

Town of West Yellowstone

Tuesday, July 7, 2026

West Yellowstone Town Hall, 440 Yellowstone Avenue

The Town Council work session/meeting will be conducted in person and virtually using ZOOM, connect at zoom.us or through the Zoom Cloud Meetings mobile app.

Meeting ID: 893 834 1297.

WORK SESSION – 5:30 PM

Hospital District Update

Discussion

Pending Litigation Update, Moonrise Meadows – Closed to the Public

TOWN COUNCIL MEETING – 7:00 PM

Pledge of Allegiance

Comment Period

- Public Comment
- Council Comments

Treasurer's & Securities Reports

Purchase Orders: #7140 to Sweet Electric, Siemens hydro ranger + battery backup, \$5143.76
#7141 to Sweet Electric, ABB Water Mark Flow Meter, \$10,109.30
#7145 to T Dub's Custom Spraying, weed spraying, \$8790.00

Claims

Minutes: **June 16, 2026 Town Council Meeting**
June 23, 2026 Work Session

Town Manager & Staff Reports

Advisory Board Reports

Police Officer Oath of Office – Blake Loomis

NEW BUSINESS

Interlocal Agreement, Hebgen Basin Rural Fire District	Discussion/Action
Recycling Agreement, Hebgen Basin Solid Waste District	Discussion/Action
Triple S Cleaning Contract – Pioneer Park Bathrooms	Discussion/Action
Greater Yellowstone Cleaning Contract – cleaning of Town buildings	Discussion/Action
FY 26 HUD PRO Housing Grant – NRMEDD Proposal	Discussion/Action



Policy No. 16 (Abbreviated)
Policy on Public Hearings and Conduct at Public Meetings

Public Hearing/Public Meeting

- A public hearing is a formal opportunity for citizens to give their views to the Town Council for consideration in its decision-making process on a specific issue. At a minimum, a public hearing shall provide for submission of both oral and written testimony for and against the action or matter at issue.

Oral Communication

- It is the Council's goal that citizens resolve their complaints about service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to Town Council on matters of concern. Accordingly, the Town Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with due respect for all persons attending.
- No member of the public shall be heard until recognized by the presiding officer.
- Public comments related to non-agenda items will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing. Public comments specifically related to an agenda item will be heard immediately prior to the Council taking up the item for deliberation.
- Speakers must state their name for the record.
- Any citizen requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.
- Comments should be limited to three (3) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- If a response from the Council or Board is requested by the speaker and cannot be made verbally at the Council or Board meeting, the speaker's concerns should be addressed in writing within two weeks.
- Personal attacks made publicly toward any citizen, council member, or town employees are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command. Any member of the public interrupting Town Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing Town Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the meeting room by Police Department personnel or other agent designated by Town Council or Town Manager.

General Town Council Meeting Information

- Regular Town Council meetings are held at 7:00 PM on the first and third Tuesdays of each month at the West Yellowstone Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.
- Presently, informal Town Council work sessions are held prior to regular Tuesday meetings and occasionally on other mornings and evenings. Work sessions also take place at the Town Hall located at 440 Yellowstone Avenue.
- The schedule for Town Council meetings and work sessions is detailed on an agenda. The agenda is a list of business items to be considered at a meeting. Copies of agendas are available at the entrance to the meeting room.
- Agendas are published at least 48 hours prior to Town Council meetings and work sessions. Agendas are posted at the Town Offices and at the Post Office. In addition, agendas and packets are available online at the Town's website: www.townofwestyellowstone.com. Questions about the agenda may be directed to the Town Clerk at (406) 646-7795 or eroos@townofwestyellowstone.com.
- Official minutes of the Town Council meetings are prepared and kept by the Town Clerk and are reviewed and approved by the Town Council. Copies of the approved minutes are available at the Town Clerk's office or on the Town's website: www.townofwestyellowstone.com.



P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date 6/25/26

Ship Via Sewer operating Fund

Order No. **7140**

Department 5310 - 430630 - 369⁵³

TO: Sweet Electric

ADDRESS: 6696 N 25th E

Idaho Falls ID 83401

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description	
<u>1</u>	<u>new Siemens Hydro raiser / Surge protector / Battery Backup</u>	<u>3,283.76</u>
	<u>Labor cost</u>	<u>1500.⁰⁰</u>
	<u>Travel Expense</u>	<u>360.⁰⁰</u>

Estimated Cost \$ 5,143.76

Requested By: Jon Brown

Accounting Code 5310-430630-369⁵³

☒ Authorized By:

VENDOR COPY - White OFFICE COPY - Canary

Approved By: [Signature]

INVOICE

Sweet Electric LLC
6696 N 25th E
Idaho Falls, ID 83401

sweetelectricidaho@gmail.com
+1 (208) 317-0050



Bill to

Town of West Yellowstone
440 Yellowstone Ave
West Yellowstone, MT 59758
USA

Invoice details

Invoice no.: 1205
Terms: Due on receipt
Invoice date: 06/16/2026
Due date: 06/16/2026

Job: new hydro ranger in madison

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.	06/11/2026	Labor		Labor	10	\$150.00	\$1,500.00
2.	06/11/2026	Material		New Siemens hydro ranger and surge protector/battery back up.	1	\$3,283.76	\$3,283.76
3.	06/11/2026	Travel Expense		180 miles round trip	1	\$360.00	\$360.00

Total

\$5,143.76

Ways to pay



I can take cash, check, or any of the above payment methods.

Note to customer

Thank you for choosing us! Your support means a lot, and we're here for anything you need.

View and pay

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date 6/25/26

Ship Via 5210 water operating Fund

Order No. **7141**

Department 430500 - 369³⁰

TO: Sweet Electric

ADDRESS: 6696 N 25th E

Idaho Falls ID 83401

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description	
1	ABB water mark Flow meter and 10" inch housing	7909.30
	Labar	1,800.00
	Travel Expense	400.00
	(Damaged by Lightning Strike)	
	Total	10,109.30

Estimated Cost \$ 10,109³⁰

Requested By: Jan Brown

Accounting Code 5210 - 430500 - 369³⁰

Authorized By: [Signature]

VENDOR COPY - White OFFICE COPY - Canary

Approved By: [Signature]

ESTIMATE

Sweet Electric LLC
6696 N 25th E
Idaho Falls, ID 83401

sweetelectricidaho@gmail.com
+1 (208) 317-0050



Bill to

Town of West Yellowstone
440 Yellowstone Ave
West Yellowstone, MT 59758
USA

Estimate details

Job: Flow Meter

Estimate no.: 1109

Estimate date: 06/16/2026

#	Date	Product or service	SKU	Description	Qty	Rate	Amount
1.	06/16/2026	Material		ABB Water Mark Flow Meter and 10" housing.	1	\$7,909.30	\$7,909.30
2.	06/16/2026	Labor		Labor	12	\$150.00	\$1,800.00
3.	06/16/2026	Travel Expense		IF to West Yellowstone	200	\$2.00	\$400.00
Total							\$10,109.30

Accepted date

Accepted by

P.O. BOX 1570

**TOWN OF WEST YELLOWSTONE
MONTANA**

PHONE: 406-646-7795

FAX: 406-646-7511

info@townofwestyellowstone.com

PURCHASE ORDER

Date 7/2/26

Ship Via Road & Streets Services

Order No. **7145**

Department 1000-430200-221^{JB}

TO: T Dub's Custom Spraying

ADDRESS: 6080 pheasant DR

Ammon ID 83401-6020

PLEASE FURNISH THE TOWN OF WEST YELLOWSTONE WITH:

Quantity	Description
	<u>Weed Spray Application on Town owned properties</u>

Estimated Cost \$ 8,790.00

Requested By: [Signature]

Accounting Code 1000-430200-221

☒ Authorized By: [Signature]

VENDOR COPY - White OFFICE COPY - Canary

Approved By: [Signature]

ESTIMATE

Traven Weldert
6080 Pheasant Dr
Ammon, ID 83401-6020

Info@tdubscustomspraying.com
+1 (208) 569-2781
tdubscustomspraying.com



Bill to
Jon Brown
Town of West Yellowstone

Estimate details

Estimate no.: 1319
Estimate date: 06/12/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Weed Spray Application	Weed Spray Application: For all the agreed-upon areas to be treated using the most effective and advanced chemistries available, the estimated cost would be between \$8,000 and \$10,000. This range accounts for variations in the exact amount of chemical and labor used — you'll only be charged based on what is actually applied and executed. If we need to work within a specific budget, we do have flexible options. We can adjust the areas to be treated or modify the products used to better align with your financial goals. Please let me know if you'd like to make any changes, or how you'd like to proceed.	1	\$8,790.00	\$8,790.00
2.	Fertilizer Bag	50 lb bag of Fertilizer: bulk pricing 1-3 pallets (40 bags per pallet) of custom mixed fertilizer made with high amount of ammonium sulfate rather than Urea. Two different blends, 16-16-16-5 or 21-10-10-11. Both of these blends are awesome for establishing super healthy thick green lawns. Price per bag is \$28.67	1	\$0.00	\$0.00
Total					\$8,790.00

Note to customer

For all the agreed-upon areas to be treated using the most effective and advanced chemistries available, the estimated cost would be between \$8,000 and \$10,000. This range accounts for variations in the exact amount of chemical and labor used — you'll only be charged based on what is actually applied and executed.

Town of West Yellowstone
Town Council Meeting
June 16, 2026

TOWN COUNCIL MEMBERS PRESENT: Mayor Travis Watt by Zoom, Brian Benike, Brock Wilson, Greg Forsythe, Julia Wittmer

OTHERS PRESENT: Town Manager Dan Walker, Deputy Town Clerk Brittany White, Public Services Director Jon Brown, Town Attorney Jane Mersen by Zoom, Jan Neish-Island Park News

The meeting is called to order by 2026 Mayor Travis Watt at 5:30 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being broadcast over the internet using a program called Zoom.

WORK SESSION

Mayor Travis Watt calls the meeting to order. The purpose of the work session is to discuss special budget requests and then FY 2027 preliminary municipal budget. Carrie Coan, Executive Director for the West Yellowstone Foundation, addresses the Council and requests \$25,000 from the town to support the transportation program which provides rides to Bozeman twice a week and they are starting a route to Idaho Falls once a week. Coan indicates that without the funding from the Town, they would continue to operate but would have to reduce their services. Jenny Jordan addresses the Council on behalf of the Music in the Park events. She explains that they are requesting funding to pay for the band deposits for the free concerts. They are asking for \$8000, the same amount as was requested last year. Janna Turner addresses the Council on behalf of the annual fireworks show. She says they are requesting \$20,000 for the show this year, the total cost of the show is about \$25,000. She says they received about \$3000 in support from businesses last year, noting that most of the businesses on Canyon Street are not members of the Chamber. Mayor Watt recommends submitting to the Marketing and Promotions Fund to pay for the fireworks show. Katrina Wiese, President of the West Yellowstone Chamber of Commerce, and requests \$90,000 from the Town to support the maintenance of the bathrooms at the Visitors Information Center. The request is for an increase of \$7000 of last year. Forsythe asks how many businesses are members of the Chamber? Wiese says that they 253 members, about 70% of the businesses. She says the Visitors Information Center is the busiest in Montana and the bathrooms serve about 1.5 million people per year.

Finance Director Katie Thompson distributes copies of the preliminary budget for FY 2027. Thompson briefly describes the budget approval process. She describes anticipated revenues and debt obligations. She describes the equipment and machinery requests from each department including requests for two new police vehicles, snow hauling trucks, a vactor truck, snow blade for the loader, a skid steer loader with blower and plow. The Council asks various questions about needs and the cost of equipment. Thompson describes the wastewater treatment plant project funding and anticipated maintenance and utility costs. She notes that the Tourism Business Improvement District (TBID) has increased the nightly assessment to \$2/night. Forsythe emphasizes that development of the 80 acres needs to be their top priority.

The work session is adjourned at 6:46 PM.

Public Comment Period

No comments are received.

Council Comments

Council Member Forsythe commends Recreation Coordinator Rachel Spence for her handling of the Summer Recreation Program. Mayor Watt thanks Council Benike for conducting the last Town Council meeting in his absence.

ACTION TAKEN

- 1) Motion carried to approve Purchase Order #7119 to Cold Creek Cabinets for carpet at the Police station for \$8,850.00. (Wilson, Wittmer)
- 2) Motion carried to approve Purchase Order #7000 to Fall River Propane to purchase a 1000-gallon propane tank for the wastewater treatment plant for \$5900.00. (Wittmer, Benike)
- 3) Motion carried to approve Purchase Order #6245 to DIS Technologies to purchase six new laptops plus configuration for the police officers for \$21,175.59. (Wittmer, Wilson)
- 4) Motion carried to approve the claims, which total \$1,455,988.36. (Benike, Wilson)
Forsythe abstains from Claim #53586 to Westmart Building Center for \$2861.21.
- 5) Motion carried to approve the minutes of the June 2, 2026, Town Council meeting. (Benike, Wittmer)
- 6) Motion carried to approve the Parks Master Plan dated June 16, 2026. (Wilson, Wittmer)
- 7) Motion carried to adopt the FY 2027 Preliminary Budget. (Forsythe, Benike)
- 8) Motion carried to approve the Special Event Permit and Outside Amplification Permit for the 4th of July celebration. (Wittmer, Wilson)
- 9) Motion carried to approve Change Order #5 in the amount of \$57,181.59. (Benike, Forsythe)
- 10) Motion carried to approve Resolution No. 836, a resolution declaring certain property as surplus. (Forsythe, Benike)
- 11) Motion carried to appoint Jason Howell to the Cemetery Board of Trustees for a 2-year term. (Wilson, Wittmer)

Public Hearing: Parks Master Plan

Mayor Watt calls the hearing to order. The hearing was noticed in the Bozeman Chronicle, online, and posted publicly. Scott Hazelton of Sunflower Peak Planning presents the final Parks Master Plan, which includes an Executive Summary that describes all the proposed projects and then a full plan that includes the timelines and details for accomplishing each project. He explains that they had two public engagement sessions to gather comments from the community. The plan includes renderings of what the completed projects may look like as well as identified goals and trends. Mayor Watt invites members of the public to comment. Rachel Spence, Recreation Coordinator and community members, expresses her support for the plan and the process. She says they were able to narrow all the ideas down to realistic goals they can work towards. Town Manager Dan Walker expresses support for the plan and values the guidance that comes from the plan.

