provider Visits



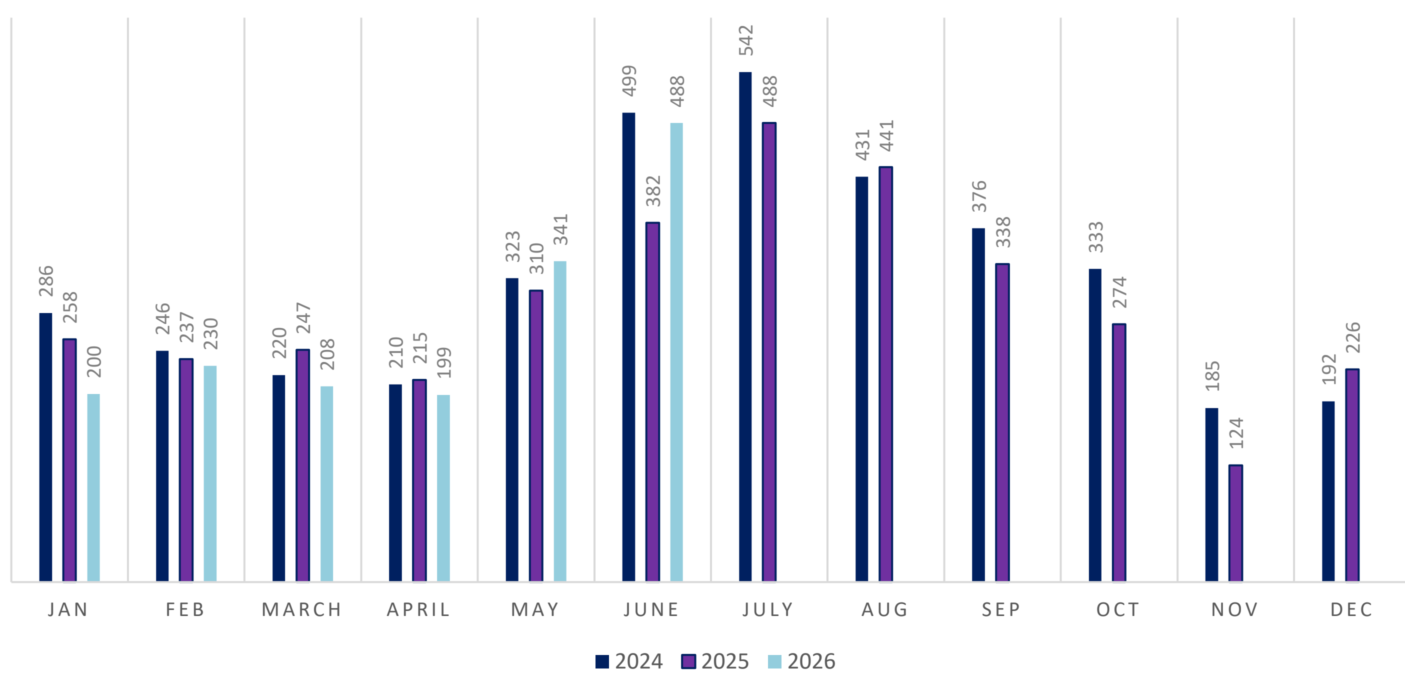
BCWY Q2 Payer Mix



	Commercial Insurance	Medicare	Medicare Advantage	Medicaid	VA/TriCare	Self Pay	Workers Comp
Same Day	31.8%	11.8%	6.1%	4.2%	1.4%	13.0%	1.1%
Scheduled	13.5%	5.8%	2.5%	2.6%	0.4%	5.5%	0.4%

Scheduled Same Day

ANNUAL VISIT COMPARISON



2026 Q2 Preliminary Financials

	Q1	Q2	Q3	Q4	Total - 2026
REVENUE					
Total Patient Revenue	$342,207.83	$499,287.58	$0.00	$0.00	$841,495.41
Contractual & Bad Debt					
Contractual	$193,484.31	$282,297.19	$0.00	$0.00	$475,781.50
Charity	$821.30	$1,198.27	$0.00	$0.00	$2,019.57
Bad Debt	$1,779.48	$2,596.27	$0.00	$0.00	$4,375.75
Total Deductions	$196,085.09	$286,091.73	$0.00	$0.00	$482,176.82
TOTAL NET PATIENT REVENUE	$146,122.74	$213,195.85	$0.00	$0.00	$359,318.59
TOTAL OPERATING REVENUE	**$146,122.74**	**$213,195.85**	**$0.00**	**$0.00**	**$359,318.59**
EXPENSE					
Total Salaries and Benefits	$142,679.60	$139,676.10	$0.00	$0.00	$282,355.70
Contract Labor	$466.20	$23,712.51	$0.00	$0.00	$24,178.71
Supplies/Drugs/Other Expenses	$25,436.45	$19,519.51	$0.00	$0.00	$44,955.96
Repairs, Maintenance, Utilities	$1,628.93	$1,230.62	$0.00	$0.00	$2,859.55
Advertise and Marketing (69100-69400)	$0.00	$1,975.00	$0.00	$0.00	$1,975.00
Purchased Services	$8,710.00	$5,770.00	$0.00	$0.00	$14,480.00
Education and Business Travel	$1,443.03	$3,423.42	$0.00	$0.00	$4,866.45
Rents and Lease	$3,600.00	$3,900.00	$0.00	$0.00	$7,500.00
Depreciation and Ammortization	$659.95	$659.95	$0.00	$0.00	$1,319.90
Insurance	$4,041.03	$4,041.03	$0.00	$0.00	$8,082.06
General and Administrative					
Central Services, Business Office, Support Svcs	$35,775.29	$35,775.29	$0.00	$0.00	$71,550.58
IT, Licensing, Business Intelligence	$13,691.57	$13,691.57	$0.00	$0.00	$27,383.14
TOTAL OPERATING EXPENSE	**$238,132.05**	**$253,375.00**	**$0.00**	**$0.00**	**$491,507.05**
OPERATING INCOME (LOSS)	$92,009.31	$40,179.15	$0.00	$0.00	$132,188.46
Capital:					
TOTAL SPEND					$132,188.46