Public Hearing: FY 2027 Preliminary Budget

Mayor Watt calls the hearing to order. The hearing was noticed in the Bozeman Chronicle, online, and posted publicly. Finance Director Katie Thompson explains that the purpose of adopting the preliminary budget is to enable the Town to continue to operate and pay its obligations until the final budget is adopted in August. Mayor Watt invites members of the public to comment, no public comments are received.

DISCUSSION

- 6) Forsythe asks if the board has established priorities for the projects. Wilson responds that that is what the board will do at the next meeting and starting working on projects. Wittmer and Benike express support for the plan.
- 9) Camille Miller, Project Engineer for Forsgren Associates, explains that this contractor gives the contractor 93 more days to reach final completion of the wastewater treatment plant. She says the majority of the items will be completed within 31 days. She points out that the biology in the water will not be complete until next spring/summer. She explains that the change order increases the cost of the project by \$57,000 that will come out of the contingency money for the project. She says these changes are equivalent to 0.5% of the total cost of the project. The group briefly discusses a ribbon cutting ceremony for the facility.
- A) **Town Manager & Staff Reports:** Town Manager Dan Walker reports that they have hired Jaclyn Denny to the position of Social Services Assistant and Blake Loomis has been hired to the position of Police Patrol Officer. They have extended one more conditional offer to a police officer candidate and are working through the background investigation. He reports that they had a very comprehensive walk-through at the wastewater treatment plant today prior to substantial completion, which is scheduled for next week. Final completion is scheduled for July 21, 2026. He says that one of the issues they need to address is the 40 acres to the west that they have been using to stage the construction materials. They had a three-agreement for use of this property, but it has expired. They have extended the agreement for one year. He reports that have been engaged in negotiations with the Police Officers unit and thought they had reached a tentative agreement, but that agreement has been rejected by the membership, and they will return to the negotiating table. He says they would like to schedule a work session for next Tuesday, June 23, at 12 Noon to discuss development options for the 80 acres with HRDC. The field work has been completed to update the cemetery plat to include 12 additional full-size plots and 24 additional cremains-only plots. He also mentions that last Thursday he attended a municipal summit with Finance Director Katie Thompson and Deputy Clerk Brittany White. Forsythe asks questions about the Juneteenth federal holiday, police negotiations, and cleaning up the sewer lagoon site.
- B) **Advisory Board Reports:** Parks & Recreation Board met last week to finalize the Parks Master Plan that will be presented later tonight. Wittmer reports that the Business Improvement Advisory Board met last week, they did not receive the T-Mobile grant they were hoping to receive. The Marketing and Promotions Fund Advisory Board met and is working through updating some of the regulations for awards.
- C) Mayor Watt reports that he and Town Manager Dan Walker have participated in several meetings with representatives from the **Hebgen Basin Rural Fire District**. They have come to the agreement that the Town will contribute 14.5% of the annual resort tax collections to the Fire District on a monthly basis. The agreement includes framework for meetings to discuss any issues that come up. They anticipate presenting the agreement for approval at the next Town Council meeting. Wilson expresses appreciation to Watt and Walker for working through the process and notes that he will excuse himself from voting on the issue as his wife is employed by the Fire District. Forsythe clarifies that 14.5% will come from the 3% tax, not to include the additional 1% that is specific for infrastructure needs.
- D) **Town Manager Evaluation:** Town Manager Dan Walker waives his right to privacy and Mayor Watt makes the determination to keep the meeting open to the public. Watt summarizes that the Council Members completed individual evaluations. Benike says that Walker has done a good job of keeping the Town moving in the right direction. Wilson says he has only been involved for a short time but has been impressed so far and

looks forward to working with him. Wittmer concurs and appreciates his willingness to communicate and keep the Council inform. Forsythe says Walker is doing a really good job and encourages him to remain community oriented. Walker highlights some of the accomplishments of the past year. He expresses appreciation for the department head staff and the employees in general for the support and efforts. He says they are on their second iteration of council members and getting to know the new council members. He says that he is more focused on results rather than being involved in all the details. He says it is challenging to balance multiple expectations at the same time. He says that when he was first hired, the main priorities were to complete the wastewater treatment facility and the planning for the 80 acres. He says that as they work through those projects, to also think about the future and the next steps.

Mayor

ATTEST:

Town Clerk

Town of West Yellowstone
Town Council Meeting
June 23, 2026

TOWN COUNCIL MEMBERS PRESENT: Deputy Mayor Brian Benike, Greg Forsythe, Julia Wittmer

OTHERS PRESENT: Town Manager Dan Walker, Deputy Town Clerk Brittany White, Public Services Director Jon Brown, Assistant Public Works Director KC Tanner, Finance Director Katie Thompson, Fire Chief Shane Grube, Dusty Dunbar, Janna Turner, Alannah Griffith by Zoom, Town Clerk Liz Roos

The meeting is called to order by 2026 Deputy Mayor Brian Benike at 12:00 PM in the Town Hall, 440 Yellowstone Avenue, West Yellowstone, Montana.

The meeting is being broadcast over the internet using a program called Zoom.

WORK SESSION

Deputy Mayor Brian Benike calls the meeting to order and introduces Rick Simpkins of HRDC (Human Resource Development Council) to describe the strategic planning for the development of the 80 Acres. HRDC is based in Gallatin County and focuses on affordable housing, food security, early childhood education, and assisting local governments and housing authorities with housing challenges. Simpkins references the already completed housing documents including the Housing Needs Assessment, Local Housing Strategy, Workforce Housing Needs Assessment and the Preliminary Plat Application for the 80 Acres parcel. Simpkins defines a glossary of housing terms and encourages the Council to discuss what their goals are for establishing community housing. The group discusses options such as hiring a developer, establishing a community land trust, or the Town acting as the developer. Simpkins explains that as they work through the next couple of sessions, they will narrow down the options and present a recommendation based on their feedback. Carrie Coan reports that the efforts made by the Housing Coalition over the last several years was to serve the four pillars of a healthy community: healthcare, emergency services, government services and education. Forsythe says that our workforce is not going to change a lot, service industry and we are changing to a big corporation type of town. Simpkins encourages the Council to think about land owernship in the 80 acres and whether there will be private landowners or held in trust. He says that they should also consider whether the Town will own part of the lots. Simpkins briefly covers the sequence of steps to develop the land. He displays a chart the illustrates the difference between selling the land with deed restriction, ground leases, partner development or the Town as the lead developer. Dusty Dunbar questions how to get more information about the process. The group discusses the steps for moving forward, making decisions, and how to support the community. The group considers the schedule for the process and a timeline for the next meeting.

Mayor

ATTEST:

Town Clerk

07/02/26
15:55:06

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 7/26

Page: 1 of 9
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (6/26) ****								
53603		3492 Triple S Cleaning and Remodeling	3,030.00					
	33126 03/31/26 3.2026	Park Bathroom Cleanin	950.00		PARKS	1000 411253	357	101000
	33126 03/31/26 3.2026	Bathroom Cleaning Sup	60.00		PARKS	1000 460430	220	101000
	43026 04/30/26 4.2026	Park Bathroom Cleanin	950.00		PARKS	1000 411253	357	101000
	43026 04/30/26 4.2026	Bathroom Cleaning Sup	60.00		PARKS	1000 460430	220	101000
	53126 05/31/26 5.2026	Park Bathroom Cleanin	950.00		PARKS	1000 411253	357	101000
	53126 05/31/26 4.2026	Bathroom Cleaning Sup	60.00		PARKS	1000 460430	220	101000
*** Claim from another period (6/26) ****								
53688		2 Forsgren Associates P.A.	50.00					
	334 06/05/26 WWTP		50.00		WWTP	5320 430640	951	101000
*** Claim from another period (6/26) ****								
53689		3315 IAS EnviroChem	2,722.00					
	2603550 06/15/26	Testing Fees	1,140.00		SEWER	5310 430600	348	101000
	2603592 06/16/26	Testing Fees	1,582.00		SEWER	5310 430600	348	101000
*** Claim from another period (6/26) ****								
53690		3242 Fisher's Technology	7,342.00					
	1684831 06/11/26	Dispatch Copier	7,342.00		DSPTCH	1000 420160	212	101000
*** Claim from another period (6/26) ****								
53691		2099 Quick Print of West Yellowstone	1,284.66					
	22412 06/22/26	ResortTaxforms 1000	252.10		RT	2100 410540	220	101000
	22358 06/16/26	Signfor Park	182.50		PARKS	1000 460430	220	101000
	22413 06/22/26	ParksMasterPlanBooklets	639.20		PARKS	1000 460430	220	101000
	22177 05/15/26	Help Fund Supplies	8.00		HELP	7010 450135	220	101000
	22370 06/16/26	BuldngInspecSupplies	5.97		BLDINS	1000 420531	220	101000
	22370 06/16/26	Soc Services Supplies	9.94		SOCSEER	1000 450135	220	101000
	22411 06/22/26	Court Jury duty Supplies	185.00		COURT	1000 410360	321	101000
	22456 06/30/26	BuldngInspecSupplies	1.95		BLDINS	1000 420531	220	101000
*** Claim from another period (6/26) ****								
53692		2762 Mission Communications, LLC	575.00					
	2024131 06/19/26	WWTPScada	575.00		SEWER	5310 430600	357	101000
*** Claim from another period (6/26) ****								
53693		2952 DIS Technologies	21,175.54					
	19264 06/22/26	6-LaptopComputersPolice	21,175.54		POLICE	1000 420100	212	101000
*** Claim from another period (6/26) ****								
53694		3547 IMEG Consultants Corp.	38,970.00					
	25006740-7 06/23/26	WWTP Programming	38,970.00		WWTP	5320 430640	940	101000
*** Claim from another period (6/26) ****								
53695		1454 Bozeman Daily Chronicle/Big Sky	40.00					
	751524 06/18/26	PublicHearingFY25-26Budget	40.00		ADMIN	1000 410210	327	101000

07/02/26
15:55:06

TOWN OF WEST YELLOWSTONE
Claim Approval List
For the Accounting Period: 7/26

Page: 2 of 9
Report ID: AP100

* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (6/26) ****								
53696		1763 Madison Motel & Hotel	136.40					
	61826 06/18/26	Lodging Voucher	136.40		HELP	7010 450135	370	101000
*** Claim from another period (6/26) ****								
53697		3564 Christian Slowinski	50.00					
	06/22/26	Reimburse Fuel	50.00		POLICE	1000 420100	231	101000
*** Claim from another period (6/26) ****								
53698		2546 Century Link QCC	429.65					
	788276463 06/01/26	Voice/Text2-911158435022	429.65		911	2850 420750	398	101000
*** Claim from another period (6/26) ****								
53699		709 TD&H Engineering	43,690.88					
	47071 04/10/26	Professional Fees	24,208.30		PLNNG	1000 411000	354	101000
	47071 04/10/26	Professionalfee Wellhouse#3	724.00		WATER	5210 430500	354	101000
	47072 04/10/26	Professional fees RIBS	1,402.50		SEWER	5310 430600	354	101000
	47073 04/10/26	ProfessionalFee IrisLiftstati	5,781.75		SEWER	5310 430600	354	101000
	47907 06/18/26	Professional Fees	6,689.08		PLNNG	1000 411000	354	101000
	47908 06/18/26	Professional fee 80 Acres	4,885.25		80ACRE	4030 430630	354	101000
*** Claim from another period (6/26) ****								
53700		42 Fall River Electric	16,637.42					
	06/19/26	PARK, old firehouse 2901001	97.68		PARK	1000 411253	341	101000
	06/19/26	povah comm ctr 4212001	353.24		POVAH	1000 411255	341	101000
	06/19/26	unmetered lights 4212004	1,451.25		STLITE	1000 430263	341	101000
	06/19/26	RR Well 4212005	87.59		WATER	5210 430500	341	101000
	06/19/26	IRIS LIFT STATION 4212006	413.71		SEWER	5310 430600	341	101000
	06/19/26	POLICE 4212008	236.37		POLICE	1000 411258	341	101000
	06/19/26	TOWN HALL 4212009	351.00		TWNHLA	1000 411250	341	101000
	06/19/26	ICE RINK 421010	82.79		PARKS	1000 411253	341	101000
	06/19/26	S Canyon XmasTreelite 4212011	0.00		STLITE	1000 430263	341	101000
	06/19/26	Sewer Plant 4212012	9,735.20		SEWER	5310 430600	341	101000
	06/19/26	South Iris Street Well 4212013	1,050.37		WATER	5210 430500	341	101000
	06/19/26	Hayden/DeLaceyPump 4212014	150.39		SEWER	5310 430600	341	101000
	06/19/26	Hayden/Grouse Well 4212015	39.00		WATER	5210 430500	341	101000
	06/19/26	911 Tower 4212016	155.82		911	2850 420750	341	101000
	06/19/26	MADADD H20 Tower 4212017	56.98		WATER	5210 430500	341	101000
	06/19/26	SHOP 4212018	110.43		STREET	1000 430200	341	101000
	06/19/26	UPDL 220 Yell Ave4212019	39.00		UPDL	1000 411252	341	101000
	06/19/26	ANIMAL 4212029	136.08		ANIML	1000 440600	341	101000
	06/19/26	CLORINATOR 4212030	52.21		WATER	5210 430500	341	101000
	06/19/26	Electric Well 4212031	56.09		WATER	5210 430500	341	101000
	06/19/26	PARK 4212032	112.38		PARKS	1000 411253	341	101000
	06/19/26	UPDL 4212041	476.04		UPDL	1000 411252	341	101000
	06/19/26	861PowerLinTREATSERV 4212046	1,214.94		SEWER	5310 430600	341	101000
	06/19/26	LIBRARY 23 dunraven 4212054	178.86		LIBR	1000 411259	341	101000