**Financials are preliminary and may not include all charges, expenses, or deductions until the final financial audit.*

St. Peter’s Health and Billings Clinic-Logan Health Explore Partnering to Strengthen Healthcare Across Montana

HELENA, MONTANA – St. Peter's Health and Billings Clinic-Logan Health announced today they are exploring ways to partner that will strengthen and expand local healthcare services. Early discussions have been focused on collaborating in areas such as clinical services, workforce development, operational efficiencies, technology, purchasing, and other strategic initiatives to enhance and expand current care offerings.

"In today's healthcare environment, partnering is essential for improving access to care when there’s limited clinical resources," said Wade Johnson, Chief Executive Officer at St. Peter’s Health. "We believe Montana’s independent health systems can be stronger by working together for our patients.”

Billings Clinic – Logan Health has a longstanding history of working with communities across Montana and northern Wyoming to elevate care locally while also maintaining local governance and decision-making. The Montana-based health system has a network of over 25 communities that have united to enhance care and increase efficiency and connectedness.

St. Peter’s Health has served as the only Helena-area community hospital for over 140 years, providing trusted, local care while adapting to the evolving needs of the people it serves. Collaboration and successful partnerships with community organizations have long been a focus of its mission.

"At the heart of these conversations is a shared mission and belief that healthcare decisions should remain rooted in the communities we serve," said Dr. Clint Seger, Chief Executive Officer of Billings Clinic-Logan Health. "We can build on our collective strengths."

Leaders from both organizations emphasized that the exploration process is focused on creating long-term benefits for patients, caregivers, physicians, and communities while preserving each health system's commitment to local stewardship. Board members, executives and physician leaders from both organizations have discussed concepts for an expanded relationship and are now ready to move forward with formalizing a Letter of Intent to define goals and objectives. Neither health system is pursuing these discussions as a merger or an acquisition.

"We believe that there is tremendous opportunity in exploring how our teams can work together across the state to share clinical expertise and resources, which in turn helps us better serve our patients and preserve community-focused care," said Dr. Andrew Gilbert, Family Medicine Physician at St. Peter’s Health.

The estimated timeline for the assessment process is six to nine months. As additional details are available, updates will be shared along with opportunities for staff, patient, and community input.

###

About St. Peter’s Health
St. Peter’s Health is a system of health care services including a 123-bed acute care hospital, physician clinics, cancer treatment center, behavioral health unit, urgent care clinics, home health and hospice care, dialysis center and ambulance services. St. Peter’s Health serves the Helena region and southwest Montana counties of Lewis and Clark, Broadwater, Jefferson, Meagher and Powell, with a combined population of approximately 97,000 residents. The mission of St. Peter’s Health is to partner with patients and the community to provide exceptional and compassionate health care. For more information, visit sphealth.org.

About Billings Clinic-Logan Health
Billings Clinic and Logan Health are united as one nonprofit, Montana-based, independent health care system focused on keeping patients and families close to home and connecting care in communities throughout the region. The unified health system serves an area that includes Montana, northern Wyoming and the western Dakotas and is governed by a board of community members and medical professionals. More than 9,000 employees, including 1,200 physicians and advanced practice providers practicing in 80 specialties, work together to provide patients and their families with a positive, proactive, patient-centered experience through innovative and effective approaches to high quality, safe health care. Billings Clinic – Logan Health is a proud member of the Mayo Clinic Care Network and includes the first Magnet designated hospital and Level I Trauma center in Montana and Wyoming. For more information, visit www.billingsclinic.com and www.logan.org.

Town Council
Agenda Item Summary Report

Meeting Date: July 21, 2026	
Item Title: RRG Planning Grant Application - 2027 Biennium	
Submitted By (Name/Title): Katie Thompson, Finance Director	
Discussion Only ☐	**Discussion/Action** ☑
Funding Source:	**Budgeted** ☐
Estimated Date of Completion: August 21, 2026	

Item Summary

The RRG Planning Grant Program provides funding to governmental entities for professional and technical services that leads to a project that conserves, manages, develops, or protects Montana's renewable resources.

We will be applying for funding to complete a PER (Preliminary Engineering Report) for our Iris Lift Station project. This project is scheduled to be a work session topic this fall.

We will be applying for $40,000 which is the maximum ask for a PER. A match is not required but it is recommended for more points. In the budget section, we will be showing a $40,000 Town of West Yellowstone contribution, $40,000 RRG Planning Grant and $30,000 MCEP Planning Grant request for the total cost of the PER to be $110,000.

Staff Recommendation

Allow staff to apply for this grant, with the budget showing a $40,000 Town commitment of funding.

Suggested Motion

I move that the Town Council authorize Town staff to prepare and submit an application to the Montana DNRC for the 2027 Biennium Renewable Resource Grant and Loan Planning Grant. The Town Council further commits to providing a $40,000 local match, subject to final budget approval and availability of funds.

Town Council
Agenda Item Summary Report

Meeting Date: July 21, 2026	
Item Title: Montana State University Standard Research Agreement	
Submitted By (Name/Title): Katie Thompson, Finance Director	
Discussion Only ☐	**Discussion/Action** ☑
Funding Source: 1000.430200.398	**Budgeted** ☑
Estimated Date of Completion: 06/30/2027	

Item Summary

The Business Improvement Advisory Board brought the traffic calming project to the Town Council on March 17, 2026 where the Town Council approved the traffic calming project as proposed by the Western Transportation Institute, not to exceed $9,995.93. This is the standard research agreement to do the work they are needing to do.

Jane has reviewed and approved this version of the contract.

Staff Recommendation

Approve the Standard Research Agreement with the Montana State University's Western Transportation Institute.

Suggested Motion

I make a motion to approve the Montana State University Standard Research Agreement dated July 21, 2026 as presented.

MONTANA STATE UNIVERSITY
STANDARD RESEARCH AGREEMENT

This Research Agreement (the "Agreement") is entered into on **July 21**, **2026** (the "Effective Date"), by and between Town of West Yellowstone, a Municipality, with its principal place of business located at 440 Yellowstone Avenue West Yellowstone, MT 59758, ["Sponsor"] and Montana State University ["MSU"], a state institution of higher education located in Bozeman, Montana [collectively, "the Parties"]. The Parties agree as follows:

1. RECITALS

1.1. MSU seeks to inspire engagement with the university to improve the human prospect through excellence in education, research, creativity and civic responsibility.

1.2. Sponsor desires to support research activities in accordance with the scope of work outlined within this Agreement, hereinafter referred to as "the Research".

1.3. MSU carries out scientific research through its faculty, staff, and students, and is committed to making the results of that research available for public use and benefit.

1.4. The performance of the Research is consistent, compatible and beneficial to the role and mission of MSU.

1.5. MSU has the capability to provide for the conduct of the Research.

2. SCOPE OF WORK

MSU will undertake the Research described in the proposal attached hereto as Attachment A, "Scope of Work", under the direction and supervision of principal investigator ("PI")Rebecca Gleason .

3. RESEARCH SUPPORT

3.1. Sponsor agrees to provide financial support to MSU for Research performed under this Agreement in the amount of Nine Thousand Nine Hundred Ninety Five Dollars and Ninety-Three Cents ($9,995.93.).

3.2. Payments shall be made as follows: Fifty percent (50%) of the project cost will be invoiced upon execution of the Agreement, due in thirty days to MSU in order to continue work. When the account becomes cash balance negative, the next twenty-five percent (25%) of the project cost will be invoiced. When the account again becomes cash balance negative, the final twenty- five percent (25%) of the project cost will be invoiced.

3.3. Notices, invoices, communications and payments shall be submitted accordingly via the contact information attached hereto as Attachments B and C.

3.4. Equipment and supplies purchased under the terms of this Agreement become the property of MSU unless otherwise specified herein.”.

4. PROGRESS REPORT REQUIREMENTS

MSU will provide reports on the progress of the Research described in Attachment A as follows:

The following deliverables will be completed:
Task 1: walk audit summary report
Task 2: Data collection plan, pre-installation baseline data summary
Task 3: Pop up project sketches and a memo with recommendations of next steps for planning and implementation .

5. ACCESS TO RECORDS

All records pertaining to this Agreement must be retained by the Sponsor for a period of three (3) years following the end or termination of this Agreement. If any litigation, claim, or audit pertaining to this Agreement is started before the expiration of this retention period, the records must be retained and available for access until such litigation, claim, or audit findings have been resolved.

6. CONFIDENTIALITY & RIGHT TO PUBLISH

6.1. MSU, as a state institution of higher education, engages only in research that is compatible, consistent, and beneficial to its academic role and mission. Therefore, significant results of research activities must be reasonably available for publication. MSU shall submit any proposed manuscript to Sponsor thirty (30) days prior to submission for publication, and any proposed abstract, presentation slides or poster to Sponsor seven (7) days prior to submission for publication. If Sponsor identifies any Confidential Information within the proposed publication, Sponsor shall notify MSU and specifically identify the Confidential Information, whereupon MSU shall edit the proposed publication to remove any such Confidential Information. If Sponsor identifies any potentially patentable subject matter, Sponsor shall notify MSU and specifically identify the potentially patentable subject matter in order to allow MSU to take reasonable action to preserve and protect such potentially patentable subject matter. MSU shall consider any additional modifications suggested by Sponsor; however, except as otherwise provided in this subsection 6.2, MSU shall retain final authority as to the content of any proposed publication.

7. PATENTS AND INVENTIONS

7.1. Sponsor Inventions. Sponsor shall own all rights and title to inventions and improvements created solely by Sponsor and without use of MSU resources under this Agreement.