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*** Claim from another period (6/26) ****								
53701		999999 NINA SANTILLAN	350.00					
	06/29/26	RefundCleadepPovahSantillan	350.00		POVAH	2210 214001		101000
*** Claim from another period (6/26) ****								
53702		3578 Xylem Water Solutions U.S.A.	23,847.97					
	3556E26417 06/12/26	Controls for Iris LiftStat	2,580.80		SEWER	5310 430630	357	101000
	3556E25225 06/04/26	Controls for Iris LiftStat	5,638.40		SEWER	5310 430630	357	101000
	3556E28626 06/25/26	Controls for Iris LiftStat	15,628.77		SEWER	5310 430630	357	101000
*** Claim from another period (6/26) ****								
53703		2537 Balco Uniform Co., Inc.	1,404.97					
	88136 06/15/26	Holsters	1,404.97		POLICE	1000 420100	212	101000
*** Claim from another period (6/26) ****								
53704		1331 West Yellowstone Foundation	50.00					
	031026 06/12/26	Bus Voucher	10.00		HELP	7010 450135	370	101000
	033126 06/12/26	Bus Voucher	10.00		HELP	7010 450135	370	101000
	042126 06/12/26	Bus Voucher	10.00		HELP	7010 450135	370	101000
	051926 06/12/26	Bus Voucher	10.00		HELP	7010 450135	370	101000
	060226 06/12/26	Bus Voucher	10.00		HELP	7010 450135	370	101000
*** Claim from another period (6/26) ****								
53705		1189 South Fork Builders	350.00					
	Bldprmt009 06/16/26	RefundDrivewayBond009-2022	350.00		DRVWY	1000 214100		101000
*** Claim from another period (6/26) ****								
53706		3472 WYSSA CLUB ASSOCIATION	60.00					
	06/22/26	Membership-Bloomis	60.00		POLICE	1000 420100	335	101000
*** Claim from another period (6/26) ****								
53707		1514 Verizon Wireless	1,278.37					
23 Smartphones								
	06/20/26	640-0108, Police	30.66		POLICE	1000 420100	345	101000
	06/20/26	640-0141 Street SP	30.66		STREET	1000 430200	345	101000
	06/20/26	640-0159 Street SP	30.66		STREET	1000 430200	345	101000
	06/20/26	640-0606 911 Dispatch	30.66		911	1000 420160	345	101000
	06/20/26	640-1103, Operator SP	30.66		STREET	1000 430200	345	101000
	06/20/26	640-1460, Library Dir, SP	30.66		LIBRAR	2220 460100	345	101000
	06/20/26	640-1461, S & W operator, SP	30.66		SEWER	5310 430600	345	101000
	06/20/26	640-1462, S & W Super, SP	30.66		WATER	5210 430500	345	101000
	06/20/26	640-1463, Deputy PSS, SP Sspnd	30.66		PARKS	1000 460430	345	101000
	06/20/26	640-1472, Ops Mgr, SP	30.66		ADMIN	1000 410210	345	101000
	06/20/26	640-1676, Rec Coord, SP	30.66		REC	1000 460440	345	101000
	06/20/26	640-1754, COP, SP	30.66		POLICE	1000 420100	345	101000
	06/20/26	640-1755, Police	30.66		POLICE	1000 420100	345	101000
	06/20/26	640-1756, Police	180.05		POLICE	1000 420100	345	101000
	06/20/26	640-1757, Police	30.66		POLICE	1000 420100	345	101000
	06/20/26	640-1758, Head Dispatcher	181.46		DSPTCH	1000 420160	345	101000
	06/20/26	640-1759, Police	30.66		POLICE	1000 420100	345	101000
	06/20/26	640-7547,WS Super	30.66		SEWER	5310 430600	345	101000

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	06/20/26	640-9074, PSS, SP	30.66		STREET	1000 430200	345	101000
	06/20/26	640-2354 Social Services	30.66		SOCSE	1000 450135	345	101000
	06/20/26	640-2629 City Judge	30.66		COURT	1000 410360	345	101000
	06/20/26	640-7108 Police Officer	30.66		POLICE	1000 420100	345	101000
	06/20/26	640-7873 Equip Operator	30.66		STREET	1000 430200	345	101000
	06/20/26	SD Card WWTP	273.00		SEWER	5310 430600	345	101000
		*** Claim from another period (6/26) ****						
53708		1514 Verizon Wireless	507.21					
	7 laptops							
	5 pd cams							
	06/20/26	223-2779 586 Laptop	40.01		POLICE	1000 420100	345	101000
	06/20/26	333-8121 Head DsptchLaptop	40.01		DSPTCH	1000 420160	345	101000
	06/20/26	640-0121 Laptop	40.01		POLICE	1000 420100	345	101000
	06/20/26	640-2195 683 laptop	40.01		POLICE	1000 420100	345	101000
	06/20/26	640-2551 COP laptop	40.01		POLICE	1000 420100	345	101000
	06/20/26	641-0184 686 laptop	40.01		POLICE	1000 420100	345	101000
	06/20/26	641.0207 681 laptop	40.01		POLICE	1000 420100	345	101000
	06/20/26	451-3287 PDCam1	30.02		POLICE	1000 420100	345	101000
	06/20/26	451-3386 PD Cam2	30.02		POLICE	1000 420100	345	101000
	06/20/26	451-3514 PD Cam3	30.02		POLICE	1000 420100	345	101000
	06/20/26	451-3595 PD Cam4	30.02		POLICE	1000 420100	345	101000
	06/20/26	451-3731 PD Cam5	30.02		POLICE	1000 420100	345	101000
	06/20/26	406-641-0834Router	40.69		POLICE	1000 420100	345	101000
	06/20/26	406-920-1088 Rv50SmsRouter	36.35		POLICE	1000 420100	345	101000
53714		2088 Town West Yellowstone	1,373.18					
	07/01/26	utility chrgs, Chamber, 895	189.99		BLDGS	1000 411257	340	101000
	07/01/26	utility chrgs, UPDL, 892	134.05		BLDGS	1000 411252	340	101000
	07/01/26	utility chrgs, PS Shops, 884	58.72		BLDGS	1000 411253	340	101000
	07/01/26	utility chrgs. Povah Ctr, 887	330.93		BLDGS	1000 411255	340	101000
	07/01/26	utility chrgs, Police Dept,886	74.32		BLDGS	1000 411258	340	101000
	07/01/26	utility chrgs, City Park, 885	214.99		BLDGS	1000 411253	340	101000
	07/01/26	utility chrgs, Library, 891	85.96		LIBBLD	1000 411259	340	101000
	07/01/26	utility chrgs, Twn Hall, 921	284.22		TWNHAL	1000 411250	340	101000
53749		2854 Mountain Alarm	159.33					
	8548359 07/01/26	AlarmMonitoring440Yell	159.33		TWNHLL	1000 411250	340	101000
53750		1 First Security Bank of BZN, Div	65.00					
	07/01/26	Safe Deposit Box Annual rent	65.00		FINADM	1000 410510	630	101000

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*** Claim from another period (6/26) ****								
53751		3395 AG Graphic & Design LLC	1,123.65					
	127	06/23/26 WebsiteUpdates	1,123.65		IT	1000 410580	355	101000
*** Claim from another period (6/26) ****								
53752		1331 West Yellowstone Foundation	10.00					
	062526	06/25/26 Bus Voucher	10.00		HELP	7010 450135	370	101000
*** Claim from another period (6/26) ****								
53753		3484 Sweet Electric LLC	15,253.06					
	1109	06/16/26 ABBWaterMarkFlowmeter	10,109.30		WATER	5210 430500	369	101000
	1205	06/16/26 SiemensHydrorangerBattBackup	5,143.76		SEWER	5310 430630	369	101000
*** Claim from another period (6/26) ****								
53754		2852 Blackfoot Communications	1,972.94					
	06/01/26	646-5106, fax soc svc	40.53		SOCSRV	1000 450135	345	101000
	06/01/26	646-5119, police station Dispa	40.53		DISPCH	2850 420750	345	101000
	06/01/26	646-5141, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	06/01/26	646-5185, town hall alarm	40.53		TWNHAL	1000 411250	345	101000
	06/01/26	646-7311, social services	20.00		SOCSRV	1000 450135	345	101000
	06/01/26	646-7481, povah elevator	58.16		POVAH	1000 411255	345	101000
	06/01/26	646-7511, town hall fax	40.53		TWNHAL	1000 411250	345	101000
	06/01/26	646-7609, public works	25.61		PUBSVC	1000 430200	345	101000
	06/01/26	646-7650, police station fax	40.53		DISPCH	2850 420750	345	101000
	06/01/26	646-7715, povah center	25.22		POVAH	1000 411255	345	101000
	06/01/26	646-7795, town hall	233.73		TWNHAL	1000 411250	345	101000
	06/01/26	646-7845, court clerk	11.66		COURT	1000 410360	345	101000
	06/01/26	646-9017, library	44.22		LIBRAR	2220 460100	345	101000
	06/01/26	646-9027, sewer plant alarm	40.53		SEWER	5310 430600	345	101000
	06/01/26	ethernet, library	300.00		LIBRAR	2220 460100	345	101000
	06/01/26	ethernet, povah center	146.26		POVAH	1000 411255	345	101000
	06/01/26	ethernet, police station	359.95		POLICE	1000 411258	345	101000
	06/01/26	ethernet, town hall	272.00		TWNHAL	1000 411250	345	101000
	06/01/26	ethernet, public works shop	125.00		STREET	1000 430200	345	101000
	06/01/26	602-4909, town hall judge	14.82		COURT	1000 410360	345	101000
	06/01/26	602-4894 Town hall Court Clerk	1.10		COURT	1000 410360	345	101000
	06/01/26	602-4897 town hall	1.10		TWNHAL	1000 411250	345	101000
	06/01/26	602-4898 town hall	1.10		TWNHAL	1000 411250	345	101000
	06/01/26	602-4900 town hall	5.25		TWNHAL	1000 411250	345	101000
	06/01/26	602-4901 town hall	5.25		TWNHAL	1000 411250	345	101000
	06/01/26	602-4902 town hall	1.10		TWNHAL	1000 411250	345	101000
	06/01/26	602-4903 town hall	1.10		TWNHAL	1000 411250	345	101000
	06/01/26	602-4904 town hall	1.10		TWNHAL	1000 411250	345	101000
	06/01/26	602-4905 town hall	1.10		TWNHAL	1000 411250	345	101000
	06/01/26	602-4906 Library Main desk	1.10		LIBRY	2220 460100	345	101000
	06/01/26	602-4907 Library Director	1.10		LIBRY	2220 460100	345	101000
	06/01/26	602-4908 Povah Ctr	11.10		POVAH	1000 411255	345	101000
	06/01/26	602-4949 Town Hall	11.10		TWNHAL	1000 411250	345	101000

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	06/01/26	6024044 Soc Ser Pantry	10.00		SOC SER	1000 450135	345	101000
		*** Claim from another period (6/26) ****						
53755		2575 WY Tourism Business Improvement	76,798.52					
	06/30/26	Collections in June 2026	76,798.52		TBID	7202 411800	540	101000
		*** Claim from another period (6/26) ****						
53756		2575 WY Tourism Business Improvement	8,836.48					
	06/30/26	Refund of Admin Fees	8,836.48		TBID	7202 411800	540	101000
		*** Claim from another period (6/26) ****						
53757		99943 Brenda Phillips	91.86					
	06/29/26	Postage Petty Cash Reimburseme	91.86		POLICE	1000 420100	311	101000
		*** Claim from another period (6/26) ****						
53758		2189 Custom Logo	1,240.40					
	25163 06/29/26	Dispatch Uniform	1,240.40		DSPTCH	1000 420160	226	101000
		*** Claim from another period (6/26) ****						
53759		2546 Century Link QCC	18.94					
	788808951 06/24/26	long dist chg 406-646-7600	18.94		DISPAT	1000 420160	345	101000
		*** Claim from another period (6/26) ****						
53760		999999 TINA YAKIMOW	224.11					
	06/30/26	ReimburseFood Bank	224.11		HELP	7010 450135	220	101000
		*** Claim from another period (6/26) ****						
53761		674 Karst Stage	986.74					
	5638 06/22/26	AdventureDayBus Sum Rec	986.74		SUMREC	1000 460449	319	101000
53762		2490 MMIA	54,773.50					
	120Prop271 07/01/26	MMIA PropertyProgram FY27	37,793.72*		GF	1000 510330	512	101000
	120Prop271 07/01/26	MMIA PropertyProgram FY27	10,406.96*		SEWER	5310 510330	512	101000
	120Prop271 07/01/26	MMIA PropertyProgram FY27	6,572.82*		WATER	5210 510330	512	101000
53763		3315 IAS EnviroChem	428.00					
	2604027 07/01/26	Sewer Testing Fees	428.00		SEWER	5310 430600	348	101000
53764		3438 ESG (Elemental Solutions Group)	348.00					
	E260040 07/01/26	EquipmentSupplies	348.00		STREET	1000 430200	220	101000
53765		3576 Bad Toro Pro Rodeo	2,075.35					
	26-17.2 06/26/26	WYWildHorseStampede26-17	2,075.35		MAP	2101 410130	398	101000
53766		3579 General Code	830.00					
	00135677 06/30/26	Annual Webhostingfees	830.00		ADMIN	1000 410210	398	101000