7.2. MSU Inventions. MSU shall own all rights and title to inventions and improvements created solely by MSU employees. Any invention disclosure shall be deemed Confidential Information of MSU and shall not be disclosed by Sponsor.

7.3. Joint Inventions. MSU and Sponsor shall jointly own all rights and title to inventions and improvements made jointly by MSU and Sponsor pursuant to this Agreement.

7.4. MSU agrees to take reasonable steps to cause all MSU personnel assigned to the research project to file an appropriate invention disclosure for any and all inventions and improvements conceived or reduced to practice by any of such personnel in the performance of the Research set forth in the scope of work.

7.5. In consideration of Sponsor's support of the Research defined in Section 2 above and upon reimbursement for all reasonable costs associated with the filing and maintenance of patent protection for any applicable MSU inventions and improvements, MSU agrees to grant Sponsor an option to negotiate a royalty-bearing license to practice such MSU inventions and improvements developed pursuant to this Agreement (or for jointly owned inventions and improvements, a royalty-bearing license to cover MSU's interest therein). Such option shall be exercisable by Sponsor for a period of six (6) months after disclosure of said inventions and improvements, unless said option is otherwise declined by the Sponsor in writing.

7.6. Neither party may invoke 35 USC §102(c) with respect to any invention made as a result of activities undertaken within the scope of this Agreement without the prior written consent of the other party.

7.7. All rights granted are subject to Public Law 96-517, Patent Rights in Inventions made with Federal Assistance (35 USC §201 et seq.).

8. RETAINED RESEARCH AND INTELLECTUAL PROPERTY RIGHTS

8.1. Similar Research. Nothing in this Agreement shall be construed to limit the freedom of MSU or of its researchers who are not participants under this Agreement, from engaging in similar research made under other grants, contracts or agreements with parties other than Sponsor.

8.2. Ownership of Copyrightable Works. MSU will retain right, title and interest, including the right of copyright, in all work reduced to writing or fixed in any media (including reports, articles, photographs, recordings, data, computer programs and related documentation) produced by MSU under this Agreement.

8.3. Royalty-Free Educational Uses. As to all licenses which may be granted by MSU to Sponsor under the terms of this Agreement, MSU retains for itself and other not-for-profit institutions a perpetual royalty-free non-exclusive right to practice the licensed patents and to use the licensed information for research, testing, and educational purposes of MSU.

9. WARRANTY

ANY AND ALL DATA, MATERIALS, TECHNOLOGY, INVENTIONS, DISCOVERIES, AND TANGIBLE RESEARCH PRODUCTS DEVELOPED BY MSU PURSUANT TO THIS AGREEMENT ARE PROVIDED "AS IS" AND MSU MAKES NO WARRANTIES, EXPRESS, IMPLIED, OR STATUTORY, AND EXPRESSLY DISCLAIMS ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NONINFRINGEMENT. ANY DECISION REGARDING SAFETY, APPLICABILITY, MARKETABILITY, EFFECTIVENESS FOR ANY PURPOSE OR OTHER USE, OR DISPOSITION OF ANY RESEARCH OUTCOME SHALL BE THE SOLE RESPONSIBILITY OF SPONSOR AND/OR ITS ASSIGNEES AND LICENSEES.

10. INDEMNIFICATION

Sponsor agrees to be responsible and assume liability for its own wrongful or negligent acts and omissions, or those of its officers, agents, or employees to the full extent required by law. MSU shall be liable for the wrongful or negligent acts and omissions of its employees, officers, and agents, when acting within the scope of their employment, to the extent permitted under the Montana Tort Claims Act (Mont. Code Ann. § 2-9-108). Nothing in this Agreement, however, shall be construed as an express or implied waiver by MSU of any applicable governmental or sovereign immunity, as an express or implied acceptance by MSU of liabilities arising as a result of actions which lie in tort or could lie in tort in excess of any liabilities allowable under applicable state law, as a pledge of the full faith and credit of any state, or as the assumption by MSU of a debt, contract or liability of MSU in violation of applicable law. Each party agrees to maintain reasonable coverage for such liabilities either through commercial insurance or a reasonable self-insurance mechanism, and the nature of such insurance coverage or self-insurance mechanism will be reasonably provided to the other party upon request.

11. USE OF NAMES AND MARKS

Neither MSU nor Sponsor shall use the other party's name or insignia, or any adaptation thereof, or the name of any of the other party's officers, employees, students, or board members in publicity or in any advertising, promotional or sales literature, including without limitation press releases, without the prior written approval of the other party.

12. COMPLIANCE WITH LAWS AND EXPORT RESTRICTIONS

Sponsor agrees to abide by all applicable federal, state, and local laws and regulations, including but not limited to those applicable to performance of its obligations under this Agreement. . This provision will remain binding on the Parties after termination of this Agreement.

13. ASSIGNMENTS

Without the prior written approval of MSU in each instance, which approval shall not be unreasonably withheld, neither this Agreement nor the rights granted hereunder shall be transferred or assigned in whole or in part by Sponsor to any party, whether voluntarily or involuntarily, by operation of law or otherwise. Any assignment in violation of this Agreement shall be null and void. This Agreement shall be binding upon the respective successors, legal representatives and assignees of MSU and Sponsor.