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53767		75 Montana League Cities/Towns	2,382.00					
	ML02624	06/15/26 FY27 Membership Dues	2,382.00		LEGIS	1000 410100	335	101000
53768		3580 Mile High Shooting Accessories,	2,971.45					
	82654	06/29/26 Sm Item Equipment	1,122.37		POLICE	1000 420100	212	101000
	82655	06/29/26 Sm Item Equipment	1,849.08		POLICE	1000 420100	212	101000
		*** Claim from another period (6/26) ****						
53769		3523 Sunflower Peak Planning	5,969.00					
	WYM26-006	05/01/26 PlanningFees 80Acres	316.25		80ACRE	4030 430630	354	101000
	WYM26-006	05/01/26 Planning Fees	2,652.75		PLNNG	1000 411000	354	101000
	WYM26-006	05/01/26 Park planning fees	3,000.00		PLNNG	1000 460430	357	101000
53770		3437 T-Mobile	102.19					
	3459434-2	06/22/26 TownHallCameraIT	102.19		TWNHLL	1000 411250	357	101000
		*** Claim from another period (6/26) ****						
53771		764 General Distributing Co.	89.76					
	1653206	06/30/26 Welding supplies	89.76		STREET	1000 430200	231	101000
		*** Claim from another period (6/26) ****						
53772		2854 Mountain Alarm	1,057.67					
	8698003	06/23/26 Inspectionofallsensor-batteri	1,057.67		TWNHLL	1000 411250	357	101000
		*** Claim from another period (6/26) ****						
53773		266 Utilities Underground Location	30.26					
	6065393	05/31/26 excavation notifications	30.26		SEWER	5310 430600	357	101000
		*** Claim from another period (6/26) ****						
53774		3241 Bridger Analytical Lab	74.00					
	2606560	06/26/26 SewerTesting fees	74.00		SEWER	5310 430600	348	101000
		*** Claim from another period (6/26) ****						
53775		3525 Hillyard Inc.	186.26					
	90199340	06/30/26 Cleaning supplies	371.16		PARKS	1000 460430	220	101000
	CM90125647	04/30/26 Cleaning supplies	-184.90		PARKS	1000 460430	220	101000
		*** Claim from another period (6/26) ****						
53776		3315 IAS EnviroChem	1,184.00					
	2603839	06/24/26 Sewer testing fees	1,184.00		SEWER	5310 430600	348	101000
		*** Claim from another period (6/26) ****						
53777		151 Gallatin County WY TS/Compost	2,033.00					
	06/30/26	Household waste	2,033.00		PARKS	1000 460430	534	101000
		*** Claim from another period (6/26) ****						
53778		2421 NAPA Auto Parts	470.39					
	06/30/26	Napa Supplies	21.78		STREET	1000 430200	220	101000
	06/30/26	Napa repairs Supplies	246.47		STREET	1000 430200	361	101000
	06/30/26	Napa sm Items Equipmnt	12.02		STREET	1000 430200	212	101000
	06/30/26	NAPA Repair Equipment supplies	190.12		STREET	1000 430200	369	101000

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*** Claim from another period (6/26) ****								
53779		3476 RSCI	791,769.33					
	App-22	06/30/26 WWTP Contractor Payment	791,769.33		WWTP	5320 430640	951	101000
*** Claim from another period (6/26) ****								
53781		73 Westmart Building Center	3,088.41					
	06/27/26	PaintingRepairs	412.04		STREET	1000 430200	243	101000
	06/27/26	Street Supplies	325.56		STREET	1000 430200	220	101000
	06/27/26	Street	114.82		STREET	1000 430200	361	101000
	06/27/26	Street Sm ItemEquip	236.13		STREET	1000 430200	212	101000
	06/27/26	Street lighting	6.64		STREET	1000 430263	220	101000
	06/27/26	Building Inspec supplies	12.34		STREET	1000 420531	220	101000
	06/27/26	FuelSupplies	170.66		STREET	1000 430200	231	101000
	06/27/26	Sewer	37.99		SEWER	5310 430600	220	101000
	06/27/26	Sewer Uniform	89.09		SEWER	5310 430600	226	101000
	06/27/26	PoliceSupplies	15.19		POLICE	1000 411258	366	101000
	06/27/26	Dispatch Supplies	39.88		DSPTCH	1000 420160	220	101000
	06/27/26	Building Inspections	7.60		BLDINS	1000 420531	220	101000
	06/27/26	UPDL Building	543.19		UPDL	1000 411252	220	101000
	06/27/26	Library Building	221.71		LIBRY	1000 411259	220	101000
	06/27/26	Town Hall	82.35		TWNHLL	1000 411250	220	101000
	06/27/26	Povah Bulilding supply	96.44		POVAH	1000 411255	220	101000
	06/27/26	Povah Bulilding smitemequip	86.74		POVAH	1000 411255	212	101000
	06/27/26	Parks grounds	381.95		PARKS	1000 460430	365	101000
	06/27/26	Parks supplies	116.32		PARKS	1000 460430	220	101000
	06/27/26	Parks smitemequip	98.72		PARKS	1000 460430	212	101000
	06/27/26	Soc Services	108.07		SOCSEK	1000 450135	220	101000
	06/27/26	Help Fund	-115.02		HELP	7010 450135	220	101000
*** Claim from another period (6/26) ****								
53782		254 Firehole Fill Up/Economart	183.44					
	06/30/26	Fuel	69.44		STREET	1000 430200	231	101000
	063026	06/30/26 gas Voucher	44.00		HELP	7010 450135	231	101000
	061626	06/30/26 gas Voucher	70.00		HELP	7010 450135	231	101000
53783		2551 TK Elevator	660.44					
	3009611504	07/01/26 ElevatorService 7/1/26-9/3	660.44		POVAH	1000 411255	350	101000
# of Claims			57	Total: 1142,842.73				

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For the Accounting Period: 7/26

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Report ID: AP110

Fund/Account	Amount
1000 General Fund	
101000 CASH	134,636.43
2100 Local Option Taxation-Resort Tax	
101000 CASH	252.10
2101 Marketing & Promotions (MAP)	
101000 CASH	2,075.35
2210 Parks & Recreation	
101000 CASH	350.00
2220 Library	
101000 CASH	377.08
2850 911 Emergency	
101000 CASH	666.53
4030 80-acre Development	
101000 CASH	5,201.50
5210 Water Operating Fund	
101000 CASH	18,779.02
5310 Sewer Operating Fund	
101000 CASH	63,652.90
5320 Sewer Replacement Depreciation Fund	
101000 CASH	830,789.33
7010 Social Services/Help Fund	
101000 CASH	427.49
7202 TBID Agency Fund	
101000 CASH	85,635.00
Total:	1,142,842.73



JULY 2, 2026

TO: Town Manager Dan Walker, Town Council

FROM: Liz Roos, Town Clerk

SUBJECT: Town Clerks Report

- Approved Business Licenses:
 - Yellowstone Vacation Houses LLC – Travis & Giselle Hansen, nightly condo rental, 315 N Electric, Unit #11
 - Great Gray Investments LLC – Mindy Morris, residential rental at 332 Washburn Circle
 - Mr. Rus RV Repair, Russell Smith, short-term RV repair license
- It's road construction season! There will be two major MDT road construction projects in our area in the near future. We are doing our best to work with MDT to get accurate information so residents and visitors can plan accordingly:
 - US 20, west of West Yellowstone to the top of Targhee Pass: chip seal, replace culvert at Buttermilk Creek, replace foundation in certain areas. Travelers should expect a pilot car starting on Monday, July 6, through the rest of the summer, turn lanes are scheduled to be installed next summer.
 - US 191 from the intersection with Yellowstone Avenue (Canyon Street) extending north for 9.6 miles: chip seal and shoulder/sign maintenance. Project is expected to take about a month. Canyon Street will be closed to traffic at some point, we will learn more next week when MDT is in town for field work.
- Upcoming Special Events:
 - First Baptist Church Sports Camp, Pioneer Park, June 29-July 3
 - 4th of July Celebration/Music in the Park/Fireworks/Parade, July 4
 - Buffalo Chip Chuck, Pioneer Park, July 4, 12:30 PM – 6 PM
 - Music in the Park, July 18
 - Bike Rodeo & Touch-A-Truck, Gallatin County Sheriff, July 22
 - WY Wild Stampede Rodeo, July 30-August 1
 - West Yellowstone Festival, July 31-August 1
- Prepared payroll for 6/26 and the Town Council agenda and packet for 7/7





TARGHEE PASS EAST

PAVEMENT PRESERVATION

CONSTRUCTION BEGINS ON US 20 WEST OF WEST YELLOWSTONE

The Montana Department of Transportation (MDT), in partnership with CK May Excavating, Inc., will begin roadway improvements on almost 9 miles of U.S. Highway 20 (US 20) west of West Yellowstone on Monday, June 29.

This pavement preservation project is anticipated to be completed in a single construction season and will improve driving conditions, enhance safety, and extend the life of the roadway.

Project Improvements

Most of the project area will receive a seal and cover (chip seal) treatment, which adds a protective layer to the roadway to help prevent cracking and damage caused by weather and traffic.

Additional improvements include:

- Mile markers 0 to 1.2 - Crews will remove the top layer of pavement and replace it with new asphalt to create a smoother surface.
- Near mile marker 3.5 at Buttermilk Creek - MDT will replace a failing culvert to improve drainage and help protect the roadway.
- Mile markers 4.53 to 4.62 - Crews will rebuild a section of roadway by removing damaged pavement and underlying materials and constructing a stronger road foundation.

What to Expect

Once roadwork begins, motorists should expect:

- Reduced speeds
- Temporary lane closures
- Delays of up to 15 minutes
- Flaggers, pilot cars, and temporary traffic signals
- Construction equipment and trucks entering and exiting the works zone

Please slow down, follow posted signage, and watch for workers and equipment in the area.



Stay in the Know

Construction updates will be available. To sign up for updates, or if you have questions:

Email: Sloane at sloane@bigskypublicrelations.com

Call: 406-207-4484, Monday through Friday, 9 a.m. to 5 p.m.

Text*: TARGHEEPASSEAST to 41411

For more information, visit:
mdt.mt.gov/pubinvolve/targheepasseast



*Message frequency may vary. Message and data rates may apply. Text STOP to cancel. Texting alerts are not managed by MDT and may have different privacy and security policies. For more information, visit <https://smstc.us/t41411>

To request an alternative accessible format of this document, please contact MDT's ADA coordinator at 406-444-5416, Montana Relay Service at 711, or by email at mdtaccessibilityrequest@mt.gov.

This document is printed at state expense. Information on the cost of producing this publication may be obtained by contacting the Department of Administration.

What to Expect

Construction is expected to start in mid-July and be completed in approximately one month, weather and other factors permitting.

Motorists can expect:

- Parking restrictions
- Brief lane closures
- Flaggers directing traffic

Questions or Comments?

Call or email:

📞 406-869-6333

✉️ mmclean@dowl.com

To request an alternative accessible format of this document, please contact MDT's ADA Coordinator at 406.444.5416.

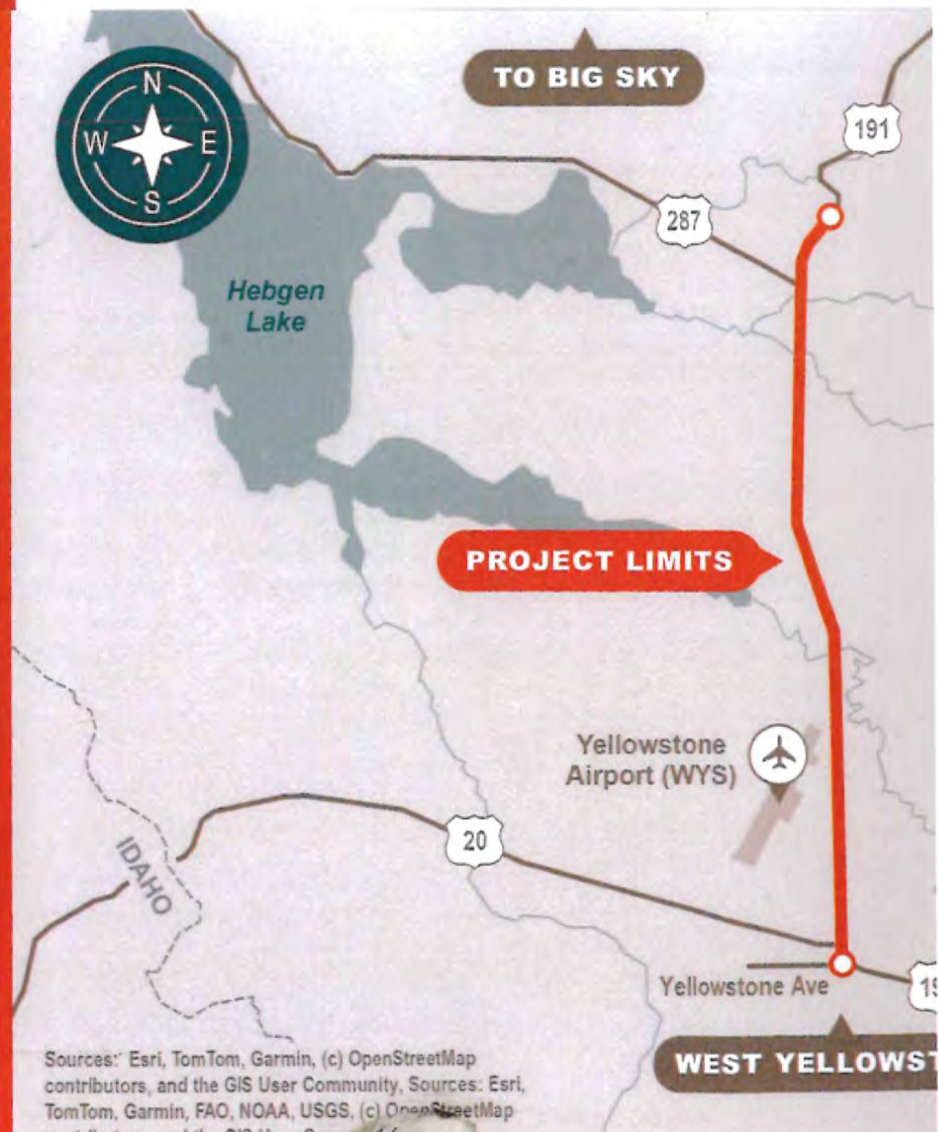


Project Overview

The Montana Department of Transportation (MDT) and partner Jeffrey Contracting, LLC are improving U.S. Highway 191 (US 191), near West Yellowstone. The project will begin at the intersection of Yellowstone Avenue and US 191, extending north for approximately 9.6 miles, toward Big Sky. The purpose of the West Yellowstone North project is to improve the roadway surface and enhance safety features.

PO Box 201001
Helena, MT 59620-1001

1-136





Week of 06.29.2026

The new fiscal year has been opened for our Black Mountain Software, and our preliminary budget has been exported to the new fiscal year.