14. TERM, TERMINATION, AND SURVIVAL

14.1. Unless otherwise extended or renewed by the mutual written agreement of the Parties, the Scope of Work contemplated herein shall be completed by, and this Agreement shall end upon, May 31, 2027.

14.2. This Agreement may be terminated as follows:

a. at any time upon the written mutual consent of the parties;

b. by either party for failure of the other party to cure a breach of this Agreement within ten (10) days after having received written notice of the breach; or

c. by either party for any reason upon thirty (30) days prior written notice to the other party. The Party giving notice of cancellation shall be responsible to the other party for all amounts expended and uncancellable commitments made pursuant to this Agreement..

,

14.3. Provisions which survive termination or expiration of this Agreement are those relating to limitation of liability, indemnification, and others which by their nature are intended to survive.

15. FORCE MAJEURE

MSU shall not be liable for any failure to perform as required by the Agreement, to the extent such failure to perform is caused by any reason beyond MSU's control, or by reason of any of the following: Labor disturbances or disputes of any kind, accidents, failure of any required governmental approval, civil disorders, acts of aggression, acts of God, energy or other conservation measures, failure of utilities, mechanical shutdowns, material shortages;

government or court orders, guidelines, regulations, or actions related to communicable diseases, epidemics, pandemics, or other dangers to public or similar occurrences.

16. OTHER TERMS

16.1. The interpretation and application of the provisions of this Agreement shall be governed by the laws of the State of Montana. The Parties agree that, in the event of arbitration or related legal dispute concerning this Agreement, exclusive jurisdiction and venue shall be in the state courts of the State of Montana.

16.2. This Agreement and the Scope of Work constitutes the entire understanding between the Parties and neither party shall be obligated by any condition or representation other than those expressly stated herein or as may be subsequently agreed to by the Parties hereto in writing. Should a court of competent jurisdiction hold any provision of this Agreement to be invalid, illegal, or unenforceable, and such holding is not reversed on appeal, it shall be considered severed from this Agreement. All other provisions, rights, and obligations shall continue without regard to the severed provision, provided that the remaining provisions of this Agreement are in accordance with the intention of the Parties.

16.3. No waiver by MSU of any breach or default of this Agreement's terms shall be deemed a waiver as to any subsequent and/or similar breach or default.

16.4. Nothing herein shall be deemed to establish a relationship of principal and agent between MSU and Sponsor, nor any of their agents or employees, nor shall this Agreement be construed as creating any form of legal association or arrangement that would impose liability upon one party for the act or failure of the other party. Nothing in this Agreement, express, implied or otherwise, is intended to confer on any person other than the Parties hereto or their permitted assigns, any benefits, rights or remedies.

16.5. This Agreement may be executed in separate counterparts, each of which so executed and delivered shall constitute an original, but all such counterparts shall together constitute one and the same instrument.

16.6. In the event of a dispute between the Parties under this Agreement, the Parties agree to cooperate in good faith to resolve the dispute as follows:

a. first, by informal negotiation;

b. if informal negotiation fails, then the Parties agree to seek mediation using a mediator acceptable to the Parties;

c. if mediation fails to resolve the dispute within sixty (60) days of the initial mediation session, the Parties agree to submit to binding arbitration pursuant to applicable state or federal law. The arbitration shall be conducted before a single arbitrator selected by the Parties. If the Parties have not selected an arbitrator within ten (10) days of written demand for arbitration, the arbitrator shall be selected by the American Arbitration Association.

The Parties further agree that a breach of this Agreement may cause irreparable harm and that money damages may be insufficient, and as such, nothing in this subsection 17.6 shall be deemed to limit a party's right to seek equitable relief including without limitation injunctive relief.

17. SPECIAL CONDITIONS – FEDERAL FUNDING

Is this a Federally funded project?: ☐ YES ☒ NO

If YES, then the following conditions apply:

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Montana State University
Signature:
By: Dale Huls
Title: Associate Vice President for Research Administration
Date:

Business Name: Town of West Yellowstone
Signature:
By: Dan Walker
Title: Town Manager
Date:

ATTACHMENT A
SCOPE OF WORK

City of West Yellowstone

Proposed Technical Support: Increasing Safety in West Yellowstone, Montana. Community Engagement and Traffic Calming along Highway 191/N Canyon St. near Gibbon Ave

June 8, 2026

Submitted by:

The Western Transportation Institute
At Montana State University

2327 University Way
P.O. Box 174250
Bozeman, MT 59717

Contacts:

Rebecca Gleason, MS, P.E.
Research Engineer
Rebecca.gleason1@montana.edu
Office Phone: 406-994-6541

Matthew Madsen, MPH, CHES
Research Associate II
Matthew.madsen@montana.edu
Office Phone: 406-994-2461

Cover photos from left to right: pop-up curb extension in West Yellowstone; WTI was part of team that created Small Town and Rural Multimodal Network Guide; community walk audit in West Yellowstone.

Introduction

The Western Transportation Institute (WTI) is pleased to propose technical support to plan and implement interim traffic calming projects through our Mobility and Public Transportation program area. This proposal outlines technical support activities based on conversations with the City of West Yellowstone along with estimated cost and a draft schedule.

Goals

- Advise the City of West Yellowstone staff and community partners on the process for interim traffic calming installations through community engagement and planning for low-cost improvements to existing road and transportation infrastructure.
- Assist with data collection, evaluation, and reporting to move towards the installation of traffic calming.
- Engage and partner with the Montana Department of Transportation (MDT) on the traffic calming projects that are along State Highways.

Background/Scope of Services

Streets designed with a focus on cars and vehicular travel result in higher traffic volume and speeds. WTI works to implement "pop-up" style traffic calming to demonstrate the effectiveness of different installation types on slowing vehicle travel and increasing pedestrian and bicyclist safety, consistent with MDT Vision Zero goals. These projects engage locals and incorporate placemaking elements, such as flower filled planters, which help develop a community focused sense of place. This project builds on the successes of previous traffic calming projects in West Yellowstone as well as existing partnerships with WTI, the Town of West Yellowstone, and MDT. WTI will provide technical assistance to the City of West Yellowstone to work through the initial "pop-up" traffic calming process including engagement, data collection, and planning. Proposed tasks in this project include:

Project Management/Coordination: Covers time for project administration/accounting personnel and coordination amongst the project team and stakeholders.

Task 1: Community Engagement/Getting to Know the Community and Site

1. Plan a site visit to conduct community engagement with the City of West Yellowstone staff to understand locations of concern. This may include 1 or 2 walk audits, a community meeting, and a meeting with West Yellowstone city staff.
2. Engage with MDT to find out the feasibility of traffic calming along State right-of-way as well as what types of traffic calming installations are possible.
3. Complete a walk audit report that notes site conditions as well as input from participants.

Task 2: Data Collection/Evaluation of Pre-Install Site Conditions

Provide technical assistance for City of West Yellowstone staff and partners around the data collection and evaluation of existing site conditions.

1. Develop a data collection plan to layout how, where, and when data will be collected
2. Setup radars to collect speed and volume data (two trips in June/July during busy season to install and remove radars)
3. Coordinate with MDT on video data collection at the Canyon St/ Gibbon Ave intersection.
4. Summarize data that can be used as a baseline for the evaluation of the future traffic calming project
5. Engage with MDT and other partners as necessary for the project

Task 3: Technical assistance on pop up planning and implementation

1. Propose draft sketches for a quick build traffic calming/placemaking installation and seek feedback.
2. Assist with materials and supply procurement,
3. Guide local leaders/stakeholders to implement preferred option

Deliverables

1. Technical assistance to include community engagement, data collection, and recommended next steps to move traffic calming installations forward in West Yellowstone
2. Walk Audit and Data Collection summary
3. Pop up project sketches and guidance on planning/implementation process

Timeline

Task	**2026**							2027				
	Jun	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**
Project management												
1. Community Engagement												
2. Data Collection/Evaluation of Pre-Install Conditions												
3. Tech assistance on quick build planning & implementation												

Budget Estimate

Personnel

Tasks	Hours	Subtotal	IDC (at 6%)	Total
Project management	16	$972.12	$58.33	$1,030.45
1. Engagement (meetings/walk audit & write up)	52	$3,824.00	$229.44	$4,053.44
2. Speed and volume data collection/analysis	28	$2,116.00	$126.96	$2,242.96
3. Guidance on quick build plan/implementation	24	$1,708.00	$102.48	$1,810.48
Subtotal Personnel	120	$8,620.12	$517.21	$9,137.33
Total				**$9,137.33**

Travel

Tasks	Cost	IDC	Total + IDC (at 6%)
1. Engagement	$330.00	$19.80	$349.80
2. Speed and volume data collection/analysis	$480.00	$28.80	$508.80
Total Travel			**$858.60**

Total

Budget Item	Description	Total
Personnel	Staff time for tasks and travel	$9,137.33
Travel	3 trips to W. Yellowstone -Tasks 1 and 2	$858.60
		$9,995.93

ATTACHMENT B: SPONSOR CONTACTS

Institution/Organization
Name Town of West Yellowstone
Address 440 Yellowstone Avenue
City, State, Zip West Yellowstone, MT 59758
Authorized Official
Name Dan Walker
Telephone 406-646-7795
Email dwalker@westyellowstone.gov
Administrative Contact – Agreement Terms
Name
Address
City, State, Zip
Telephone
Email
Principal Investigator
Name
Address
City, State, Zip
Telephone
Email
Financial Contact – Invoices
Name Katie Thompson
Address 440 Yellowstone Avenue
City State Zip West Yellowstone, MT 59758
Telephone 406-646-7795
Email kthompson@westyellowstone.gov

ATTACHMENT C: MONTANA STATE UNIVERSITY CONTACTS

Institution/Organization
Name Montana State University
Address Office of Sponsored Programs, 309 Montana Hall, PO Box 172470
City, State, Zip   Bozeman, MT 59717-270
Authorized Official
Name
Telephone
Email
Administrative Contact – Agreement Terms
Name
Address
City, State, Zip
Telephone
Email
Principal Investigator
Name
Address
City, State, Zip
Telephone
Email
Financial Contact – Invoices
Name
Address
City State Zip
Telephone
Email

ATTACHMENT D
SPECIAL CONDITIONS
(ATTACH PRIME AWARD IN ITS ENTIRETY)