Worked on WWTP disbursement for DEQ approval.

Met with Sarah Thomson, Executive Director with NRMEDD, regarding the HUD grant application possibility.

Calculated resort tax for the end of the fiscal year, these are attached to my report. You can see the 3% resort tax equals \$621,571.84 for the month. If the Fire Department agreement is approved, \$90,127.91 of this will go to the Hebgen Basin Rural Fire Department and \$15,539.29 moves to our MAP Fund. This calculates that \$105,667.20 is taken off the top and the remaining \$515,904.64 goes to our operations.

Prepared for the Town Council meeting on July 7, 2026.

Assisted Dan with the Work Session schedule.

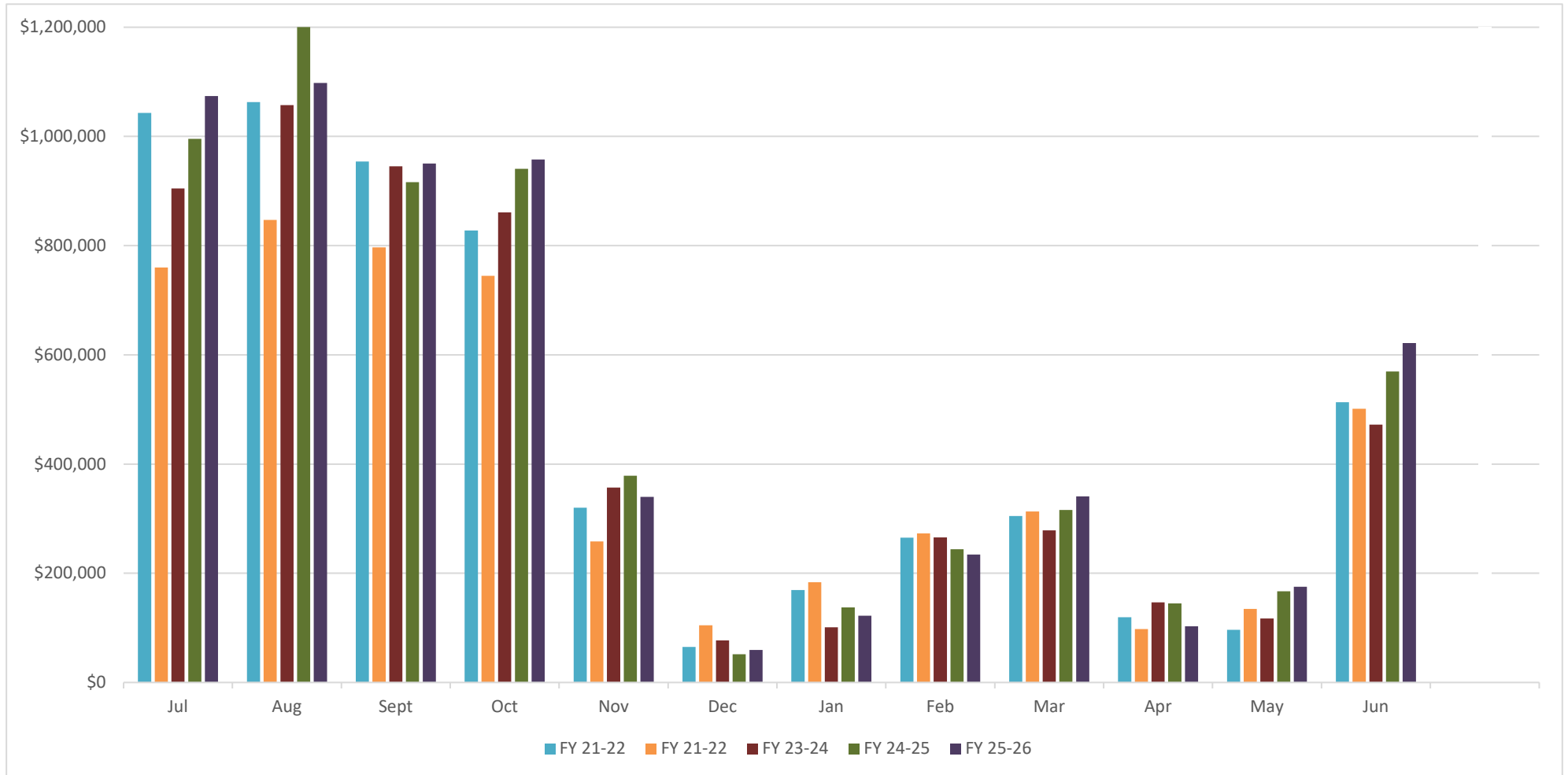
Met with staff to go over the business license procedures since the change in our ordinance.

Hope everyone has a safe and fun 4th of July holiday!

3% Resort Tax Collections for the Town of West Yellowstone

Fiscal Years 2022-2026, Collections by Month

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Change
FY 21-22	\$1,043,125	\$1,063,103	\$954,067	\$827,832	\$320,268	\$65,023	\$169,146	\$265,235	\$305,013	\$119,491	\$96,237	\$513,052	\$5,741,592	
FY 22-23	\$759,805	\$847,219	\$796,914	\$744,943	\$258,210	\$104,684	\$183,369	\$273,005	\$313,041	\$97,832	\$134,659	\$501,191	\$5,014,872	-12.66 %
FY 23-24	\$904,925	\$1,057,208	\$945,321	\$860,828	\$356,913	\$77,081	\$100,964	\$265,786	\$278,348	\$146,464	\$117,174	\$472,327	\$5,583,339	11.34 %
FY 24-25	\$995,548	\$1,268,495	\$916,338	\$940,832	\$378,724	\$51,444	\$137,234	\$243,742	\$315,860	\$144,829	\$166,838	\$569,529	\$6,129,413	9.78 %
FY 25-26	\$1,073,773	\$1,097,747	\$950,344	\$957,980	\$339,776	\$59,655	\$122,377	\$234,414	\$340,809	\$102,947	\$175,395	\$621,572	\$6,076,790	-0.86 %



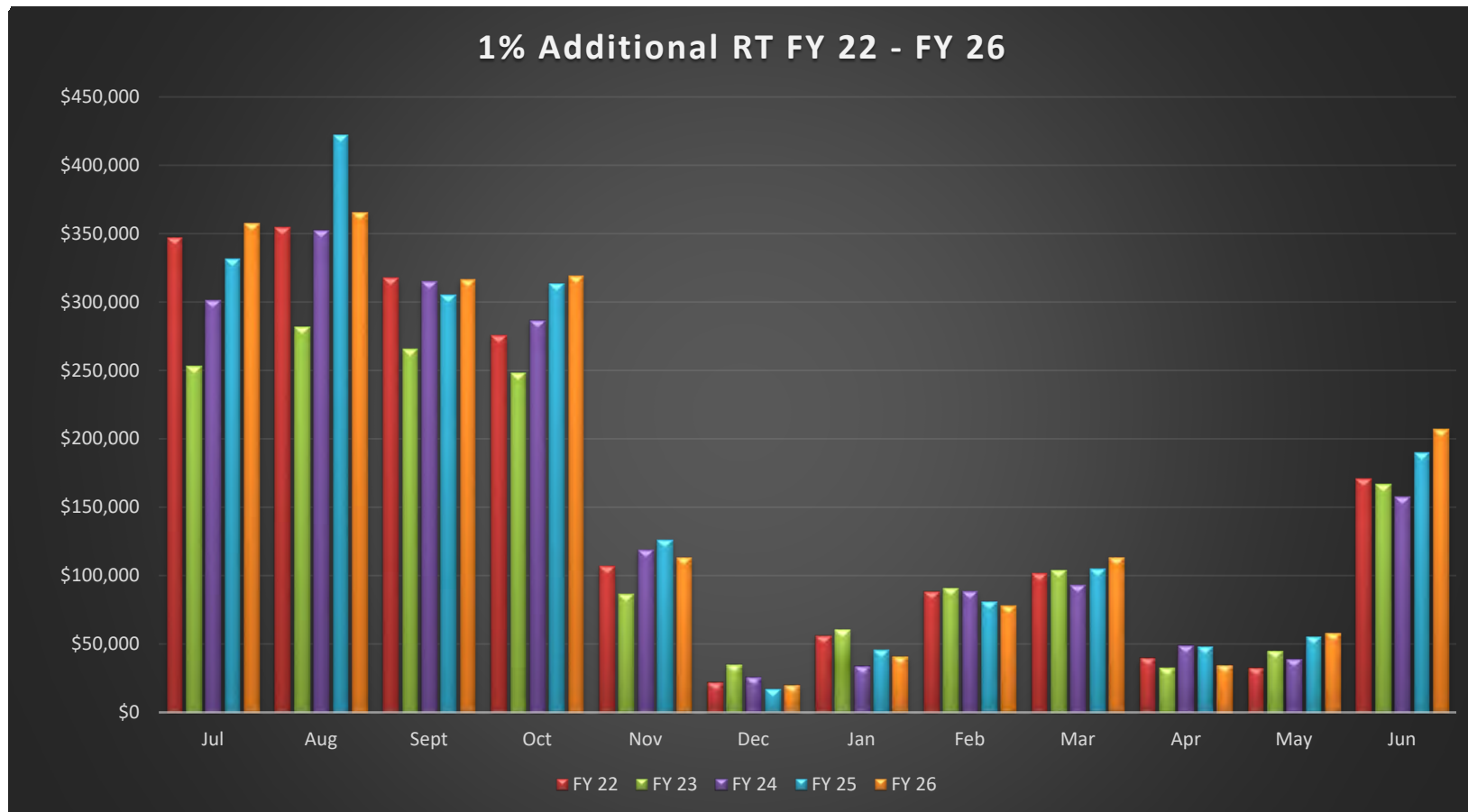
Figures represent resort tax revenue in the month it was collected by the Town, but was typically generated in the previous month. It may also include penalties and late payments. Effective June 2007, the Town is collecting an additional 2.5% of the tax for the Marketing and Promotions Fund.

* **FY Change %** represents the increase or decrease in collections as compared to the same time period of the previous fiscal year



Additional 1% Collections for Fiscal Year 2022 through Fiscal Year 2026

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD Total	Change
FY 22	\$347,708	\$354,368	\$318,022	\$275,924	\$106,756	\$21,674	\$56,382	\$88,412	\$101,671	\$39,830	\$32,079	\$171,017	\$1,913,843	
FY 23	\$253,268	\$282,406	\$265,638	\$248,314	\$86,070	\$34,895	\$61,123	\$91,002	\$104,347	\$32,611	\$44,886	\$167,064	\$1,671,624	-12.66 %
FY 24	\$301,642	\$352,403	\$315,107	\$286,943	\$118,971	\$25,689	\$33,655	\$88,595	\$92,783	\$48,821	\$39,058	\$157,442	\$1,861,109	11.34 %
FY 25	\$331,849	\$422,832	\$305,446	\$313,610	\$126,241	\$17,148	\$45,745	\$81,247	\$105,287	\$48,276	\$55,613	\$189,843	\$2,043,137	9.78 %
FY 26	\$357,924	\$365,916	\$316,782	\$319,327	\$113,259	\$19,885	\$40,792	\$78,138	\$113,603	\$34,316	\$58,465	\$207,191	\$2,025,597	-0.86 %



Library Director's Report

July 2026

The library continues to have a busy and successful summer.

Programs & Services

- Both Book Clubs remain popular. The Cookbook Club recently featured family favorites and Vietnamese recipes.
- Tech Hour continues to be well attended and especially helpful for our senior patrons.
- Board Game Fridays have a steady group of returning participants.
- Summer Recreation visits are underway on Tuesdays, and Summer School begins today.
- Megan hosted 1st–10th grade field trips in May.
- LEGO Club is on summer break and will return this fall.
- In partnership with Parks & Recreation, we hosted the first annual Patty's Cupcake Decorating Party in May.
- Annual Magic Show had another great turnout.
- The Knitting Group is on hold until fall.
- Our 3D printer continues to be very popular, with dragons still being the most requested print.

Staff & Projects

- Nubia has resigned as our Language Instructor. We will interview one candidate on Friday morning with Trustee Paulina. Heartfelt thanks to Nubia for seven years of dedicated service teaching English and Spanish to our community. Her patience, kindness, and commitment have made a profound difference in the lives of her students and strengthened our community. We are truly grateful for her years of service
- Cory from the Montana State Library recently visited and has offered to assist with reviewing and updating our library policies this fall and winter.
- Exciting news: Megan Crowley's friend, Winter, has volunteered to paint a mural in the children's area.

Facilities

- The library garden is doing beautifully and has become a popular spot for visitors to relax and enjoy.
- The Public Works Department replaced the broken window—thank you to their staff for the quick repair.
- The Town Council approved our Capital Improvement Program (CIP) budget, which includes roof repairs, installation of gutters, replacement of the entryway and book drop room carpet, new meeting room tables, and a new printer.
- The museum has moved out of the vault, and we can begin discussing future possibilities for that space.

Thank you for your continued support of the library and our community.

Michele DesRochers



Highlights

Week of June 25th through July 2nd, 2026
Job and Social Services

Overview

of Clients Served: 187

Last Week Clients Served: N/A

Highlights

Donations

First and foremost, the community has absolutely been so wonderful with donations both clothing and food alike.

We had around 3 visiting families donate nonperishables after their travels!

Marketplace donated a large amount of bread products!

Clothing and household donations closed July 2nd and will open back up on July 20th!

Clothing Bank

This week, we had three volunteers.

We were able to reorganize, rearrange, and add some shelving to our baby/children's section.

Our office will be going downstairs once a week to maintain the clothing bank especially during the donation period but also when it is closed. We will continue to make sure to communicate all closure with the public.

Public Assistance

This week we had over 160 check-ins this week for lobby food. With putting more needed items such as milk, bread, meats and produce in our lobby we are happy to see so many utilize this great resource.

We had over 50 check-ins for the clothing bank this week.

We put together one monthly food box together for a family.

We provided one gas voucher; and one bus voucher.

Three clients used the computers here in the lobby.

This week, we had 3 community members use the shower regularly.