APPLICATION TO MAINTAIN AN ENCROACHMENT

Town of West Yellowstone
Gallatin County, Montana

DATE: 7/9/26
APPLICANT: GOLDEN STONE INN - ~~[illegible]~~ JONATHAN HEAMES
MAILING ADDRESS: PO BOX 1013, WEST YELLOWSTONE
PHYSICAL ADDRESS: 115 SOUTH FAITHFUL ST, WEST YELLOWSTONE
PHONE: (406) 646-5181
INTEREST IN PROPERTY: CO-OWNER

OWNER OF RECORD'S SIGNATURE: [signature]

1. LEGAL DESCRIPTION:
Subdivision: GRIZZLY PARK ADDITION
Block: 1 Lot: 5
Zoning District Number: ____

2. Please describe specifically the construction and size of the proposed encroachment. On the reverse of this application, please provide a sketch of the proposed encroachment. see attached

[signature]
Signature of Applicant

7/9/26
Date

FOR OFFICE USE ONLY

____Approved ____Disapproved

Mayor/Town Manager

Date

7/9/26

To whom it may concern,

At the Golden Stone Inn, we have a shared parking lot with the property to the north of us, under this parking lot is a utility easement that the current developers are going to need to access. When this occurs, our northern parking will be cutoff entirely from use.

The current developer has made us aware from the beginning that at some point this would need to be the case, early predictions were for this to occur in April of 2026. Most recently, it appears that they will be needing to initiate access the utility easement to access the storm drains during the week of July 13-17. We are told that this work should take approximately 2 weeks, so we are conservatively planning on 3 weeks.

We are in need of a solution that will see us through this disruptive period, and appreciate your efforts in helping us do so.

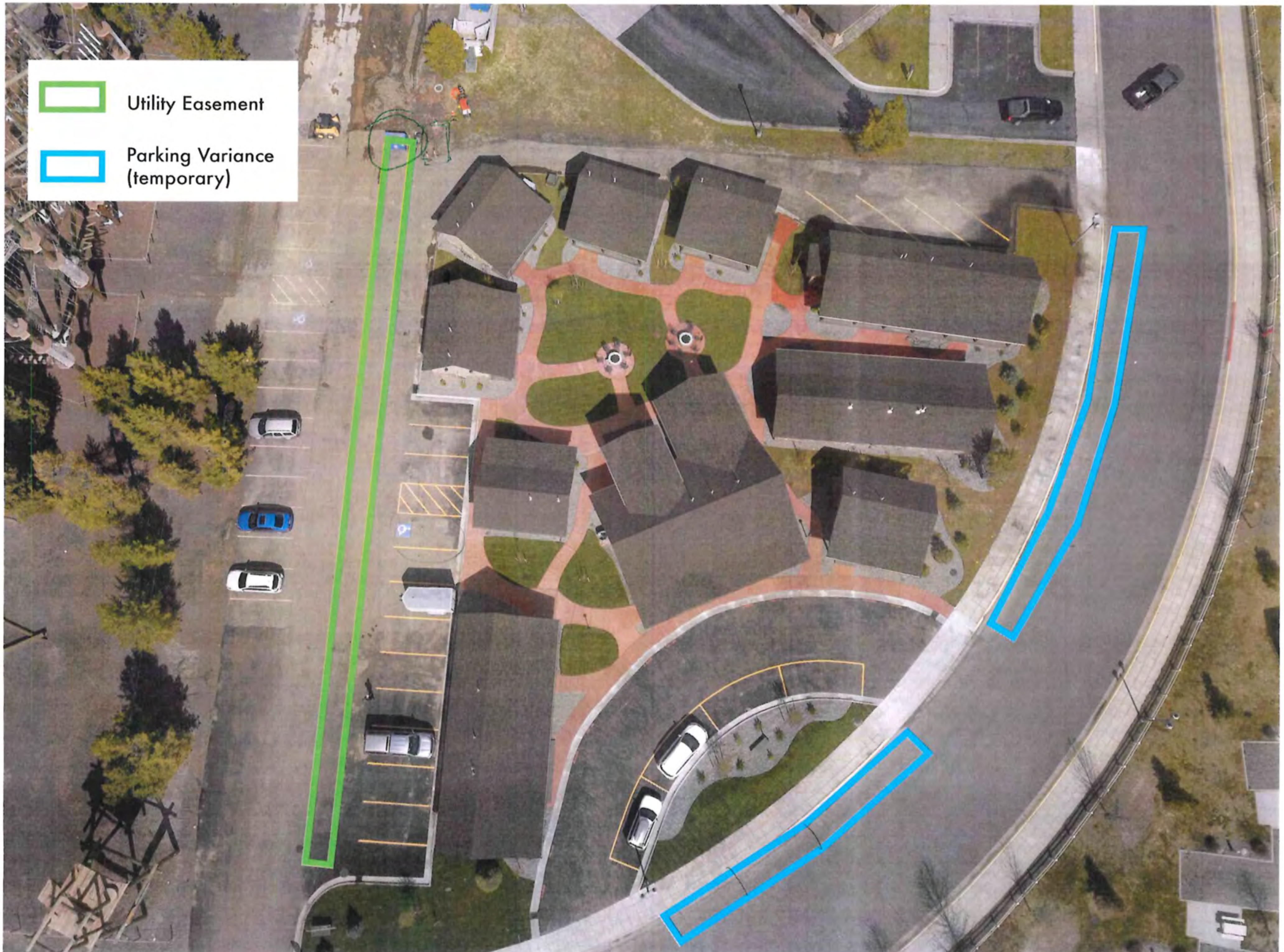
It is our hope that the Town of West Yellowstone will consider allowing us to cordon off two sections of curb space along Faithful Street for our customers to use during this timeframe, as indicated in the attached file. These will be used for customer parking, in order to offset the parking we're losing temporarily. We will still have access to the parking spots on the east side of the property as well as those in the radius in front of the main building.