Dianna was able to help a client with their medicaid; and another with their medicare.

Upcoming Events:

July 4th at 6 pm - Several Town of West Yellowstone employees will be participating in the 4th of July parade

Notes

- The office staff has been hard at work on preparing a float for the 4th of July parade, for employees and family members of the Town of West Yellowstone. Jon Brown was gracious enough to let us use his truck and trailer for the parade. Thank you, Jon!
- The office hosted a craft class on June 30th, taught by community member Sarah Welty. She taught community members how to assemble a homecoming mum (4th of July style)!
- The office staff will be heading to Bozeman on July 9th and July 14th to pick-up food pantry supplies from MFBN and TEFAP.



Weekly Recreation Snapshot

Town of West Yellowstone • Recreation Coordinator: Rachel Spence

Week of 06/7-13/26 Submitted to: Dan Walker, Town Manager

💡 Highlight – One of the best parts of this job is that it reminds me how quickly kids grow up. After spending the week creating adventures for our campers, I love coming home and spending my weekends making memories with my own daughters.

Weekly Updates

1) Summer Recreation Program: The past two weeks have been entirely focused on our Summer Recreation Program, and it has been an incredible start to the season. The kids have been active, adventurous, and making the most of everything West Yellowstone and the surrounding area have to offer. Our counselors have done a fantastic job creating a fun, safe, and engaging environment every single day.

Mondays – Maker Monday

Mondays are our craft and team-building days. We begin with relay races or team challenges at the park, followed by lunch outdoors before returning to the Povah Center for creative projects. So far, campers have created body tracings, team flags, Father's Day cards, and painted Fourth of July celebration artwork. Even on our "craft" day, we make sure to stay active. Campers have spent time building forts in the forest using only sticks and natural materials, and we've mixed in plenty of basketball, soccer, dodgeball, tag, kickball, and even a few water fights to keep everyone moving.

Tuesdays – Swim & Library

Tuesdays are all about swimming and reading. I'm excited to share that we've partnered with four different pools in town: Holiday Inn, Best Western Desert Inn, Gray Wolf, and Yellowstone Park. Rotating locations keeps swim days fresh and gives the kids new experiences throughout the summer. We finish each Tuesday with a visit to the library, another partnership that continues to grow.

Wednesdays – Bike Adventures

Bike Wednesdays have quickly become one of the campers' favorite days.

We kicked off the season with a Bike Rodeo obstacle course to practice bike handling and safety skills. The following week we rode to Black Sands, where the kids explored and caught frogs. Yesterday was our biggest ride yet, with campers splitting into three ability groups:

- Group 1 rode approximately **8 miles**
- Group 2 rode approximately **10 miles**
- Group 3 completed an impressive **13-mile ride**

I continue to be amazed by the kids' confidence, endurance, and sportsmanship on these rides.

Thursdays – Sports Clinic

Thursdays focus on learning team sports, beginning with what is clearly the greatest sport—basketball! We then transitioned into soccer, emphasizing teamwork, communication, sportsmanship, and fundamental skills while keeping everything fun and inclusive.

Fridays – Awesome Adventures

Fridays have been packed with unforgettable field trips.

Our adventures have included:

- St. Anthony Sand Dunes, followed by an afternoon at a city park.
- Yellowstone National Park, where campers explored the Mud Pots, hiked to the Grand Prismatic Overlook, visited the Old Faithful Visitor Center, enjoyed lunch while waiting for Old Faithful to erupt, celebrated with ice cream bars from the General Store, and finished the day with one final stop along the river before heading home.
- Today we're headed to the Museum of the Rockies, followed by an afternoon cooling off at a splash pad.

These trips provide opportunities for adventure, learning, exploration, and memories that will last long after summer ends.

2) Baseball: Even with Summer Recreation in full swing, we were able to run three weeks of our Tuesday evening baseball program. This past Tuesday wrapped up the session, with **24 kids participating**.

I was very pleased with the turnout and enthusiasm from both the players and their families. The program provided a fun introduction to baseball while focusing on fundamentals, teamwork, and sportsmanship. I'm excited to continue building on this momentum and look forward to growing the program even more next season.

Goals / Next Steps: The first few weeks have exceeded my expectations. The counselors have been outstanding, the kids are building friendships, and every day is filled with laughter, activity, and new experiences. It has been a busy start to the summer, but seeing the excitement on the kids' faces reminds us exactly why we do this.

We're only getting started, and I can't wait to see what the rest of the summer has in store!

Public Works Report

06/22/26 thru 07/02/26

RSCI is working on the following:

Punch list

Added Door & Walkways

Install Doors

Replace & Seam Roof Panels

Trim Out

Install Valve Supports

HVAC Punchlist

Additional Outlets in HVAC Room

Pull Fiber for Cameras

HVAC Controls

Backfill

New 4" Sewer

Final Site Grading

Completed and submitted to the EPA the Risk Management Plan/Emergency Response Plan for the Town owned water system.

We are collecting wastewater samples for regulatory compliance. Since the new plant came online, our sampling frequency has increased to approximately three times per week. We are also testing each aeration basin for mixed liquor suspended solids (MLSS) concentrations to evaluate the condition of the biological process and monitor the health and performance of the microorganisms.

We have increased water testing at Whiskey Springs and the Town Wells to ensure the water quality remains safe for public use. This increased monitoring is being conducted as a precaution due to recent E. coli detections in surrounding communities. These detections have been associated with low snowpack and reduced groundwater movement within local aquifers, which can affect water quality.

We will continue to closely monitor our water sources and take any necessary actions to ensure the safety of our public water supply.

I am currently working on the Wastewater Discharge Monitoring Reports (DMRs) for EPA and DEQ. This is an ongoing reporting project that is expected to be completed and submitted within the next couple of weeks.

Currently preparing the New Year budget by gathering equipment quotations, evaluating options, and negotiating pricing with suppliers to optimize costs.

Coordinating with TD&H Engineering to resolve DRG concerns, implement required changes, and ensure project requirements are met.

The Public Works crew have been working tirelessly to prepare the Town for our 4th of July celebration. Their dedication and hard work have played a major role in making our community look its very best for residents and visitors alike.

Working alongside other Town departments, the Public Works team has helped ensure that every Town-owned building and public space is clean, attractive, and ready for the festivities. Sidewalks in front of the Playmill have been repaired, flowers have been planted, and signs and barricades have been installed throughout the community.

In addition, we have been coordinating closely with the Police Department to help ensure everyone can enjoy a safe and successful celebration.

I am incredibly proud of every member of the Public Works crew for their outstanding accomplishments, dedication, and commitment to making our Town both beautiful and safe. Their hard work often happens behind the scenes, but it makes a lasting difference, and our community is better because of their efforts.

The Town's weed control spraying for town-owned properties has been scheduled.

If any private property owner would like to have their property sprayed at the same time, please contact me for the weed control company information.

I hope the Town of West Yellowstone has a safe and memorable 4th of July.

If you have any questions, please feel free to contact me.

Jon Brown

From: [Dan Walker](#)
To: [Elizabeth Roos](#)
Subject: FW: Bullet points 7-2-2026
Date: Thursday, July 2, 2026 1:44:25 PM
Attachments: [image001.png](#)

From: Kyle Tanner <ktanner@westyellowstone.gov>
Sent: Thursday, July 2, 2026 1:41 PM
To: Dan Walker <dwalker@westyellowstone.gov>; Jon Brown <jbrown@westyellowstone.gov>
Subject: Bullet points 7-2-2026

Bullet points 7-2-2026

- #1 DRG prep for 515 HYW Ave and 302 Firehole Ave.
- #2 Building permit issued for 528 Campanula Ave porch addition and re-roof.
- #3 Cemetery, marked 6 graves for headstones and dug 2 cremains.
- #4 Cemetery, cut up 4 trees that fell.
- #5 Prepared code enforcement courtesy letters for non-permitted RVs.
- #6 Moved extra police SUV to 80 acres.
- #7 Contacted state for moving speed limit signs further west on Highway 20 to make new 80 acers 25mph speed limit.
- #8 BIAB prep.
- #9 Sewer plant training.
- #10 4th of July preparations for parade and fireworks.



K.C. Tanner
Deputy Director Public Services
Building Codes Inspector
Code Enforcement

ktanner@westyellowstone.gov

Cell # 406-640-0141



WEST YELLOWSTONE POLICE DEPARTMENT

124 Yellowstone Ave • West Yellowstone, Montana 59758
(406) 646-7600 • police@townofwestyellowstone.com

Weekly Report: 07/02/2026

To: Town Manager Dan Walker and the Town Council

Over the past two weeks, the West Yellowstone Police Department has remained busy with the continued increase in summer activity while making progress in training, equipment upgrades, and operational planning. I have attended several meetings over the last several weeks such as different board meetings and coordination meetings with surrounding agencies.

Officer Blake Loomis began employment on June 22nd and is currently working through the Field Training Program with FTOs Neil Courtis, Devin Wegener, and I. I have also begun issuing the department's new duty firearms and rifle-rated plate carriers to sworn personnel after installing the accessories that were needed to make them operational.

Officer Courtis, Officer Loomis, and I participated in the West Yellowstone Summer School Safety Day, where we conducted bicycle safety inspections and interacted with students and showed them our Patrol Vehicle.

The department worked with surrounding agencies to develop the operational plan for the Fourth of July events and also conducted a jail inspection with the United States Marshals Service.

Fleet maintenance continues to be a priority, with one Ford patrol truck sent to Livingston for electrical repairs and another transported to Bozeman for mechanical repairs and both of the issues have been resolved at this time.

I completed a background investigation on a police applicant and are currently awaiting the psychological evaluation to complete the hiring process. I also met with CentralSquare to resolve several CAD issues and began working toward integrating FullCourt to streamline citation processing. Additionally, our new portable radios have been placed into service with programming assistance from Shane Grube of the Hebgen Basin Fire District.

Dispatch Updates Provided by Brenda.

- Attended call review and GC911 Advisory Board meetings.
- Conducted a dispatcher team meeting.

- Worked through officer computer issues.
- Programmed equipment for our new officer.
- Continued working with GC911 on CentralSquare improvements.
- Scheduled a dispatcher applicant interview for July 2.

Activity Statistics

- 230 Calls for Service
- 95 Traffic Stops
- 38 Citations Issued
- 81 Warnings
- 7 Cases Generated
- 7 Arrests
- 7 Vehicle Crashes
- 22 Fire/EMS Calls

Chief Corey White

TOWN OF WEST YELLOWSTONE

ON BEHALF OF THE STATE OF MONTANA AND THE TOWN OF WEST YELLOWSTONE

Be it known to all that on this date, **Blake Loomis**,
took the following oath of office:

“I do solemnly swear (or affirm) that I will support, protect and defend the Constitution of the United States of America and the Constitution of the State of Montana, and the Charter of the Town of West Yellowstone, and that I will discharge the duties of my office with fidelity (so help me God).”

Let it be recognized to all that on this date, **Blake Loomis**,
by taking this oath of office was duly sworn in as a Peace Officer for the
Town of West Yellowstone and the State of Montana.

Mayor
Town of West Yellowstone

Date

Blake Loomis
Police Officer

Date





Memorandum

To: HBFD

From: Town of West Yellowstone

Date: 5/27/26

Re: Inter-Local Agreement Proposal

Financial:

- Town Contributes 14.5% of 3% RT collections annually
- Payments are made monthly based on prior months collections

Interlocal Agreement:

1. Term of Agreement

A. 5-year agreement (FY 27-31)

- ① • Include auto renewal for additional 5-year term (10 Total)
- ② • Opener upon action request by both boards or 2 years in a row of negative RT collections.
 - Retain a 2-year termination clause
- ③ • Integrate satisfaction of sale of station #1
- ④ • Integrate 2019 MOU for additional employee
- ⑤ • Lease added as addendum

2. Financing and Budgeting

- Contribution as outlined above
- Eliminate clause to meet and discuss finances each year

3. Annual Meeting/Cooperation

- Each entity designate 2 board members and Administrative Officer
- ⑥ • Purpose of meeting to discuss operations, cooperation, and give a report on the state of HBFD.

May 27, 2026

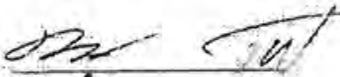
4. Administration

- As a quasi-department of the Town, HBFD will provide a monthly report to the Town Council outlining a breakdown of calls for service and other items of note similar to other Town Departments.
- HBFD will provide an annual written report to the Town Council on the state of the department by January 31st each year.
 - ✓ Calls for service
 - ✓ Department Personnel Summary
 - ✓ Training
 - ✓ Budget overview
 - ✓ Summary of sources and uses of funds
 - ✓ Capital Purchases
 - ✓ General State of the Department

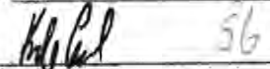
5. Property

- Town will clear hydrants
- Town will repair and maintain hydrants
- HBFD will continue to provide flow testing
- Cooperation and sharing of equipment

Town of West Yellowstone:



Hebgen Basin Fire District:

 56

Travis and Dan,

We have proposed some minor changes to your revised memorandum. We are trying to make the new inter-local agreement more clear and concise with the proposed changes. The changes we propose are:

1) Term of agreement

- ① First bullet has been re-phrased to have an opener in 5-years with an automatic renewal if agreeable by both parties.
- ② Second bullet has added an opener that can be requested by either party or 2-years in a row of negative RT collections, I think this provides a safety net for both parties.
- ③ Removal of 4th bullet, the sale of the building language can be removed from the agreement since the sale has been satisfied. We should keep the building buy back clause in agreement.
- ④ Removal of 5th bullet, the cost of the additional employee is integrated into the contribution from the Town, so the 2019 MOU can be removed.
- ⑤ Removal of 6th bullet, the lease is separate document that doesn't need to be an addendum in the inter-local agreement.

3) Annual Meeting/Cooperation

- ⑥ Second bullet has added the word finances, and both parties can give a report on current operations, finances, cooperations and state of each entity.
-

INTERLOCAL AGREEMENT

Town of West Yellowstone and Hebgen Basin Rural Fire District

This Interlocal Agreement (the “Agreement”) is entered into by and between the Town of West Yellowstone, Montana (the “Town”), and the Hebgen Basin Rural Fire District (the “District”), effective as of July 1, 2026. ~~The~~is Agreement replaces ~~any~~ all previous Interlocal Agreements between the Town and the District.