Thank you so much for your consideration in this matter,

Jonathan Heames

Co-owner, Golden Stone Inn

406.640.1665


Utility Easement
Parking Variance (temporary)

July 2026 Summary of MAP Fund Doc Revisions approved by MAPFAB
Need review and approval by Town Council of all revisions in red text

Application (APP) Doc Revisions

Sections 1, 2 and 3

Added a fill in the blank square to be X'd or checked marked by the applicant, if applicable, followed by the text: Additional pages are submitted to answer this Section

Section 4- Proposed Budget:

Added Bullet #1: **You may not submit an application until you've secured an event or project permit.**

Revised Bullet #5: **Identify the amount of MAP funds you are requesting and the expenses that will be paid in part or in full with MAP funds.** MAPFAB maintains adherence to certain established allowable funding classifications and percentage limits and its discretion when approving all or a portion of the funding requested.

Revised Bullet #6: **Your request for funds can't exceed more than 50% of your event or project's total expense budget or $20,000 maximum. It is within the Board's discretion to consider additional funds for new or expanding repeat events or projects.**

Added new Bullet #11: MAP funds should be viewed as seed money to assist an individual, organization or business in the formative year of an event or project. Funds should not be viewed as a guaranteed continuous source of funding for events or projects held or completed in subsequent years. Approval of fund requests for repeat/annual events or projects will be subject to the evaluation of: 1) certain specifics of an event or project's past history, 2) the addition of new and/or different activities to the current year's event, 3) the total amount of current year funds requested and what types of expenses they're requested to pay for and, 4) the discretion of MAPFAB.

Section 5- Application Review Criteria:

Revised the first line: Applications will be reviewed on an individual basis and against multiple criteria.

Application Review Criteria #3

Revised the following: Has your organization received MAP funding in the past? If so, 1) In what year(s), 2) For what event(s) or project(s), and 3) For what amount(s)? Have all vendors and expenses been paid associated with your last funded event or project?

Policies and Procedures (P+P) and Information (INFO) Doc Revisions

Section- Number and Dollar Amounts of Awards

Revised Bullet #2: There is a maximum amount that can be requested for funding: up to 50% of an event or project's total expense budget or $20,000 maximum. It is within the Board's discretion to consider additional funds for new or expanding repeat events or projects.

Revised Bullet #3: MAPFAB maintains its discretion to recommend all or a portion of the requested funding for approval.

Section- Application Process

Added new Bullet #2: **Applicants may not submit an application until they've secured an event or project permit.**

Revised the first line in Bullet #5: Applications should be submitted as far in advance of the event or project as possible, but no more than 12 months in advance of the event or project date.

Section- Event or Project Outcome Report

Revised Bullet #1: Awardees must complete an Outcome Report and give a printed copy to or email a copy to the Board member responsible for overseeing their event or project within 90 days after its completion. This report is of their own design, but the cover page or first page must list: 1) the total MAP funds awarded to the event or project, 2) the budget line item expenses and amounts approved for funding each of those expenses and resulting total amount, 3) the actual amount of MAP funds paid/reimbursed for each of those expenses and resulting total amount and 4) if any, the remaining funds not spent/reimbursed to be returned to the Fund.

Added new Bullet #2: The Report should include a copy of the event or project's final Income and Expense Budget- initial estimated amounts, final actual amounts, differences between the two and resulting totals.

Received 7/8/26 ER

APPLICATION FOR BOARDS AND COMMITTEES

Name Jerry D. Johnson Date 7-9-26

Address Box 405

City W. Yellowstone State MT Zip 59758

Phone (Home): 640-7000 (Work): (Cell/Other):

E-Mail Address: Westmayor@AOL.com

Are you a resident of West Yellowstone? yes Length of residency in West Yellowstone: 66

Board or Committee you are applying for:

Occupation: Property

Employer: self

Have you previously served on a County or City board? yes

If so, which board, and for how long? BIAB

Past Memberships and Associations: Town Council / Mayor / Planning Board

Current Memberships and Associations: MAPP / TBID

List any relevant qualifications and/or related experience? Attach any additional information or a resumé, if you prefer: Property & Business Owner

What are your primary objectives for serving on this board? Shake things up. Help make WYellowstone a better place to live and visit

References (Individual or Organization):

Liz Rool Phone: 646-7795

Travis Watt Phone: 646 7795

Dan Walker Phone: 646 7795

Signature: [signature] **Date:** 7-9-26

Please return this application to the Town Offices at 440 Yellowstone Avenue, PO Box 1570, West Yellowstone, MT, 59758, or by email to: info@townofwestyellowstone.com. Thank you in advance for your interest.