WHEREAS, the Town is a municipal corporation and local government entity organized and existing under the laws of the State of Montana;

WHEREAS, the District is a political subdivision of the State of Montana authorized to provide fire protection and related services within its jurisdiction;

WHEREAS, Article XI, Section 7 of the Montana Constitution and Title 7, Chapter 11, Part 1, Montana Code Annotated, authorize local government units and political subdivisions to cooperate and enter into interlocal agreements for the joint exercise of lawful powers and responsibilities;

WHEREAS, the Town and the District desire to set forth the terms and conditions under which they will cooperate regarding fire protection, emergency response, related services, and such other matters as the parties may agree;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms under which the Town and the District will cooperate in providing, supporting, coordinating, ~~or~~and funding fire protection, emergency response, and related public safety services, as more specifically described in this Agreement and any approved attachments.

2. Term

This Agreement shall commence on July 1, 2026, and shall continue for five years until June 30, 2031, unless earlier terminated in accordance with this Agreement. The parties may renew or extend this Agreement for one additional five-year term by written amendment approved by both parties. Written notice of the intent to renew or extend this Agreement for an additional 5-year term shall be provided by either party shall be sent by each party by no later than January 31, 2031. The parties agree to meet within no less than thirty (30) days after a party's notice of intent

~~nt to renew or extend discuss such renewal or extension. to begin discussing appropriate amendments to the terms of this Agreement.~~

3. Review

~~During the term of this Agreement, E~~either party may ~~also~~ request ~~an amendment of the Agreement by first submitting the proposed amendment in writing with board approval to the other party. Upon receipt of such proposed amendment, the other party shall review the proposed amendment and schedule a meeting within thirty (30) daysif necessary. a meeting to review of the terms of this Agreement at any time.~~ Either party may ~~also~~ request a review of the terms in Section 6(b) below ~~-if there are two consecutive years of negative resort tax collections (July 1 to July 1).~~The parties agree to meet within no less than thirty (30) days after a request for review. A request for review does not obligate either party to amend the Agreement unless mutually agreed in writing.

4. Termination

Any party may serve a Notice of Intention to Terminate, either personally or by certified mail, return receipt requested, that it will stop participating in the Agreement two years after providing notice of the intent to terminate to the other party. Notice of the Intent to Terminate by the Town shall also be provided to the Board of County Commissioners. In addition, if upon majority vote of the governing bodies of both parties that extraordinary circumstances exist, then this agreement may be terminated at the end of any fiscal year.

5. Station One - Right of First Refusal

If the District chooses to vacate and sell Station One at any time during the term of this Agreement or within two years of termination, the District agrees that the Town shall have the first right of refusal to purchase said building for the same dollar amount (\$533,000.00) that the District paid to the Town to purchase the building.

36. Services and Responsibilities

a. The District shall provide the following services and responsibilities:

The District shall be solely responsible for the provision of services set forth in §7-33-2105, MCA, include but not limited to fire protection, fire suppression, fire prevention, and emergency medical services within the boundaries of the district. The District shall provide a generally uniform level of service throughout the District to the extent that geographic limitations will allow, including within the boundaries of the Town

and shall in no event shall the District provide a lesser level of service within the Town's boundaries than outside such boundaries.

The District shall perform all fire inspections within the Town as provided in §50-61-114, MCA.

The District will be responsible for annual hydrant flow testing and inspection and will provide all testing and inspection records to the Town by ~~July~~December 31 of each year.

b. The Town shall provide the following:

The Town shall provide funding to the District in the amount of FOURTEEN-AND ONE-HALF PERCENT (14.5%) of the 3% Resort Tax collections received by the Town annually. Payments shall be made to the District on a monthly basis in an amount based on the amount of resort tax collections in the month prior to the payment being made.

The Town agrees to allow the District to utilize Town fire hydrants and water for the provision of services and for bona fide training.

The Town shall clear, repair, and maintain hydrants.

47. Administration

The Agreement shall be administered by the following designated representatives, who may coordinate implementation, communication, and routine administration on behalf of the parties:

- For the Town: The Town Manager
- For the District: The District Fire Chief

The District will provide a written monthly report to the Town Council outlining a breakdown of calls for service and other items of note similar to other Town Departments.

In addition, the District shall provide an annual written report to the Town Council on the state of the department by January 31st of each year. The report shall outline a summary of the previous year to include, but not be limited to, calls for service, department personnel summary, training, budget overview, summary of sources and uses of funds, capital purchases, and the general state of the District.

Nothing in this Agreement creates a separate legal entity unless expressly stated in a written amendment executed by both parties.

58. Annual Meeting

Each party shall designate two board or council members as representatives to a committee, who, along with the Administrative officers identified in Section 47 above, shall meet once each year before April 1st to discuss operations, finances, cooperation, and to report on the state of each entity.

69. Property, Equipment, and Facilities

The ownership, use, maintenance, replacement, and disposition of any real property, personal property, apparatus, equipment, or facilities used in connection with this Agreement shall be as follows:

- a. The District shall use ~~all of~~ its own equipment, property, and facilities in meeting its responsibilities and obligations under this Agreement.
- b. The District and the Town shall coordinate efforts in performing repairs and maintenance on real and personal property. The parties further acknowledge and agree that such coordination may include the use of equipment, machinery, and tools owned by the other party. Any liability for damage caused to equipment, machinery, and tools owned by the other party will be assumed by the owner of the equipment, machinery, or tool. The cost of routine maintenance, repair, and replacement will remain with the party that owns the piece of equipment, machinery, or tool. Any maintenance, repairs or improvements to the building shall be the sole responsibility of the District.

710. Personnel

Unless otherwise expressly provided in this Agreement, personnel employed or engaged by one party shall remain the employees, volunteers, or agents of that party only, and not of the other party.

Each party shall be responsible for compensation, benefits, payroll obligations, workers' compensation coverage, retirement contribution reporting, training, supervision, and discipline of its own personnel, except as otherwise expressly stated herein.

811. Insurance and Liability

Each party shall maintain insurance, self-insurance, or risk pool coverage as required by law and as reasonably necessary for its obligations under this Agreement.

To the extent permitted by law, each party shall be responsible for its own acts and omissions and those of its officers, employees, volunteers, and agents. Nothing in this Agreement shall be

construed as a waiver of any immunities, defenses, or limitations of liability available under Montana law.

Each of the parties to this Agreement shall indemnify and hold harmless the other party from and against any and all liability, loss, or damage which a party may suffer as a result of claims, demands, costs, or judgments arising against it from the negligence or wrongful act of the other party. The party seeking indemnification under this agreement shall notify in writing the other party within 14 days of any claim made against the party seeking indemnification.

The Town will insure the land on which the Fire Station is located, at 10 South Faithful Street, West Yellowstone Montana. The District shall maintain comprehensive general liability insurance coverage, naming the Town as an additional insured, with such limits and provisions as are required by the Montana Municipal Insurance Authority (MMIA) and the law. The Town shall notify the District, in writing, of any changes to the limits and provisions required by MMIA. In addition to the commercial general liability policy, the District shall insure all personal property, apparatus and equipment and any other buildings or improvements located on the land identified above.

912. Amendment

This Agreement may be amended only by a written instrument approved and executed by both parties.

10. Notices

Any notice required under this Agreement shall be in writing and delivered to the parties at the addresses set forth below, or at such other address as a party may later designate by notice:

- Town of West Yellowstone: P.O. Box 1570, West Yellowstone, Montana 59758
- Hebgen Basin Rural Fire District: P.O. Box 1508, West Yellowstone, Montana 59758

1113. General Provisions

This Agreement constitutes the entire agreement between the parties concerning its subject matter and supersedes prior negotiations or understandings on that subject.

If any provision of this Agreement is held invalid, the remaining provisions shall remain in full force and effect to the extent permitted by law.

This Agreement shall be governed by the laws of the State of Montana.

IN WITNESS WHEREOF, the parties have executed this Agreement through their duly authorized representatives.

TOWN OF WEST YELLOWSTONE

HEBGEN BASIN RURAL FIRE DISTRICT

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Filing Note: Following execution, this Agreement should be filed with the Secretary of State and the Gallatin County Clerk and Recorder.



Town Council Agenda Item Summary Report

Meeting Date: July 7, 2026	
Item Title: Recycling Interlocal Agreement with Hebgen Basin Solid Waste District	
Submitted By (Name/Title): Dan Walker, Town Manager	
Discussion Only ☐	Discussion/Action ☒
Funding Source: 1000.460430.534	Budgeted ☐
Estimated Date of Completion: 7/10/2029	

Item Summary

The Hebgen Basin Solid Waste District has requested an extension of the existing Recycling Interlocal Agreement.

The term of the extension of the Agreement is three years, beginning on July 11, 2026 and ending July 10, 2029.

The District will pay for the first nine (9) "pulls" (emptying or replacing) of all containers in both locations and the Town will pay for all pulls of all containers in both locations as necessary after the first nine. The District will also pay for the costs of the paper recycling program which was added in the spring of 2026.

Below is the cost to the Town for the past 3 Fiscal Years.

FY2024: \$8,890.55 (includes \$3,500 box rental fee)

FY2025: \$7,313.30

FY2026: \$8,225.80 (includes \$3,500 box rental fee)

The HBSWD reviewed this agreement at their 1/15/26 Board Meeting.

Staff Recommendation

Approve the Recycling Interlocal Agreement as presented.

Suggested Motion

I move we approve the extension of the Recycling Interlocal Agreement with the Hebgen Basin Solid Waste District for an additional 3 year term expiring July 10, 2029.

Hebgen Basin Solid Waste District
P.O. Box 226
West Yellowstone, MT 59758

Town of West Yellowstone
P.O. Box 1570
West Yellowstone, MT 59758

RECYCLING INTERLOCAL AGREEMENT

July 11, 2026

The Town of West Yellowstone, (the "Town") and the Hebgen Basin Solid Waste District, (the "District") hereby enter into this Recycling Interlocal Agreement pursuant to 7-11-104, MCA, and agree as follows:

1. The Town is a local government unit with self-governing powers, organized under the laws of the State of Montana. The District is a solid waste district within Gallatin County, Montana with the authority set out in 75-10-112, MCA, which includes the authority to enter into interlocal agreements.
2. This Interlocal Agreement does not establish a separate legal entity. The representative for the Town is Daniel Walker. The representative for the District is John Burns.
3. The Town and the District are committed to providing recycling opportunities for the citizens of the Town and citizens of the District.
4. In order to provide such opportunities, the Town and the District will each separately contract with Four Corners Recycling or such other similar recycling services as necessary to provide the following:
 - . One triple bin-recycling container to be located at the Transfer Station (rent and maintenance of this container will be paid for by the District).
 - . One triple bin-recycling container to be located at the city shop (rent and maintenance will be paid for this container by the Town)

. Additional containers may be used if necessary for overflow and depending on availability. The Town will pay rent and maintenance for additional containers located on Town property and the District will pay for rent and maintenance for additional containers located at the Transfer Station.

5. The District will pay for the first nine (9) "pulls" (emptying or replacing) of all containers in both locations and the Town will pay for all pulls of all containers in both locations as necessary after the first nine. The District will also pay for the costs of the paper recycling program which was added in the spring of 2026.

6. The Town will be responsible for monitoring and maintaining the city shop site on which the Town container is located.

7. The District will be responsible for monitoring and maintaining the transfer station site on which the District container is located.

8. The term of this Agreement is three years, beginning on July 11, 2026 and ending July 10, 2029. This Agreement may be terminated by either party with ninety (90) days written notice of termination delivered by certified mail, return receipt requested to the other party at the addresses set out above.

Approved by the Town of West Yellowstone on the ____ of ____ 2026.

Mayor Travis Watt

ATTEST: _____

Elizabeth Roos, Town Clerk

Approved by the West Yellowstone/Hebgen Basin Solid Waste District on the ____ day of _____, 2026.

Board Chair

ATTEST: _____

Board Secretary



Town Council Agenda Item Summary Report

Meeting Date: July 7, 2025	
Item Title: Pioneer Park Bathroom Cleaning Contract	
Submitted By (Name/Title): Katie Thompson, Finance Director	
Discussion Only ☐	Discussion/Action ☒
Funding Source: 1000-460430-357	Budgeted ☒
Estimated Date of Completion: June 30, 2027	

Item Summary

Triple S Cleaning has been cleaning the Pioneer Park bathrooms since July 2025. They have not increased prices and have asked to renew for one more year.

Since Triple S has started cleaning the Pioneer Park bathrooms we have not received calls with people saying the bathrooms are a mess. They are always very responsive if something is broken or if we are in need of more supplies.

Staff Recommendation

Approve the Agreement for Services for Triple S Cleaning to clean the Pioneer Park bathrooms for the next fiscal year.

Suggested Motion

I make a motion to approve the Agreement for Services for Pioneer Park bathroom cleaning to Triple S Cleaning and Remodeling LLC for July 1, 2026 - June 30, 2027.

**TOWN OF WEST YELLOWSTONE
AGREEMENT FOR SERVICES**

THIS AGREEMENT, is made by and between: the **TOWN OF WEST YELLOWSTONE**, 440 Yellowstone Avenue, Montana 59758 (the "TOWN"); and, Triple S. Cleaning & Remodeling, LLC of PO Box 1904 West Yellowstone, MT 59758 ("CONTRACTOR").

In consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated herein, the Parties hereto agree as follows:

1. Scope of Work. CONTRACTOR shall perform all labor to complete the following Scope of Work: Pioneer Park Public Bathroom Cleaning, which includes but is not limited to: cleaning all toilets, urinals, sinks, soap dispensers, trash cans, sweeping and mopping all floors; cleaning bathroom walls and partitions as needed; and restocking of all supplies in bathrooms, such as toilet paper and soap every day.

2. Term: The Term of this Agreement is from July 1, 2026 to June 30, 2027.

3. Compensation. TOWN shall pay CONTRACTOR NINE HUNDRED FIFTY AND NO/100 DOLLARS (\$950.00) each month.

4. Contract Representatives. CONTRACTOR shall name Karla Salinas as its contact person who shall receive and examine the documents supplied by the TOWN, act as the liaison between the TOWN and the CONTRACTOR and respond to requests from the TOWN in writing promptly. CONTRACTOR will not release information to any third party without prior written approval from the TOWN'S contact person. TOWN shall name Jon Brown as the Town's representative to act as the liaison between the TOWN and the CONTRACTOR and respond to requests from the CONTRACTOR in writing promptly to prevent unreasonable delay in the performance of the Scope of Work

5. Additional Provisions. The Parties agree to be bound by all of the provisions set out on page 2 of this Agreement.

IN WITNESS WHEREOF the parties have signed this Agreement for Services consisting of 2 total pages plus any referenced attachments.

TOWN

CONTRACTOR (lic. #_____)

Date: _____

Date: _____

PLEASE SEE BACK FOR ADDITIONAL PROVISIONS



Town Council Agenda Item Summary Report

Meeting Date: July 7, 2025	
Item Title: Greater Yellowstone Cleaning Contract	
Submitted By (Name/Title): Katie Thompson, Finance Director	
Discussion Only ☐	Discussion/Action ☒
Funding Source: Various (See Below)	Budgeted ☒
Estimated Date of Completion: June 30, 2027	

Item Summary

Greater Yellowstone Cleaning Services LLC has been servicing the Town with cleaning needs and continue to do a fantastic job.

The rates have been raised after 2 years of no price increases. The rate increases are as follows:

Town Hall routine cleaning \$230.00 (was \$220.00)

Library routine cleaning \$110.00 (was \$105.00)

Library bathroom cleaning \$35.00 (was \$33.00)

Povah routine cleaning \$185.00 (\$85.00 for just downstairs was \$80.00 and \$100.00 upstairs was \$95.00)

Rendezvous Bathrooms routine cleaning \$35.00 (was \$33.00)

Public Works Bathroom \$45.00 (was \$40.00)

The various budgeted line items are:

Town Hall 1000.411250.357

Library 1000.411259.357

Povah 1000.411255.350

Rendezvous 1000.411256.350

Public Works 1000.411253.357

Staff Recommendation

Approve the Agreement for Services for Greater Yellowstone Cleaning Services to clean the town facilities for the next fiscal year.

Suggested Motion

I make a motion to approve the Agreement for Services to Greater Yellowstone Cleaning Services for July 1, 2026 - June 30, 2027.

**TOWN OF WEST YELLOWSTONE
AGREEMENT FOR SERVICES**

THIS AGREEMENT is made by and between: the **TOWN OF WEST YELLOWSTONE**, 440 Yellowstone Avenue, Montana 59758 (the "TOWN"); and Greater Yellowstone Cleaning Service LLC of PO Box 1113 West Yellowstone, MT 59758 ("CONTRACTOR").

In consideration of the terms, conditions, covenants and performance contained herein, or attached and incorporated herein, the Parties hereto agree as follows:

1 Scope of Work. CONTRACTOR shall perform all labor to complete the following Scope of Work: Town Hall cleaning, Library cleaning, Povah Community Center cleaning and Rendezvous Trailhead bathroom cleaning, which includes but is not limited to: cleaning all toilets, urinals, sinks, soap dispensers, trash cans, sweeping and mopping all floors; cleaning bathroom walls and partitions as needed; and restocking of all supplies in bathrooms, such as toilet paper and soap, dusting of desks and ledges. The Town may request additional services from the Contractor which will be billed to the Town at the Contractor's rate of \$35.00 per hour.

2 Term: The Term of this Agreement is from July 1, 2026, to June 30, 2027.

3 Compensation. TOWN shall pay CONTRACTOR TWO HUNDRED THIRTY DOLLARS for Town Hall per cleaning, ONE HUNDRED TEN DOLLARS for Library per cleaning, ONE HUNDRED EIGHTY-FIVE DOLLARS for Povah Community Center per cleaning, THIRTY-FIVE DOLLARS for the Rendezvous Trailhead bathrooms per cleaning, and FORTY FIVE DOLLARS for Public Works bathrooms per cleaning. Deep cleanings of any of the Town buildings must be requested by the Town's Representative, the fee schedule is attached as Addendum A. Unscheduled additional services will be billed at THIRTY-FIVE DOLLARS per hour.

4 Contract Representatives. CONTRACTOR shall name Craig Swift as its contact person who shall receive and examine the documents supplied by the TOWN, act as the liaison between the TOWN and the CONTRACTOR and respond to requests from the TOWN in writing promptly. CONTRACTOR will not release information to any third party without prior written approval from the TOWN'S contact person. TOWN shall name Katie Thompson as the Town's representative to act as the liaison between the TOWN and the CONTRACTOR and respond to requests from the CONTRACTOR in writing promptly to prevent unreasonable delay in the performance of the Scope of Work

5 Additional Provisions. The Parties agree to be bound by all of the provisions set out on page 2 of this Agreement.

IN WITNESS WHEREOF the parties have signed this Agreement for Services consisting of 2 total pages plus any referenced attachments.

TOWN

CONTRACTOR (lic. #_____)

Date: _____

Date: _____

PLEASE SEE BACK FOR ADDITIONAL PROVISIONS



Town Council Agenda Item Summary Report

Meeting Date: July 7, 2026	
Item Title: FY26 HUD PRO Housing Grant - NRMEDD Proposal	
Submitted By (Name/Title): Katie Thompson, Finance Director	
Discussion Only ☐	Discussion/Action ☒
Funding Source: 4030-430630-357	Budgeted ☐
Estimated Date of Completion: August 3, 2026	

Item Summary

The U.S. Department of Housing and Urban Development (HUD) has opened the FY2026 Pathways to Removing Obstacles to Housing (PRO Housing) grant program. Applications are due August 3, 2026. The Town of West Yellowstone is well-positioned to submit a competitive application based on the community's ongoing housing initiatives and planning efforts.

The PRO Housing program is a highly competitive federal grant opportunity with a minimum award amount of \$5,000,000. Preparing a competitive federal grant application of this magnitude requires extensive research, data collection, stakeholder coordination, narrative development, budget preparation, and compliance with federal application requirements. If awarded, the grant would also require significant administrative oversight throughout the grant period.

Due to the limited time available before the application deadline, staff recommends contracting with Northern Rocky Mountain Economic Development District (NRMEDD) to prepare the grant application. Under the proposed agreement, NRMEDD would serve as the primary grant writer, working closely with Finance Director, Katie Thompson, to provide local data, project information, and supporting documentation. Town staff would review the completed application for accuracy prior to final submission.

NRMEDD has submitted a proposal to prepare the application for an amount not to exceed \$8,000. In addition to producing the FY2026 PRO Housing application, the work completed under this contract will establish much of the technical foundation, project narrative, supporting documentation, and planning framework needed for future grant opportunities related to the Town's planned 80-acre housing development. This will reduce future grant-writing costs and improve the Town's ability to pursue additional state and federal funding.

Staff Recommendation

Suggested Motion

I move that we accept the NRMEDD proposal for professional grant writing services for the FY2026 HUD PRO Housing grant application in an amount not to exceed \$8,000. The motion shall also authorize Town Staff to dedicate the necessary time and resources to work collaboratively with NRMEDD to complete this grant application.



Proposal of Services

FY26 HUD PRO Housing Grant Application

Prepared for: Town of West Yellowstone

Prepared by: Northern Rocky Mountain Economic Development District

PURPOSE OF THIS PROPOSAL

The Town of West Yellowstone is positioned to compete for the U.S. Department of Housing and Urban Development's FY26 Pathways to Removing Obstacles to Housing (PRO Housing). Awards range from \$5 million to \$10 million, are structured under the CDBG framework, and are for a 72-month performance period. Applications are due August 3, 2026.

This proposal sets out how the Northern Rocky Mountain Economic Development District (NRMEDD) will support the Town in preparing a complete, competitive application, and what NRMEDD will charge for that work.

WHY NRMEDD

NRMEDD has worked with the Town on multiple projects over the past ten years, including the most recent *West Yellowstone, Montana Business and Workforce Housing Needs Assessment*. This prior work gives NRMEDD direct familiarity with West Yellowstone's housing needs, local barriers to development, and the data this application requires. This experience will reduce both research burden and the risk of a rushed, generic submission. NRMEDD also has direct experience translating local project information into the kind of quantified, criteria-driven narrative HUD's review panels are scoring against.

APPLICATION REQUIREMENTS

West Yellowstone is not starting from zero on this application. The Town holds an 80-acre parcel ready for development and plans to dedicate funds to the project. That combination directly supports two of the highest-weighted components of the application: site control under Exhibit B, and leverage scoring under Rating Factor 2.

The NOFO scores applications out of 104 points (70 required to be competitive) across three narrative exhibits, plus required forms and a detailed budget worksheet. The total narrative is capped at 25 pages.

Exhibit	Points	What it requires
Exhibit A – Progress, Commitment, and Need	55	Documentation of regulatory/zoning barriers the Town has already removed, and evidence of acute affordable-housing need under HUD's priority-geography thresholds.
Exhibit B – Soundness of Approach	40	Project description, outputs/outcomes, site selection rationale, budget narrative, leverage, schedule, and developer/program capacity.
Exhibit C – Capacity	5	The Town's organizational capacity to manage a federal award of this size, including an org chart and key personnel.
Preference points	4	Available if the project serves a rural area and/or an Opportunity Zone.

SCOPE OF SERVICES - NRMEDD

NRMEDD will provide the following grant-writing services. All deliverables are drafts for the Town of West Yellowstone's review; the Finance Director retains sign-off and submission authority.

- **Draft Exhibit A - Progress, Commitment, and Need:** Compile pertinent Town of West Yellowstone information that demonstrates commitment to overcoming local barriers to increase affordable housing production.
- **Draft Exhibit B - Soundness of Approach:** Describe the proposed new construction project, draft budget narrative, leverage summary, project schedule, and developer/program capacity discussion.
- **Draft Exhibit C - Capacity:** Document the Town of West Yellowstone's grant management capacity.
- **Complete the HUD-424-CBW budget worksheet** in coordination with the Finance Director's cost and funding-source data.
- **Assemble and compile any documentation** related to partnerships, leverage, and site-control provided by the Town into the required documents.
- **Format the full narrative to NOFO specifications** and deliver a complete draft package for Town review prior to submission.

NRMEDD will work with the Town to ensure the appropriate information is received in order to produce a competitive application by the deadline of August 3.

TIMELINE

Week	Milestone
Week 1 (by ~July 9)	Kickoff call; Town confirms project scope, site control, and data sources; NRMEDD begins Exhibit A research.
Weeks 2–3 (by ~July 21)	Draft Exhibits A and B circulated for Town review; budget worksheet drafted with Finance Director input.
Week 4 (by ~July 28)	Draft Exhibit C and full forms package; consolidated draft delivered to Town for review.
Week 5 (by Aug 3)	Final revisions, signatures, and Town submission via Grants.gov ahead of the 11:59:59 PM ET deadline.

FEE STRUCTURE

NRMEDD proposes an hourly rate with a not-to-exceed cap.

Item	Proposed Term
Hourly rate	\$90
Estimated hours	90 hours (research, drafting, forms, and coordination across Exhibits A–C and the budget worksheet)
Not-to-exceed cap	\$8,000 (Fixed limit; includes a discount for hours exceeding the cap)

If the Town wants post-award administration or implementation support, that is a separate scope and a separate proposal - PRO Housing allows up to 10% of the award for planning and administration, which could fund that work if the Town is selected.

CLOSING

This application aligns directly with NRMEDD's mission to strengthen communities across the district. West Yellowstone has done the hard work and this grant is a logical next step toward turning that groundwork into housing. NRMEDD is ready to support the Town in making the strongest possible case to HUD and looks forward to the opportunity to do so.

2026 Tentative Town Council Work Session Topics (Updated 0702/2026)

July

7/7/26. Hospital District Update & Moonrise Update

***7/21/26. Enterprise Funds
Forest Service Access Easement***

7/28/26. HRDC 80 Acres Session 2

August

8/04/26. General Fund and Final Budget Thoughts

8/18/26. 80-acre plat review

8/25/26. HRDC 80 Acres Session 3

September

***09/01/26. Cemetery Expansion options.
Town/ Town Council Policy Review***

09/15/26. Resort Tax Ordinance Review

09/22/26. HRDC 80 Acres Session 4

October

10/06/26. Housing Fund Policy

10/20/26. SFE Review and Potential Rate Increase

November

Potential future topics (updated as priorities and timing require.)

Staffing Plan Updates

Lift Station Upgrades.

Town Attorney Contract

Subdivision Regulation Update

2026 past work session topics.

1/20/26. Department Head Annual Reports.

2/3/26. Town Council Priorities.

2/17/26. Budget Kick-off meeting.

3/17/26. Mammoth Room Update/ 80 acres Preliminary Plat.

4/7/26. Housing Fund Policy/Business License Ordinance.

5/4/26 Business and Workforce Housing Assessment/HRDC Housing Tech. Services

5/18/26. Special Revenue & Debt Management

6/2/26. CIP Budget

6/16/26. Preliminary Budget

Park Master Plan Review.

6/23/26. HRDC 80 Acres

From: [Anj Consulting](#)
To: [info](#)
Subject: EV fast charging supply disasters
Date: Wednesday, July 1, 2026 1:09:06 AM

To the city council,

I recently came in my American build Ford F-150 Lightning electric truck to visit the national treasure Yellowstone park and planned to stay in West Yellowstone. My travel plans were designed by Chat GPT knowing what vehicle I was driving and the need for recharging but it missed the fact that your town has zero recharging stations for other EVs besides Tesla. I find this as a desecration to be denied visitation of national park in emission free vehicle. On my visit I forced to rent a gasoline car to complete my visiting trip that felt like killing the park with my gasoline car emissions.

Why don't you prioritize EV fast charging stations in your town? You're the only one county on my travels from west coast that doesn't have EV charging network for all types of cars. Shame.

Sent from my iPhone